

# FSAC

## Minutes

4/5/2007

**Present:** Carlos Ayala, Carol Blackshire-Belay (left at 2 pm), Sue Hayes, Maria Hess, Geoffrey Skinner (recorder), Sunil Tiwari, Beth Warner, Helmut Wautischer,

Convened at 1:05 pm

**Agenda** approved with the following changes:

1. Election of Chair (*added*)
2. Use of University/State/and Auxiliary Organization Resources (attachment) (*listed as # 3*)
3. Cell Phone Usage (Attachment) (*listed as # 4*)
4. Online SETE report (Liz Close at 2:15) (*listed as # 2*)
5. RTP Document (new attachment) (*listed as # 1*)
6. Excellence in Teaching (*added*)

**Minutes** approved with change noting departure of Carol Blackshire-Belay at 2 pm

## Reports

### 1. Chair of FSAC – C. Ayala

- Chair reported:
  - New modified workload resolution coming to Senate
  - IDC and grants discussion (4/6) held by FSSP (subcommittee of FSAC) for purpose of open channels of communication between faculty, Larry Schlereth and Provost Ochoa
    - Changes in rules regarding indirect cost recovery may result in shortfalls in some grants – situation characterized as “emergency”
    - FSAC discussed issues, including differences between restrictions in IDC and donor moneys
    - Carlos urged Committee members to attend if possible

### 2. Faculty Affairs– C. Blackshire-Belay

- Covered in above report/discussion

### 3. Academic Freedom Subcommittee – H. Wautischer

- Helmut reported that AFS scheduled a work group meeting on 4/13 to move forward on Academic Freedom Policy. AFS aims to complete document by the end of April.

### 4. Professional Development Subcommittee – Maria Hess

- Maria noted that most current members will leave at the end of this semester and there is a urgent need for recruitment before elections
- Meeting time will remain unchanged
- There will be a discussion of topics for future presentations

## Agenda

### 1. Election of Chair

- Maria Hess elected as Chair for 2007/2008
- Sunil Tiwari agreed to consider serving for 2008/2009

### 2. Use of University/State/and Auxiliary Organization Resources (attachment)

- Purpose is to avoid audits over reasonable use of resources. Carlos asked about consultation for academic purposes; Sue noted that it needs to be well

documented that it is *clearly* for academic purposes. Policy provides protection of employees from auditing due to harassment or malicious intent

- ExCom recommended forwarding to AFS; Committee unanimously agreed it should stop and FSAC
- FSAC agreed that policy was useful and that Larry Schlereth should send it out to all staff and faculty

**3. Cell Phone Usage (Attachment)**

- Addresses cell-phones for business use – University-owned cell phone for people required to carry them
- FSAC felt properly consulted

**4. Online SETE report (Liz Close at 2:15)**

- Liz Close reported on positive experience with online SETE pilot and noted that both student and faculty were pleased with experiment
- IT wants a University-wide solution, which may be some time in coming and is less supportive of Nursing's individual program
- FSAC strongly encouraged Nursing to continue online SETES and urged Liz to present case to Senate

**5. RTP Document**

- Criteria: In response to a question regarding responsibility for setting criteria, Carlos noted that specific criteria is to be set at the department level
- 1<sup>st</sup> Year Evaluation: Committee agreed that brief evaluation (D4 in RTP document) should be dropped in favor of retaining only the letter based on observations and workplan. D5 will be revised to reflect this change

**6. Excellence in Teaching – *Tabled until next meeting***

Meeting was adjourned at 2:57 pm