

# VENTURA COUNTY COMMISSION FOR WOMEN

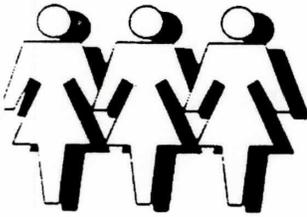
Human Services Agency

505 Poli Street

Ventura, CA 93001

(805) 652-7611

[www.vchsa.org/cfw/](http://www.vchsa.org/cfw/)



## MINUTES

January 7, 2006

Los Altos School Library

700 Temple Avenue, Camarillo, CA 93010

### COMMISSION MEMBERS:

#### DISTRICT I

Cecilia Fargo  
Diana Goodrow  
Debbi Steele

#### DISTRICT II

Janis Gardner  
Lee Riggan  
Mary Pallant

#### DISTRICT III

Rosalinda Figueroa  
Sharon Hillbrant  
Nancy Lee Phillips

#### DISTRICT IV

Jan Lawrence  
Bonnie Warrington  
Cynthia Hollister

#### DISTRICT V

Ina Howard  
Ruth Ann McAllister  
Vacancy

1. **Call to Order** by Chairperson Goodrow at 9:20 a.m.

2. **Roll Call:**

P Cecilia Fargo	P Mary Pallant	P Bonnie Warrington
P Diana Goodrow	A Rosalinda Figueroa	P Cynthia Hollister
P Debbi Steele	P Sharon Hillbrant	A Ina Howard
A Janis Gardner	P Nancy Lee Phillips	P Ruth Ann McAllister
P Lee Riggan	P Jan Lawrence	

3. **Adoption of the Agenda** – Approval unanimous

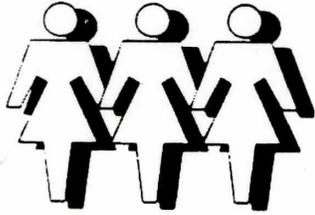
4. **Public Comment:** None

5. **Consent Calendar:**

- Approval of the Minutes of December 3, 2005:** Moved by Commissioner Warrington, Seconded by Commissioner Phillips, Carried Unanimously
- Approval of the Treasurer's Oral Report:** Treasurer's Report: Bank ending balance for October 31, 2005 was reported to be \$502.53. Two donations received: \$100.00 and \$10.00 to be deposited. Report Accepted.

6. **Committee Reports**

- Correspondence/Communication:** Presented by Commissioner Steele. Commissioner Warrington recommended that we add as an agenda item for our February meeting to vote on whether or not to approve \$50.00 membership fee to CAWA/ WIN. Commissioner Steele recommended that we add as an agenda item for our February meeting to vote on whether or not to approve fee to VCRRN.
- Community Partners:** All of California has lost funding for the Teen Sibling program. Jan to send copy of proposal to Commissioners Steele and Riggan this week.
- WEJP:** Meeting next week in Santa Barbara. Conference on March 11 at UCSB.
- Web page and Newsletter (CAWA webpage):** CAWA wants to add us to their website. Need to send link. Commissioner Fargo to write article about us for the CAWA website.
- RRN Update:** Annual Roe v Wade event – Sunday, January 27 from 2-4 p.m. at Temple Beth Torah – Jane Roberts is speaker.
- Summit Planning Meeting Report:** Next meeting is Thursday, February 9 at 6 p.m. at Los Altos School Library. At last meeting a) reviewed last meeting minutes; b) created master database list; c) Decided on date of October 14, 2006 at Grand Vista in Simi Valley; d) Sent letter to McCune Foundation asking for funding; e) Trying to get fiscal agent; f) Received a donation of \$1000. to hold reservation.
- Meeting with Lauri Flack:** Commissioners McAllister, Goodrow, Pallant, Lawrence and Phillips. Discussed Budget proposal, Working Plan, Commission History, Funding (part-time staffing), meeting location. Perhaps make them the fiscal agent. We should post our meetings – open to the public. To be done:



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Set up the appointments for our Supervisor meetings, organize our plans. Also suggested that we post our Agendas since our meetings are open to the public.

- h. **Bylaws:** Checking account requires 2 signatures. Agenda items need to be identified 10 days ahead of the meeting. Add "Future Agenda Items". Commissioner Phillips to send out to all commissioners. Add Adoption of Bylaws to the next agenda.
- i. **Women's History Month:** Need to have Board of Supervisors set date in March for our proclamation. Just need to add the new theme. Download the history quiz from Women's History website, [www.nwhp.org](http://www.nwhp.org).

## 7. Information/Discussion Items

- a. **Key Community Connections Review**
- b. **Commission Appointments:** Guest today: Elvia Guizar from Oxnard. Possible Commissioner.
- c. **Meeting with Supervisors-Agenda Planning:**
  - What are your expectations of the Commission?
  - Clear understanding of our relationship
  - Overview of some of our plans (Women's History Month, CalWorks, Summit, Teen Sibling Program, WEJP)
  - Any questions about our minutes?
- d. **Review of 2005-2006 Project Planning Table / Plan of Action**

## 8. Commissioner Announcements:

- Future agenda item – Add Standing Rules to our Bylaws. Discuss with Commissioner Gardner publicity for Women's History Month
- Commissioner Steele announced that December 10 is Universal Human Rights Day.

9. **Check out and Adjournment:** 12:10 p.m.

10. **Next meeting:** February 4, 2006 at 9:00 a.m., Los Altos School Library

## December 2005

(Mileage = 44.5 cents/mile)

	Mileage	Hours	Expenses
Diana Goodrow	124	35	\$55
Cecilia Fargo	45	5	
Debbi Steele	5		
Janis Gardner			
Lee Riggan	30	5	\$15
Mary Pallant	40	4	\$20
Rosalinda Figueroa			
Sharon Hillbrant	10	5	\$5
Nancy Lee Phillips	20	25	\$30.00
Bonnie Warrington	65	25	\$15
Jan Lawrence	140	8	\$54.
Cynthia Hollister	8	3	
Ruth Ann McAllister	50	20	\$40
Ina Howard			

Respectfully submitted,  
Cynthia Hollister  
Recording Secretary