

1:00-3:00 pm Sue Jameson Room

Present: Maria Hess (Chair), Carlos Ayala, Janejira Sutanonpaiboon, Paula Hammett (recorder), Beth Warner, Helmut Wautischer, Sunil Tiwari

Guests: Victor Garlin, John Kornfeld, Bill Poe

Approval of Agenda: approved, as amended:

Business Item 2: Emeritus Policy, postponed.

Business Item 3: Proposed policy for faculty residential life program, moved to next meeting.

Approval of Minutes: approved, with the following amendments:

Approval of Minutes: "...ability of departments to establish criteria..."

Blackshire-Belay report: "... Vice President of Student Affairs..."

Reports 3.: "Academic Freedom Policy will be submitted."

Reports

1. **Chair's Report:** none, but the following questions were posed and answered:
 - a. What constitutes a quorum? Four of the seven voting members.
 - b. There is a policy in the works to allow for an ex officio member from CFA to sit on Senate committees, but in the meantime Victor Garlin is a guest and unofficial liaison from CFA.
 - c. Carol Blackshire-Belay is ex officio representing the Administration.
 - d. Kaitlyn Pinson joined us as the Associated Students' representative.
2. **Faculty Affairs report:** none.
3. **Academic Freedom Subcommittee:** no meeting
4. **Professional Development Subcommittee:** no representative.

Business

1. **RTP Review:** We continued going through the comments and suggestions submitted by during the comment and review process. Beth Warner was the scribe of the discussion and will incorporate the comments and suggestions into the policy as the group approved them.
 - a. (1.D.1) Discussion centered on the concept of a "Bye Year." Rather than calling it a "bye year" we reworked the concept to establish criteria for 1 or 2 year reappointments. A two-year reappointment should not be considered the norm, but for those making greater than satisfactory progress, given positive recommendations from the department, school, dean, and URTP to the President. Workload is a big issue in the discussion, but so is the candidates' success.

- b. (II.A.1) "Explicit" criteria were also hotly debated. It was decided that departments should develop criteria, but that it need not be explicit, so as not to be overly proscriptive.
- c. Provost Ochoa had submitted 3 suggestions:
 - i. (I.C.3) Include Faculty Affairs as cosponsors of RTP workshops. (We decided that section was more procedural rather than policy and deleted it altogether.)
 - ii. (II.A) Include the Dean in establishing departmental criteria. (Lots of discussion, but we ultimately decided that establishing criteria is a faculty responsibility.)
 - iii. (II.A) Establish 5 year term for review of departmental criteria. (Departments are encouraged to review their criteria regularly to ensure currency, with no explicit timeline.)
- d. Discussion of other faculty comments. At this point the group had made so many substantive changes to the draft, it was decided to incorporate the changes discussed so far, then review the draft again to see which comments and suggestions were still relevant.