

### READMISSION

A student disqualified from Fresno State College may be readmitted for a regular semester only by special action and if the facts in the case seem in the opinion of the appropriate college authorities to warrant such action. A disqualified student may enroll for summer session or extension classes without readmission. Ordinarily consideration for readmission will not be given unless a semester has elapsed since the disqualification. Deadlines for consideration for readmission are established in advance for each semester; exceptions to these deadlines will not be made. Reconsideration for readmission will, except in very few cases, require that a student arrange a personal interview with a member of the admissions staff. A former student who has obtained upper division status will normally be required to obtain a statement from the school or department of his major preceding an interview. A student who has been disqualified more than once may not be readmitted except under the most unusual circumstances.

### TRANSCRIPTS AND REPORTS

*Transcript of Record.* One official transcript of his record at Fresno State College is furnished each student free of charge. Each additional copy requires a fee of \$1 paid in advance. Because of the large number of transcripts requested at the end of each semester and summer session, three weeks should be allowed for requests to be filled during those periods. After the Records Office has been notified of overdue student accounts, transcripts will not be provided without clearance from the Business Office.

Transcripts of record from other institutions submitted to this institution will be retained except in cases where the student fails to register. Fresno State College Extension transcripts are a separate transcript from regular college transcript and must be ordered as such.

*Reports to Students.* Grade reports are mailed to students at the close of each semester. At mid-term a report is made available to students by the Student Records Office.

### CREDIT BY EXAMINATION

Credit by examination may be earned in some cases if the following procedures are used.

1. The student will enroll for credit by examination at any time during the registration period. Normally he will have conferred with the department and will have completed his application form in advance of registration.
2. The examination must be completed by the end of the fourth week of instruction and the instructor will report the grade prior to the close of the sixth week.
3. The course in which the student requests credit by examination will be so designated on his record. Units earned will count toward all appropriate requirements but will not be used in computing his grade-point average.

For further information consult the department concerned (see also *Advanced Placement*).

### COLLEGE LEVEL EXAMINATION PROGRAM

The college will consider examination results from the College Level Examination Program of the College Entrance Examination Board for placement and credit. Study is currently underway to establish specific policy on placement and credit in degree curricula for those who complete one or more examinations in the College Level Examination Program. Further information about this program may be obtained from the Director of Admissions.