

**ACADEMIC SENATE MEETING**  
**Tuesday, February 20, 2007**  
**Collaboratory—BT 1302**  
**Minutes**

**Attendance:** Virgil Adams, Mary Adler, Simone Aloisio, Julia Balen, Terry Ballman, Frank Barajas, A.J. Biesczad, Anna Biesczad, Merilyn Buchanan, Geoffrey Buhl, Catherine Burriss, Lillian Castaneda, Renny Christopher, Bill Cordeiro, Beatrice de Oca, Amy Denton, Jesse Elliott, Therese Eyermann, Jeanne Grier, Ivona Grzegorczyk, Phil Hampton, Beth Hartung, Nian-Cheng Huang, Tiina Itkonen, Karen Jensen, Antonio Jimenez-Jimenez, Joan Karp, Liz King, Kristen LaBonte, Jill Leafstedt, Steve Lefevre, Kathryn Leonard, Priscilla Liang, Ted Lucas, Luke Matjas, Alex McNeill, Maureen McQuestion, Brad Monsma, Andrew Morris, Nancy Mozingo, Dennis Muraoka, Joan Peters, Paul Rivera, Sue Saunders, Tom Schmidhauser, Peter Smith, Steve Stratton, Jane Sweetland, Barbara Thorpe, Ashish Vaidya, Dan Wakelee, Amy Wallace, Ching-Hua Wang, Bill Wolfe, Gregory Wood, Cindy Wyels.

**Call to order**

-2:34 p.m.

**Approval of Agenda**

-Buhl motioned to move SP 06-18 (Policy on Intellectual Property) to the top of the list under “New Business”, Burriss seconded. Motion was approved and the Agenda was approved as amended.

**Approval of Minutes from the last (Feb. 6) Senate meeting**

-minutes approved unanimously.

**Intent to raise questions**

- A. Biesczad inquired about our academic calendar and why it allowed for different numbers of teaching days between Fall and Spring semesters.
- M. Adler would like to know if there are any plans to increase the lighting between the University and UGlen.

**Report from the Provost**

-Lucas reported that there was a number of applications for Sabbatical leave for next year and our tradition is to approve 5% of the total requests. Faculty granted leaves for next year are: Jack Reilly, Ivona Grzegorczyk, and Jacque Kilpatrick.

-All the information accumulated at the “Access to Excellence” workshop will be posted on a blog on our campus website which will allow for participation from the larger campus community.

-Reminder that WASC will be on campus March 14<sup>th</sup> thru 16<sup>th</sup>, 2007.

### **Report from the Chair**

-Ballman attended the CSU Statewide Chairs meeting at the Chancellor's Office on February 8, 2007. Two of the main topics discussed were "Access to Excellence" and working without a contract. Nine campuses have passed resolutions identical to ours. In support of the Statewide Academic resolution urging the importance that the CSU and CFA come to agreement. One campus passed a resolution refusing to participate in "Access to Excellence."

### **Report from Senate Standing & Advisory Committees and Campus**

Committees and Boards:

#### Senate Executive

-On behalf of Senate Exec. Ballman urged chairs of Senate and other committees to be more substantive in their reports. In addition to stating when a committee meets, it would be helpful to know what policies and issues a committee is addressing. Also, those representing faculty on non-Senate committees are encouraged to give brief reports for the "Other?" portion of the agenda.

Thank you to the Committee on Committees for collecting the committee reports and compiling recommendations for Senate Exec.

#### Committee on Centers

-A proposal is on the Agenda today.

#### Committee on Committees

-No Report

#### Curriculum Committee

-Have 50 items on this week's Agenda including the MA in English.

#### Faculty Affairs

-Have forwarded a policy on Emeritus faculty which is on the Agenda for today. They are also working on policies relating to syllabi guidelines, associate professors serving on RTP, and visiting scholars.

#### Fiscal Policies

-Will be presenting the budget on March 2, 2007.

#### General Education

-Meet every other Thursday from 2:30 to 4:00 p.m. and are reviewing procedures for the GE program review.

#### Strategic and Tactical Planning

-No Report

#### Student Academic Policies and Procedures

-Are working on policies regarding the awarding of multiple degrees as well as a commencement participation policy.

#### Faculty Development Advisory Committee

-They have completed the search for the Faculty Development Director who has been hired and will be joining us in the Fall. The Mini-grant proposals are due March 1, 2007.

