

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD PROVIDING FOR REIMBURSEMENT OF ACTUAL AND NECESSARY EXPENSES INCURRED BY CITY OFFICERS AND EMPLOYEES IN THE PERFORMANCE OF THEIR DUTIES.

WHEREAS, City officers and employees may be reimbursed for actual and necessary expenses incurred by them in the performance of official duties; and

WHEREAS, examination of past, detailed demands for reimbursement of expenses by City personnel indicates that the following allowances are and have been equivalent to the actual and necessary personnel expenses they are intended to defray, and this Council so finds and determines;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oxnard:

1. That, in addition to the City's demand procedure for reimbursement of specific, authorized councilmanic and mayoral expenses, the City Manager and the Director of Finance are authorized hereby to approve and disburse the following expense allowances to defray actual and necessary costs incurred by City councilmen and mayor for which specific demand reimbursement has not been sought for expenses incurred in Oxnard for automobile and travel expense, telephone, meals and entertainment incurred on official city business:

Councilmen	\$137.50 per month
Mayor	237.50 per month


2. That in addition to the City's demand procedure for reimbursement of specific, authorized personnel expenses, the City Manager and the Director of Finance are hereby authorized to approve and disburse the following expense allowance to defray actual and necessary costs incurred by City personnel for which specific demand reimbursement has not been sought:

Per Diem Subsistence, if absence from the City is occasioned by official city duties, by one quarter day: \$6.25.

Passed and adopted this                      day of                      by the following vote:

validity of prior payments. Just bringing the resolution to the attention of the public may arouse some opposition to its adoption. If someone wishes to contest the past practice of the council, the retroactive application may be questionable. In South San Francisco the councilmen were required to go back to the beginning of the time each had begun to receive lump sum payments and to list his actual expenses. To the extent the lump sum exceeded itemized expenses, the councilmen would have to reimburse the City. On the other hand, if the lump sum payment were less than the actual itemized expenses, he could probably collect the difference.

The other alternatives are for the council to continue with the present practice and assume the risk of having to itemize for actual expenses for the period the lump sum has been paid, or to cease the practice of lump sum payments and begin itemizing for actual expenses.

  
\_\_\_\_\_  
Joseph W. Hodges, Jr.

JWH:mg

Attachment