

MINUTES OF THE ACADEMIC SENATE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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November 7, 2011

Members Excused: K. Ayotte, I. Basurto, G. Gechter, L. Hauser, M. Lopes, M. Lowe, M. Rahman, S. Reeves, H.O. Schweizer, L. Williams

Members Absent: O. Benavides, V. Biondo, C. Caprau, A. Dinscore, S. Farnesi, D. Frazier, D. Freed, D. Harshavardhan, A. Jassim, T. Johnson, R. Rai

A meeting of the Academic Senate was called to order by Chair Caldwell at 4:05 p.m. in the Library Auditorium, Room 2206.

1. Agenda. MSC to approve the Agenda.
2. Approval. MSC to approve the Minutes of 10/17/11.
3. Communications and Announcements.
  - A. Statewide Senator J. Amaral provided a report on the November 3-4, 2011, ASCSU plenary meeting.
  - B. Senator L. Kensinger (Women's Studies) asked whether the Academic Affairs Budget Advisory Task Force's (AABATF) recommendations will be discussed in the Academic Senate. Chair Caldwell responded that open meetings will be scheduled and announced for the Academic Senate to discuss the AABATF recommendations. He reflected that the topic could be added as new business to the agenda of the Academic Senate if Senators wanted to discuss the recommendations at today's meeting.
4. Installation of New Senators  
New Senators were installed and welcomed.

Bridget Conlon - Sociology  
Jin Park - Computer Science  
Debbie Steele - Nursing

5. New Business.

There was no new business brought to the floor.

6. Consent Calendar.

A. Discontinuation Professional Science Master's in Forensic Science - Graduate Committee.

The item was approved by consent.

7. APM 323 Policy on Personnel Files–Personnel Committee–First Reading.

P. Popma, Chair, Personnel Committee, presented an overview of the main changes to the document.

MSC to bring the document to the floor for discussion.

Senators' questions were mainly about the elimination/strikeout of content in the policy and faculty's ability to add documents to their PAF. P. Popma directed senators to where strike-through sections are addressed in the policy's revisions. T. Wendt stated that the current procedure for faculty to add content to their PAF will remain unchanged.

MSC to waive second reading (1 abstention)

MSC to approve APM 323 - Policy on Personnel Files  
(1 abstention)

8. Proposed Policy for Undergraduate Majors and Minors–Student Affairs–Second Reading (Continued).

Senator L. Kensinger (Women's Studies) introduced an amendment to the section "Appeals Process."

MSC to bring the amendment to the floor for debate.

MSC to approve the following amendment:

**Appeals Process”**

Students who wish to appeal decisions made relative to above sections on changing of a major or minor, satisfactory progress, or administrative graduation, shall follow the procedures of an appeal to the Academic Petitions Committee. Students will be given adequate notice of any of the actions outlined above in time to appeal the decision before implementation. Students who cannot complete their current major because of an inability to complete/pass a requirement may file a request with the Academic Petitions Committee to change majors even though they may need to exceed the 144 unit limit to complete their new major.

MSC to approve the Proposed Policy for Undergraduate Majors and Minors–Student Affairs as amended by the Academic Senate. (1 no vote)

The Senate adjourned at 4:39 p.m.

The next scheduled meeting of the Academic Senate will be announced.

An Agenda will be distributed prior to the meeting.

Submitted by:  
Dawn Lewis  
Vice Chair  
Academic Senate

Approved by:  
Michael Caldwell  
Chair  
Academic Senate