

Executive Committee Minutes

September 12, 2002

Present: Noel Byrne, Rick Luttmann, Robert Coleman-Senghor, Art Warmoth, Steve Wilson, Elizabeth Stanny, Karen Thompson, Robert McNamara, Bob Karlsrud, Ruben Armiñana, Bernie Goldstein

Absent: Susan McKillop, Larry Furukawa-Schlereth (*on vacation until October 1st*)

Staff: Carol Tamagni

Meeting began 3:03pm

R. Arminana announced that he will need to depart at 3:50pm.

N. Bryne welcomed new Executive Committee members Bob Karlsrud and Robert McNamara.

Approval of 9/12/02 Agenda:

Adjustments:

No. 11 to precede No. 8, 9 and 10.

Agenda items from 8/29/02 agenda that need to be readdressed: (N. Byrne)

- EPC Proposals (*A. Warmoth stated that is was not necessary to re-read this item.*)
- No. 16 - Regalia Rental

No. 13. Structures and Functions:

Expectations regarding the recruitment for a new Provost.

No. 14. Staff Recommendation to FASC from the Senate.

No. 15. Emeritus Faculty

No. 16: Regalia Rental

No. 17. School Calendar Approval

Agenda approved as amended.

Approval of 5/16/02 Minutes:

Amendments:

Page 1: President's Report:

"There is in increase in budget of \$19 million for 1% enrollment growth."

Correction: There is in increase in the CSU budget of \$19 million for 1% of enrollment growth.

R. Luttmann

No other objections. Approved as amended.

Approval of 8/29/02 Minutes:

Amendments:

Page 5: SP1646.

Additional Note: (After the Executive Committee meeting) Bill in question was withdrawn, making this issue a moot point.

R. Luttmann

Page 5: Senate Agenda Item:

"R. Luttmann: Wonders if the second reading is really necessary."

Correction: R. Luttmann wonders if the second reading of the two schools is really necessary.

R. Luttmann

No other objections. Approved as amended.

Correspondence Received: None

REPORTS

1. Chair of the Faculty - N. Byrne:

Regarding the Campus Parking issue:

N. Byrne had a productive conversation with CFO Larry Furukawa-Schlereth who agreed that this issue should be in President Arminana's reports.

2. President of the University - R. Arminana:

Approval of School Calendar/Spring Break

President Arminana noted that this item was on his desk.

Unfortunately, until Carl Wong (Superintendent of Sonoma County Schools) takes office on January 2, 2003, President Arminana is not able to address the issue of coordinating Spring Breaks between schools. Even after Carl Wong takes office, he may not have the power to easily solve the spring break coordination issue between the various schools. In other words, it would probably not occur during the next calendar year.

R. Luttmann noted that Elaine Sundberg needed to have two or more calendar years approved. In the meantime, if the school calendar is ready President Arminana see no reason why it cannot go through the approval process with adjustments made after Carl Wong takes office.

(Academic Senate Item: Calendar Approval)

Campus Parking Issues

President Arminana had not reviewed the Parking Resolution submitted by the Senate Committee. Carol Tamagni provided him with a copy. President Arminana is aware of the concern regarding parking on campus. This issue will be resolved in mid-October with the opening of 1,058 parking spaces on the north side of campus. The parking issue will also be further elevated since add/drop class deadlines is this week.

In the meantime:

Parking permit machines will be rechecked on a continuous basis. Approximately 150 temporary parking spaces will be created by the middle of next week. He noted that some of this parking will only be available until 6:30pm or 7pm since adequate lighting is lacking in these areas.

Amnesty for illegal parking will not be given for those illegally parked. We are being judicious and safety is the most important issue.

R. Luttmann: Clarified that the Senate did not intend to ask for a blanket amnesty on illegal parking.

Off-street parking will definitely not be reinstated.

President Arminana recommended that the Executive Committee members have a discussion with Steve Orlick who has created a highly detailed study regarding SSU traffic. President Arminana stated that Mr. Orlick was able to convince him of the problems that were occurring on campus.

(Senate Agenda Item: Discussion of Steve Orlick's traffic study)

N. Byrne thanked President Arminana for a quick response time on this issue.

Budget Issue:

Executive Council to meet on Monday at 4pm. At this time President Arminana has no answers regarding the budget. Governor has stated that there will be \$750 million in budget cuts by December 15th. Governor has vetoed \$220 million but President Arminana is not sure if this is part of the \$750 million, or an additional amount. CSU's cut should not be more than 5%. We are making a case, even though we don't know what the cuts are. We need to remember that by the end of November, the budget year is over. While there is a cut of 5%, SSU enrollment is up this year by

7%, giving us a 2% cushion. In other words, we have absorbed the cut by taking on additional students.

3. Provost/Vice President - Bernie Goldstein

Presently working on a response to the WASK Report.

This involves 2 or 3 people at the most.

We also have a form advising us how to respond to long term planning and diversity issues. When the first draft of this report is completed it will be shared with the Academic Senate.

4. Statewide Senator Report from S. McKillop:

No report

5. Report from Chair-Elect of the Senate - R. Luttmann:

No report

**6. Report from the Vice President of Admin. & Finance -
L. Furukawa-Schlereth:**

No report

7. Chairs - Standing Committee Reports:

APC - R. Coleman-Senghor:

Continuing to meet in small groups to work on planning document.

