

MINUTES OF THE GRADUATE COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

September 27, 2016

Members Present: T. Skeen (Chair), J. Marshall, R. Raeisi, P. Trueblood,
N. Mahalik

Members excused: M. Lopez, S. Tracz

Guests: none

The meeting was called to order by Chair Skeen at 2:00 p.m. in TA #117.

1. Minutes. MSC to approve the minutes of September 20, 2016.
2. Agenda. MSC to approve the agenda as distributed.
3. Communications and Announcements.
 - J. Marshall: Curriculum Review Process – undergrad uses bizflow, whereas grad does hard copy; bizflow contract expired June 31st, so now everybody converting curriculum review process to ONBASE. Has capability to do “approval routing.” Therefore will replace both grad and undergrad curriculum review. When we review new proposal, will be made available electronically via ONBASE. Will have page for committee’s approval. Should be more efficient process.
 - PIF process in bizflow will also disappear. Don’t yet know if ONBASE will be able to do grant routing.
 - Zimbra will be replaced as early as this winter.
4. Discussion of Masters in Public Administration
 - Will need the Grad Coordinator (Kurt Cline) to come in and “walk us through the documents.”
 - If don’t have items in University template will need to provide it.
 - Need to know which SOAP they are using.
 - Tim will get abbreviated guidelines to Cline so he can help us identify where in the self-study those items are located.
 - Link for abbreviated form is <http://fresnostate.edu/academics/documents/abbreviated.program.review.infographic.pdf>
 - Tim will email Kurt Cline to let him know next step. Ask him to point out what we need based on the information from the link above. If he can make meeting we will meet, if not, no meeting next week.

5. MSC: to adjourn at 2:27 pm

The next scheduled meeting of the UGC will be on October 11, 2016:

Agenda:

1. Approval of Minutes
2. Approval of Agenda
3. Communications and Announcements
4. Discussion of MPA
5. Graduate scholarship deadline