#### Enrollment Management and Student Success Committee

-The committee is discussing the definition of Student Success.

#### Other?

-Leonard is the faculty representative on the Events and Facilities Committee and she reports that the Café will be moving into Salon A over the summer so we will not be able to book events in there any longer.

-The Dean's Advisory committee will be requesting FTES information that will be needed by Monday afternoon in order to complete their report.

-J. LaRoe distributed copies of the resolution passed by the Student Government regarding the CSU vs. CFA contract.

-Sean Anderson is the faculty representative on the IRA committee and he requests that faculty contact him if they have used or plan to use IRA grants for travel. The committee is discussing changes to the policy that it would prohibit faculty from using IRA funds to pay for their travel expenses.

### **Old Business**

#### **SP 06-13 Changes to Policy for Review of Academic Programs**

-Lefevre reminded everyone that this was a modest change related to the PARC committee which was not in existence when this policy was drafted.

Vote taken by show of hands:

Yes: 42

No: 0

Abstain: 1

**Policy passes**

### **New Business**

#### **SP 06-18 Policy on Intellectual Property**

-m/s-Stratton, Buhl. Buhl wondering if there was an avenue for discussion or arbitration included in the policy if there is a dispute over the use of licensing. There was much discussion about the different types of licenses and their various uses. Hampton informed everyone that there would be a subsequent policy on tech transfer that would address the licensing issue. Christopher added that this policy was plagiarized from the CSU Cal Poly policy which has been approved by CFA.

#### **SP 06-14 Changes to Senate By-Laws**

-m/s-Wood, Itkonen. The Committee on Committees has recommended eliminating the Strategic and Tactical Planning committee because it is no longer necessary.

#### **SP 06-15 Center for Civic Engagement and Service Learning (CESL)**

-m/s-Hartung-Balen indicated that changes had been made to address all the issues brought up at the last meeting. Cordeiro respectfully disagreed with Balen because his objection to the dual reporting structure still exists. He feels there should be one Director and one Assoc. Director who both report to the same area instead of each one reporting to two different areas. Balen responded that the purpose of the center is cross-divisional so she does not know how else to deal with the problem. Hartung applauded Balen for her efforts to address the issues brought up last fall and she is happy with the revised proposal which states that the Director is in Academic Affairs.

#### SP 06-16 Policy on Emeritus Status

-m/s, Jimenez-Jimenez, Leonard. There was much discussion about the minimum 10 year service requirement. Muraoka responded that the President has the ability to appoint, at will, which would be a way for faculty to bypass the 10 year requirement, if warranted. Christopher also pointed out that if you hold the rank of Professor or equivalent, there is no minimum years of service requirement. It was clarified that the title of Emeritus Faculty was not an automatic expectation but an honor given to select individuals.

#### SP 06-17 Policy on Principle Investigator

-m/s-Gillespie, Wood. There was much discussion about who the Project Director could be, what they would be responsible for and how they would be selected. Muraoka reminded everyone that as we draft these policies, we should be use specific terminology such as; Provost/VP for Academic Affairs or designee.

#### Announcements

-Cordeiro reminded everyone this was the last week of recruiting. Please submit your comment cards by Friday, 2/23. Electronic candidate recommendations are due to Brian Parra by noon Monday, 2/26. There will be a meeting to discuss the recommendations on Tuesday, 2/27, at 3:00 p.m.

-Hampton is coordinating the doctoral incentive program this year and he reminds everyone that the deadline is next week, he has not received any applicants yet.

-Liz King, Jesse Elliot, and Tiina Itkonen invited everyone to a recital on Thursday, May 3, at 7:00 p.m. The themes will be love, betrayal, and death.

-The Multicultural Women's and Gender Center is working alongside several other departments and sponsors on campus to plan events for the week of Cesar Chavez which will be the week after Spring break, you are all invited to attend.

-Kirsten Moss, Multicultural Women's and Gender Center, distributed a flyer about the Women's Recognition Luncheon which will be part of the Cesar Chavez week events. She wanted everyone to know that the luncheon was open to everyone, award nominations will be accepted for faculty, students, staff and community members, and there is also an essay contest and the theme is "Generations of women, moving women forward." Everyone is encouraged to participate.

- Grzegorczyk says there is one more spot available for the Student Research Competition, please forward any student projects, ASAP.

#### Adjourned

3:45 p.m.