

Educational Policies Committee

Minutes 11/10

Present: Armand Gillinsky (Chair), Jeffery Reeder, Christina Baker, Carmen Works, Mary Dingle, Elaine Newman, Amy Kittelstrom, Joe Marquez (minutes), Paul Ramey, Elaine Sundberg, Chingling Wo

Changes to the Minutes:

pg2, first p. for a unit credit
for unit credit classes

next:

impact of online classes

"with" after "compare"

change, "ES" to "EN"

Minutes Approved.

Reports:

Chair Report: Target enrollment up to 5%. Provost at 8,008 FTE (Exec Comm).

Revision to CA Ed Code - add members of armed services to priority and foster youth and former foster youth to priority's list. Bring it in line with CA Education Code.

Business:

Old Business:

Draft MOU - APC will take on Draft MOU and policy for online education. (approved by ExComm)
Request for liaison from ExEd. No word on who it will be.

New Business:

1) GE Unit Policy (Mike Smith, Chr, GE Subcommittee)

GE has been charged with creating a unit policy.

3 unit %, of all the offered seats, the # of courses that were 3 units

- avg value for last 7 semesters, 85% are 3 unit courses
- a cap and trade system, 83.3% in a student getting one extra unit.
- monitor it, if it rises above prescribed amount, then prohibit anymore 4 unit courses being added.
- no trends at present.
- has presented to curriculum comms in S&T and chairs and they approve.
- Unit creep appears in Areas D&E only, not A, B, or C.
- Overall unit policy was approved unanimously by GE subcommittee

Cap: these rules would be enforced internally rather than from the GE Committee.

Trade = faculty in the schools figure out the issue around offering courses of 3 as opposed to 4 unit.

Currently can't get more than previous semester data out of Peoplesoft. Calculations will all be looking backward. If courses make requests to change from 3-4 units, approvals will go to pedagogically appropriate courses. The policy does not affect Area B. Unit policy was passed GE unanimously.

PR: Changes in units have created challenges. What is a good number divided by 3 & 4? 12. Is there a long term plan to make it more consistent across the board? Students constantly coming up with challenges. Spring will see a 16 unit cap. Students could have a problem when getting stuck @ 14.
MD: incredible impact to PT students.

ES: GE comm did extensive analysis around program review. The complicated factors are pretty significant. Students take courses that double count for their GE and their major. This may solve the issue for the next few years.

Actions:

1st reading, approved.

2nd reading. Changes to be made to get on the ExCom docket.

MS will take the Monday deadline and try to get docs to AG by Monday.

Approved. Unanimous.

Suggestions:

- Letters of support (GE Sub, SS curriculum)
- Documentation saying it was passed unanimously
- Cover page with an FAQ (describe consultation process)
- Separate out last paragraph of submitted docs - it is a procedure and not
- More explanation about Area B (cover page)
- Obtain a letter of support from SS Curriculum Committee

2) ES - SB 1440 (system level) and Early Start

SB 1440

- In good shape, responded to 12 transfer model curriculum
- Provosts have been asked where depts say no, to consult with the departments, attempt to get them to say yes.. what would it take to get to a yes. would there be changes to curr.
- Only two depts to have said no. Provost has ask ES to meet with Dean and dept chr to review options. Certifying back to make sure all procedures were followed through.
- Another 12 TMCs to be released, different disciplines coming forward. ES has notified Deans and department chairs of what is coming.

Early Start

- Chancellor's Office continues to move full speed ahead with new students who are underprepared in Math and English.
- ES has met with Athletic department and early assessment program, with CMS people, Communications group (how to notify students), working with faculty in Extended Ed - 1 uni course in Math (online - using "Alex" - online tool, "Alex" is not ATI accessible [notified Math dept],), 1 unit course in English (F2F),
- To finish Early Start by Aug 7 (has to run through the first week of August)
- No issue with academic calendar

3) New Academic Calendar – Elaine Sundberg

- 5 year calendar - now through 2016-2017.
- Required to have 147 days of instruction
- additional 23 work days
- 170 work days for classroom faculty
- Must have a min of 46+ calendar days between pay periods for state
- Payroll conflicts between athletics calendar and spring finals schedule

Suggestions:

- moving spring break earlier
- retaining Cesar Chavez as a holiday
- adding an extra day of instruction to fall

ES: discuss with suggestions and will return

4) Program Review Subcommittee (S. Galloway)

AG: give PRS a charge to develop a policy for program reviews. Use the Ukiah Program as a test case

Discussion on the history of university program reviews as well as the lack of compatibility between various.

Invite Stephen back to next meeting, 12/1.

Suggestions:

- Executive summary of how the review would tie in with
- Use Ukiah review of how the needs expressed can be tied in with the strategic planning of the university
- Create some action items

Announcements:

Carmen:

- Attended meetingg with John Kornfeld, Lori Heffernon (1800 first time freshmen)
- Learning communities available
- "do we care if these block registrations happen?"
- Carmen will email, no objections.