

April 29, 2016

MEMORANDUM

TO: Dr. K. Ayotte
Chair, Academic Senate

FROM: Robert Maldonado, Chair
University Budget Committee

RE: **Proposed City and Regional Planning Degree proposal**

At its meeting on 27 April 2016, the University Budget Committee (UBC) reviewed the proposed new BS in City and Regional Planning.

After discussion with Deans DenBeste and Fu and Dr. Ogunjemiyo, the following motion was passed:

The University Budget Committee recommended approval but had the following budgetary concerns.

1. Student demand appeared in the proposal limited. Dean DenBeste, however, was confident that there was student demand for the program coupled with community support including an endowed scholarship fund that would provide additional recruitment incentive for the program.
2. The program includes six new courses, but the details on staffing these course was not indicated relative to current course offerings. The Dean, however, did not anticipate that offering the proposed courses would affect the College's total course offerings.
3. The program proposal indicated no new Library resources were needed, but there was no sign-off from the Dean of the Library.

As with all new programs, the UBC requests that the program be subject to UBC review in the future in order to monitor the status of the program's budget. If you have any further questions regarding the review of this program please do not hesitate to contact me.

Cc: Dr. M. DenBeste, Dean of the College of Social Sciences
Dr. S. Ogunjemiyo, Chair of the Department of Geography and City and Regional Planning.