

Senate Executive Committee Minutes

March 10, 2016

3:00-5:00, Kinesiology Conference room, PE 15

Abstract

Chair Report. Statewide Senator Report. Vice Chair Report. Representation on Administrative Appointment Committees policy revision – referred back to S&F. Vice President of Administration and Finance Report. Vice President of Student Affairs Report. EPC Report. FSAC Report. SAC Report. Associated Students Report. Replacement member for AVP of Academic Programs Search. Request for Accreditation input. Meeting location for rest of the semester. Follow up on OER resolution – Ad Hoc planning committee. Summer Quorum discussion. Senate agenda approved.

Present: Kate Chavez, Tom Targett, Carmen Works, Ed Beebout, Michaela Grobbel, Laura Watt, Sam Brannen, Deborah Roberts, Ron Lopez, Neil Markley for L. Furukawa-Schlereth, Anthony Gallino for Matthew Lopez-Phillips

Absent: Richard Senghas, Ruben Armiñana, Elaine Newman, Andrew Rogerson

C. Works chaired the meeting in the absence of R. Senghas.

Chair Report – C. Works for R. Senghas

C. Works read a report sent by R. Senghas. R. Senghas was at the GMC Board of Advisors meeting that afternoon. On the agenda that day were issues of GMC board governance / committee restructuring, board dues, MasterCard Pavilion (stage for East Lawn), GMC endowment, and finances / development. The Council of Academic Senate Chairs (CASC) will be meeting at SFSU on 7 April, which he will attend. (Carmen will chair Ex Com that day). Topics planned for discussion include Internship Policies for compliance with Executive Order 1064; structural deficits and budgeting issues (including faculty consultation); ASCSU identified legislative bills. If there are other issues anyone wishes him to add to that agenda, please let him know. These meetings are often useful for conversations along the lines of “we have to deal with X; how have other campuses handled that?”. Commencement plans are underway, including calls for faculty willing to serve as marshals. University Affairs indicates it may be able to help with regalia rental costs for those willing to participate as marshals. Faculty are reminded that Commencement Day is a paid work day, and unless professional obligations conflict, faculty are expected to participate. Faculty are encouraged to participate in both morning and afternoon events. Lunch will be provided for faculty (please RSVP so we can make sure we have enough for all participating).

There was a recording problem during this meeting.

Statewide Senator Report – D. Roberts

D. Roberts discussed the Legislative issues the Statewide Senate was considering.

They were concerned about the messages going out from the CSU administration regarding the strike action. They were particularly concerned about the message that under no circumstances could faculty talk to their students in class about the strike. The Statewide Senate's resolution affirmed that it was up to faculty to decide to talk about the strike, if it was pertinent to their courses, and no one else could make that determination. They had first readings on resolutions about the evaluation of online teaching and RSCA funding. She discussed details regarding RSCA funding. She said all this information would be in a written report to the Senate. She said she specifically brought up with the CSU administrators the issue of capitol projects and building safety, including the current asbestos issue at SSU. A member asked about the four years of math required in high school as well as in their senior year. That seemed redundant to him. D. Roberts said they were counting a year in junior high towards the four years of high school math.

Vice Chair Report – C. Works

C. Works reported that most of S&F business was already on the agenda. She noted that Senate chambers was also discussed. She said the AS had passed a resolution about the Senate not using the Student Center. She thought S&F would be writing a resolution on this topic. She noted that when the Senate schedules the Ballroom, it apparently books the room for the whole day. The AS rep said the AS resolution was about students being displaced from the Student Center space. N. Markley provided more detail about the scheduling and set up issues for the Student Center for the Senate meetings. It was noted that Thursday evenings were an important time for scheduling events for students. He suggested that the Senate could meet in the B & C & D portion of the Ballroom. A member asked how often the Ballroom was utilized during the week. N. Markley said he would have to get those numbers. The Senate Analyst noted the history of the Senate meetings stating that when the Commons was no longer available, the Senate was put in the Student Center. The Senate never asked to be put in that space. She did not appreciate not being approached by anyone about the issues or the request to use another part of the Ballroom. She did not know where else the Senate could meet and thought this should be a university problem, not just a Senate problem. The AS Rep argued that the Student Center was a specific space for students. A member argued that he thought the Senate could meet in a smaller space and noted that quite a few of the decisions made by the Senate affected students. A member noted that the Academic Senate was for everyone on campus and noted that faculty did not have a specific space either. A member supported the AS representatives position and supported another space for the Senate.

