

Substantive Change Report

Proposal Information:

Proposal Review Date	December 13, 2023, January 18, 2024, January 23, 2024
Institution	California State University, Channel Islands
Type of Substantive Change	First Degree; Distance Education
Program Name/Location	Doctorate in Educational Leadership
ALO	Jessica Lavariega Monforti
WSCUC Staff	Karen Graham
Committee Reviewers	Shelia Lewis Jane Rosenthal Dieken

Committee Recommendation and Date

Additional Information¹

Interim Approval Contingent on 12/13/2023 *CONTINGENT upon receipt of final approval from the CSU Chancellor's Office. Office	<input type="checkbox"/> Notification of Implementation <input type="checkbox"/> Federal Site Visit Required <input type="checkbox"/> International Visit Required <input type="checkbox"/> Fast Track <input type="checkbox"/> Non Compliance <input type="checkbox"/> Competency Based Degree
¹ Items listed above must be fulfilled in order to finalize Substantive Change Approval.	

Commission Approval and Date (for Institutional Tracking)^{2,3}:

Implementation of an approved change must occur within two years of Commission approval. If the change will be implemented more than two years after the approval date, contact your WSCUC Staff Liaison to determine if the change requires re-approval.

² Commission approval of a new degree program signifies that the program is covered by the accreditation of the institution as a whole. Approval by WSCUC should not be represented, in marketing materials or other forms of communication, as program-specific accreditation, such as that bestowed by specialized professional, or programmatic accrediting organizations.

³ Record the date that the Commission took action on this Substantive Change proposal for your records.

Findings of the Committee:

Commendations:

1. The institution is commended for the comprehensive level of detail on the institution's website regarding student support services.

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Recommendations:

1. Program administrators and faculty must finalize and clarify the degree title to be used for the proposed degree and provide confirmation that faculty support the final nomenclature validating that it is consistent with the program content and purpose. (CFR 2.1)
2. The program must develop a clear and informed plan for obtaining state authorizations for the distance education delivery of the proposed program which outlines a timeline, initial state approvals, and anticipated costs for meeting state authorization requirements outside of California. (CFR 1.7)
3. Future substantive change proposals must demonstrate thoughtful and specific recruitment and marketing appropriate for the needs of the proposed new program's students. (CFRs 1.7, 3.6)
4. Future substantive change proposals must clearly describe the criteria used to determine transfer credit eligibility and list the protocols for those decisions. (CFR 2.2)

WSCUC Liaison Signature:



Date: 1/30/2024

Additional Information (if applicable):

CONTINGENT upon receipt of final approval from the CSU Chancellor's Office. Office.