

## **Student Affairs Committee Minutes**

January 29, 2020, 10:00-11:50am Student Affairs Conference Room

**Present:** Hilary Smith, David Horowitz, Sandra Ayala, Napoleon Reyes, Maggie McCloud, Dr. Laura Monje-Paulson.

**Absent:** Dr. Wm. Gregory Sawyer, Tony Bish, Martha Shott.

Meeting called to order at 10:12 am.

### **Chair's Report – Hilary Smith**

Agenda updated and approved.

Minutes from the previous meeting reviewed and approved.

Xcom met last week and discussed the faculty retreat.

At the faculty retreat the search for the new CSU chancellor and other staffing positions were discussed.

Finals scheduling was discussed.

Budgets were discussed.

Hilary will be traveling to Southern California to attend a conference as SAC Chair.

### **Student Affairs Report – Dr. Laura Monje-Paulson**

Organizational changes were discussed.

The Division's executive retreat was discussed.

Office locations were discussed.

SSU's Division of Student Affairs was recognized as one of the most promising places to work by Diverse Magazine.

The Basic Needs strategic plan was discussed.

Grants were discussed.

### **Academic Advising Subcommittee – Maggie McCloud**

A meeting from last semester was discussed.

An online Graduation Application is being worked on.

Hiring was discussed.

The Academic Requirements Report was discussed.

Laura said that she would talk to Jaime about the ARR and other advising issues.

Napoleon said that he would talk to his School's Academic Advising Subcommittee member.

### **ATI – S Ayala**

At the end of last Spring compliance issues in 138 areas have been identified.

Web, procurement, instructional materials have been the committee's focus.

Book orders on time improved.

Instructional materials have been the most non-compliant in the past.

The Faculty Center has worked with the committee.

The University was audited for compliance in December.

Accessible syllabus issues were discussed.

Canvas issues were discussed.

### **Priority Registration Request – MESA**

Hilary reviewed the Priority Registration Committee policy.

The membership of the Priority Registration Committee needs to be established.

The committee will need to meet after March 6<sup>th</sup> after priority registration requests are received.

Maggie will serve as the SSP Member of the committee.

Hilary and Napoleon will serve as Faculty Member of the committee.

### **From DRB: Revision to the Cheating and Plagiarism**

The DRB has made an amendment to their policy and presented it to the SAC.

Napoleon explained the DRB policy issues.

Meeting adjourned at 11:55 am.

*Minutes prepared by David Horowitz*

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