

FSAC Meeting Minutes- April 22, 2021

Present: Paula Lane (chair), Angelo Camillo, Stefan Kiesbye, Thomas Whitley, Mary Wegmann, Richard Whitkus (recorder), Deborah Roberts, Emily Clark, Victor Madrid.

- Meeting called to order at 1:00pm
- Approval of agenda and 4/08/2021 meeting minutes.
 - New information on agenda:
 - Approval of edits of URTP policy draft changes
 - Senate Chair assigned FSAC to respond to AS and Administration input on AFS and PDS statement on teaching of sensitive materials.
 - Minutes
 - Under Excellence in Teaching Award, clarify that awardee indicated a conflict of interest, not FSAC.
 - Minutes approved

Standing Reports

- Chair
 - Expecting responses back from departments on their RPT criteria from last week's RTP criteria review.
- AVP
- AFS
- FSSA
- PDS
- CFA
- Associated Students

Old Business:

- Approval of edits on URTP policy draft based on input from Senate 1st reading. MSP
- Chair Selection and Removal Policy Document
 - Tabled to next meeting
- Dept. RTP Criteria Review: Library
 - Take out references to Temporary Librarians.
 - Maintain Teaching Effectiveness rather than Effectiveness as a Librarian as this is standard in RTP process. But explain specific librarian duties in teaching effectiveness.
 - What evidence is necessary to "demonstrate"?
 - In teaching effectiveness, should 'service' type activities be included?
 - Further discussion that long lists of potential criteria can lead to complications for candidates.
 - Ask library to revisit lists of criteria and continue to review.
- Excellence in Teaching Awards Review

- Discussion that information provided in dossiers is not quite helpful in assessing the criteria – makes review process difficult.
- May help with better nomination process.
- Suggestion to utilize a rubric and application document to match rubric, and to limit letters of support.
- Suggestion to limit length of dossier.
- Selection of 3 faculty. Clear agreement on 1st and 2nd ranked candidates and more discussion on selection of 3rd. Ranked list forwarded to AVP Roberts.
- Chair Lane will forward FSAC memo to PDS on improving the process. Need to do this quickly as call comes out quickly. D. Roberts will liaise to PDS to help with improving process.

New Business

- Dept RTP Criteria Reviews for HIST and BUS
 - To be addressed at next meeting
- Selection of FSAC Chair 2021-2022
 - To be addressed at next meeting
- Senate Chair assigned FSAC to respond to AS and Administration input on AFS and PDS statement on teaching of sensitive materials.
 - Kiesbye suggests FSAC would need to hear from specific parties to clarify how FSAC should respond – get a full understanding of all inputs. This has been around for 4 years.
 - Clark agrees and feels it is not clear what the Senate is expecting from FSAC.
 - AVP Roberts agrees with sentiments expressed. Also desires to get specific input from students to insure we properly address the issue. Should restart the process as this has been on-going for 4 years. Maybe only need a simple addition to the syllabus.
 - Student rep Madrid reports students do not feel this should not be a big workload issue for faculty to deal with this in their classes.
 - Chair Lane sees 2 issues. Statement we put forward included incorrect information as per what DDS had supported in resolution. Second issue is ensuring that original resolution from AS is different from current AS resolution. FSAC needs to clarify all these issues.
 - Continued discussion on issues in original statement.
 - Clark, yes, we need to clarify conflicting information in statement first. Then work on request from AS.
 - FSAC will continue work with this at next meeting.

Meeting adjourned at 2:47pm.