These groups are also continuing to work on goals and implementations as well as measures and targets.

Liberal Arts group will be meeting to clarify what constitutes us as a liberal arts campus.

The group also had a presentation by Dr. Rose Bruce on PB Views. This is an accountability instrument. Looking at the program in terms of what it can do for us as an institution. We need to make sure that we can drive this program. This program will assist us in mapping our visions and goals. Will also help us prioritize our goals and identify goals that we all share. This is a program that would eventually be provided to all groups.

EPC - A. Warmoth

Committee has had only one meeting. Still in the process of getting organized. Main issue is coordinating with APC in doing their filing and assessment of Liberal Arts and Science admission to the University. Agreed to a division of labor in which:

APC will keep track of the big picture

EPC will single out some issues for more in-depth exploration.

At this point some issues are:

General Education

The freshman year experience which requires coordination between the SAC committee and the EMT program.
Advising and mentoring with the Student Affairs Committee

Trying to also figure out what to do with committee members that have classes during the EPC Committee meeting times/dates.

Will also present in the future a Motion to go to the Senate to set up a leadership group with chairs that would decide what our options are to divide up resources between the different groups. In a macro sense, what are the resources that we have to play with? At the present time this is too premature to bring to the Senate.

R. Coleman-Senghor wants EPC or the Senate Budget Committee to address the proper allocation of resources to EMT. B. Goldstein has asked R. Coleman-Senghor to write out his concerns, so that he may be able to address them. R. Coleman-Senghor has agreed to do so.

R. Arminana left at 3:56pm.

Student Affairs - Karen Thompson

- Working on having faculty recruit (via phone) students from areas that are under-represented at SSU. This will happen in January or February. SAC will also coordinate with the Campus Climate Committee on the project.
- Continuing discussion regarding residential campus issues.
- Grade Appeals Process
- Looking at changing their by-laws related to faculty liaison position. Will bring revisions before the Executive Committee for review.

FSAC - Elizabeth Stanny

- In the process of revising Excellence in Teaching document. Will present to the Executive Committee at another date.
- Working on URTP document to discuss inclusion of candidate in meetings between URTP, school and department committees.
- Should Emeritus status be granted when faculty FERP?
- Part-time faculty will not be specifically notified regarding the end of semester date since the appointment letter states the date.

BUSINESS

8. Structures and Functions Recommendations:

Clarification of Article III, Section 2 of the Constitution (attached)

R. Luttmann on behalf of Structures and Functions Committee:
What does the phrase "not in session" mean?

The Structures and Functions committee is asking the Executive committee for clarification. Roberts Rules of Order does not address this issue.

Executive Committee can act when impractical to wait for the Senate.
"Cannot do so in a timely basis....."

We will present this to the Senate. It will not go before the faculty for voting until the wording is blessed by the Senate. (see attached memo)
(Senate Agenda Item. Alert W. Poe to attend)

B. Goldstein: Most Executive Committees can act during the summer on behalf of the Senate, as long as the action is followed by a report.

Adjustment of Article III, Section 7:

See attached memo.

9. **Appoint Faculty-at-large member to PBAC**
This agenda item should have been removed. It was taken care of by the Structures and Functions Committee. John Kramer (Political Science) to sit on the PBAC in the faculty-at-large position.
10. **Appoint Catherine Nelson's Replacement to CRC**
This agenda item should have been removed. It was taken care of by the Structures and Functions Committee. Elaine McDonald (Mathematics) will replace Ms. Nelson on the CRC for the Fall term only.
11. **Committee Vacancies that Need To Be Filled:**
Structures and Functions Committee: Vacancies from the Library & Arts and Humanities (Brian Wilson (Math), no volunteers for the Library side.
Academic Freedom Committee: There are vacancies from the Arts and Humanities, Library, Social Sciences and Natural Sciences. Three volunteers: Bala Ravikumar (Computer Science), Enrique Izaguirra (Physics/ Astronomy) and Leann Schell (Kinesiology).
12. **Campus Parking:**
Discussed in President Arminana's report.
(Senate Agenda Item)
13. **Structures and Functions Committee Regarding the Recruitment for a New Provost.**
Recommended all faculty (including lecturer's) should vote for B. Goldstein's replacement.
- Approved

Where in the rules is this stated? B. Goldstein will provide Executive Committee with a copy of his policy. (see attached)

14. **Staff Recommendation to FASC from the Senate**
??????

15. **Emeritus Faculty:**

R. Luttmann: Extending Emeritus Status to faculty who are still on FERP was referred to FSAC.

16. **Regalia Rental:**

Item can now be taken off the agenda. B. Goldstein will handle this item.
(Senate Agenda Item)

- 17 **Approval of School Calendar.**

As discussed in President Arminana's report.

R. Luttmann is asking that this item go before the Senate.

Approved with no objections.

(Senate Agenda Item)

18. **Senate Agenda:**

Agenda was not reviewed.

ADJOURNMENT 5:02pm

Respectfully submitted by Carol Tamagni