

MISSION STATEMENT  
STATEMENT OF PURPOSE AND COMMITMENT

FROM THE EXISTING BYLAWS revised November 9, 1991

Article 2 - PURPOSE

The Commission shall serve in an advisory capacity to the Board of Supervisors as follows:

- a. MAKE RECOMMENDATIONS to the Board of Supervisors on issues impacting and relating to women.

Before recommendations are made:

- 1. Check the facts, including the magnitude of the issue.
- 2. Recommendations mainly will come from committees, and will then be approved as "recommendations to the board".
- 3. Include in monthly report under: "ACTION - RECOMMENDATIONS"

- b. COORDINATE efforts with Federal, State and Local community groups to improve the quality of life for women.

- 1. Each women's organization will be offered the honor of electing a representative to represent their organization with the Commission, serve on a chosen Commission committee and attend the regular quarterly open meetings at which time the "State of Ventura County Women" report will be made, detailing the past quarters' activities of the commission, and accepting written "Requests for Attention To..." from their organization.
- 2. The commission (majority of the commissioners by vote) will determine which events/projects/activities that they will spearhead, organize and hand off....each year.
- 3. The Commission may choose to co-sponsor an event or two each year as determined at the annual planning session.

## \_\_\_\_COMMISSION MEMBERS - EXPECTATIONS & COMMITMENTS\_\_\_\_

1. Adhere to the Code of Conduct.  
Not only the "letter" of the code, but the intent as well.
2. Expect to attend all the general monthly meetings held on the 2nd Saturday of the month, 9am to 12 noon. See: Bylaws Art.3b  
-Please arrange your schedule to arrive around 8:30 so that there will be time for socializing/team-building, making it possible for the meetings to proceed on time.  
-Please arrange your schedule to be in attendance for the ENTIRE meeting.
3. Expect to take a leadership role in an office or on a committee, devoting whatever time is necessary to fulfill that role.  
-Most "work" should be done in committees reserving meeting time for reports and taking action upon (voting on) recommendations of the committees.
4. Each commissioner will act as Sergeant at Arms at the Commission Meetings on a rotating schedule.  
See Code of Conduct.
5. Outside the framework of the Commission Meetings or Commission Committee Meetings, you are expected to support the Board of Supervisors, the Commission, the members of the commission, and commission events in a supportive and positive manner. Any disagreements or grievances are to be handled within the group and are not to be "aired" in public.  
-Inside the confines of the meetings you aren't expected to agree with everything.... but when you leave the group, you should present a "united front".  
-Be "Man/Woman enough" to face issues within the structure where something can be resolved.... or you have no room to complain.
6. Don't initiate or participate in a project "as a Commissioner" unless it is an authorized Commission project.  
It is sometimes difficult to make it known when you are acting as an individual, rather than a Commissioner... however it is often appropriate for you to make that distinction.
7. Each commissioner is responsible for getting handouts and updates for all missed meetings.
8. The commission for women thru the commission chairperson will the the county PSSA liason apprised of commission activities and use the liaison as a resource in commission/county concerns.