Representation on Administrative Appointment Committees policy revision – C. Works

C. Works introduced the item. She said there were three main issues that brought about the revision – the appendix, the reference to SAEM and the lack of information about students on search committees. A member asked for a track changes version of the policy. A member asked for background on the revision. C. Works reviewed the consultation done and major revisions. A. Gallino offered that there had been emergency hires that brought this policy to the attention of the

campus. A member noted it was difficult to find what positions were included in the different administrative levels. **It was referred back to Structure and Functions to provide the track changes, a cover letter, the definitions of administrative positions and clarity about the number of faculty on searches in Student Affairs.** **Second. Approved.**

Vice President of Administration and Finance Report – N. Markley for L. Furukawa-Schlereth

N. Markley reported that an email had gone out about the asbestos issue on campus. He said most buildings built before 1984 had asbestos in them. If it was found in the air, then it needed to be remediated. He said two faculty had been appointed to serve as faculty-in-residence – Emily Acosta Lewis and Glenn Brassington. They wanted to pilot a staff member in residence and they would start with Danielle Croegaert, an SSP IV. A member said he had heard the facilities workers had been told not to go into certain spaces due to unhealthy conditions, and therefore didn't that mean that the work spaces were also a problem? N. Markley said he did not know much about that. He would take back the questions to L. Furukawa-Schlereth. A member asked why the faculty-in-residence could have their children, but students could not. She asked if that was a policy of residential life. N. Markley said he did not think there was a policy. There was continued discussion about children in the Res Halls.

Vice President of Student Affairs Report – A. Gallino for M. Lopez-Phillips

A. Gallino reported that the Dream Center proposal was moving forward. Next month, it would be Sexual Assault Awareness Month. He noted that M. Lopez-Phillips was at a conference.

EPC Report – L. Watt

L. Watt reported that EPC had a conversation about a policy for year long courses and minimum grades. She reported on the draft internship policy that came to her attention in her School CDC meeting. She said the committee gave quite a bit of feedback. She was not sure how this policy would come in to governance.

FSAC Report – E. Beebout

E. Beebout reported at the next meeting they would start drafting guidelines for an office hours policy, and they had agreed they did not want the policy to be about enforcing office hours, but rather to create a culture of student service as full time faculty. Steve Winter was selected as the Chair of FSAC for next year. A member asked if email was being included in the office hours policy. E. Beebout said they will look at that and will affirm that different departments may have different needs. A member asked what a department could do if someone was not following the policy, particularly if that person was not in the RTP process anymore. A member said that in the contract, there was supposed to be post tenure review. E. Beebout said the next Chair of FSAC was considering working on that. The Senate Analyst noted that the Senate passed a resolution in the 70's about faculty being on campus

three days a week:
<http://www.sonoma.edu/senate/resolutions/threedayminimum.html>.

SAC Report – R. Lopez

R. Lopez reported that a student came to them with a proposal for a food bank on campus. He had heard from M. Lopez-Phillips that the CSU was starting to work on food insecurity issues throughout the CSU. D. Roberts noted that when food is delivered on campus, it can only stay out for two hours. At another CSU, they send out an email when that time limit is coming up and offer the leftover food. N. Markley said they looked at that and thought it was possible at SSU. He noted the Sonoma County Health Department was very fussy about food and related the story about why students doing bake sales had ended. He shared that the campus did send some leftovers to a food pantry. A member noted that food grown at the campus garden could not be given to students or anyone on campus and thought this was another resource that could be used. R. Lopez thought that a food pantry needed to have non-perishable items and was greatly needed.

Associated Students Report – K. Chavez

K. Chavez reported that the AS was working on a resolution about the housing deposit issue. They were also working on a new program for students based on the increase in student fees. Next week the legislative group would go to Sacramento to lobby for the CSU. A member asked what would be the topic of lobbying. K. Chavez said their efforts were focused on funding for higher education.

Replacement member for AVP of Academic Programs Search

C. Works asked the Ex Com to approve the recommendation from S&F of Michaela Grobbel to replace a member on the AVP of Academic Programs Search committee. Approved.

Request for Accreditation input

C. Works said that the worksheet in the packet identified various Senate committee and subcommittees that were tasked with providing evidence or materials for WASC. It was decided to invite R. Whitkus to the Ex Com to clarify what was needed.

Meeting location for rest of the semester

This item regarded the asbestos issue in Stevenson Hall which was the reason the meeting had been moved for this meeting. The members brainstormed other potential buildings that might have spaces. There was a spirited discussion about whether Stevenson Hall was safe or not and if a symbolic gesture was needed to help the university provide clear information. **Vote on remaining in Academic Affairs Conference room – Approved.**

Follow up on OER resolution – Ad Hoc planning committee

C. Works reported that the call had gone out for faculty to serve on the ad hoc planning committee requested by the resolution. One faculty member had responded so far. C. Works asked the Standing Committee Chairs to ask for volunteers in their committees and subcommittee for this ad hoc committee. There was clarification about the process of applying for the grant. It was noted that one or more students needed to be identified for the committee.

Summer Quorum discussion

C. Works encouraged the Standing Committees to elect their new Chairs soon. There was a sense that the new President might want input over the summer. Last year the quorum was any three members of the Ex Com including the Chair and Vice Chair. There was a discussion about electing the at-large members to Ex Com at the next Senate meeting. It was decided not to include this on the next Senate agenda and to wait until School elections were held.

Senate Agenda

AGENDA

Report of the Chair of the Faculty – Richard J. Senghas
Approval of Agenda
Approval of Minutes - emailed

Consent Items:

BUSINESS (none)

Adjourned.

Minutes prepared by L. Holmstrom-Keyes