

county of ventura

DEPARTMENT OF AIRPORTS

~~CONFIDENTIAL~~

555 Airport Way ◆ Camarillo, CA 93010 ◆ (805) 388-4274 ◆ Fax: (805) 388-4366

NOTICE IS HEREBY GIVEN THAT a joint meeting of the Camarillo and Oxnard Airport Authorities will be held on:

Thursday

December 9, 1999

7:00 P.M.

Department of Airports
Public Assembly Room
555 Airport Way
Camarillo, California

AGENDA

NOTES

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES OF 10/21/99
4. PUBLIC COMMENT – agenda items

If you wish to speak to the authority(ies) on an agenda item, please complete a speaker card indicating the agenda item number(s) and hand it to the secretary. Speakers will be called when the item is presented. Comments will be limited to five minutes per item.

5. OLD BUSINESS

A. Oxnard Airport Mission Statement

Discussion/recommendations concerning appointments of citizens to serve on the Oxnard Airport Mission Statement Committee.

RECOMMENDATION:

that the Oxnard Airport Authority approve a list of persons to serve on a committee to prepare a Mission Statement for the Oxnard Airport.

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high speed runway
the more -



AGENDA

NOTES

6. NEW BUSINESS

A. Review of Five-Year Capital Improvement Plan

RECOMMENDATIONS:

1. that your authorities approve the attached Five-Year Capital Improvement Plan (CIP) for Oxnard and Camarillo airports; and
2. recommend that the Board of Supervisors approve the projects in the CIP; and
3. recommend that the Board of Supervisors authorize the Director of Airports to apply for grants for those projects scheduled for federal fiscal year 2000 and 2001 upon notification from the Federal Aviation Administration (FAA) and the California Department of Transportation Aeronautics Program (Caltrans) that funds are available.

Note: It is not anticipated that action will be taken on the following items. However, an authority may elect to act on or make recommendations regarding those items.

7. REPORTS

- A. Monthly Activity Report
- B. Monthly Noise Complaint Summaries
- C. Department Financial Statements, 1st Quarter 99/00
- D. Projects Update Report
- E. Statement of Operating Revenue and Expense as of 10/31/99

8. PUBLIC COMMENT - non-agenda items

If you wish to speak to an authority on a non-agenda item, please fill out a speaker card and hand it to the secretary. No action or discussion will be undertaken on items not appearing on the agenda. Public comment will be limited to **five minutes** per speaker.

9. AUTHORITY COMMENTS

Comments by authority members on matters they deem appropriate.

AGENDA

NOTES

10. INFORMATION - attached news articles

11. CORRESPONDENCE - none

12. ADJOURNMENT

The next joint meeting of the Camarillo and Oxnard airport authorities is:
Thursday, January 13, 2000 @ 7:00 p.m. in the Board Room of the Oxnard
Union High School District. The location is at "K" and 2nd streets in
Oxnard.

county of ventura

DEPARTMENT OF AIRPORTS

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555 Airport Way ♦ Camarillo, CA 93010 ♦ (805) 388-4274 ♦ Fax: (805) 388-4366

CAMARILLO and OXNARD AIRPORT AUTHORITIES

MINUTES

October 21, 1999

1. CALL TO ORDER

The regular meeting of the Camarillo Airport Authority (CAA) and the Oxnard Airport Authority (OAA) was called to order by OAA chair Bedford Pinkard at 7:08 p.m. in the Department of Airports public assembly room, 555 Airport Way, Camarillo, California.

2. ROLL CALL

<u>CAA PRESENT</u>	<u>CAA ABSENT</u>	<u>OAA PRESENT</u>	<u>OAA ABSENT</u>
Kathy Long John Flynn Bill Liebmann Michael Morgan Bill Thomas Russ Noragon		Kathy Long John Flynn Bedford Pinkard Tom Holden	Walter Calhoun

3. APPROVAL OF MINUTES OF September 9, 1999

For the OAA, John Flynn moved, seconded by Tom Holden, to approve the Minutes of September 9, 1999. The motion passed with no objections. For the CAA, Bill Liebmann asked that the second-to-last paragraph on page 6 of the Minutes more specifically reflect that the hangar and/or pavement repairs would be of direct benefit to tenants paying the increase in rent. With that change he moved, seconded by Bill Thomas, that the CAA accept the Minutes. The motion passed without exception.

4. PUBLIC COMMENT - Agenda Items

Those submitting cards were: Christine Becker; Steve Buratti.

5. OLD BUSINESS

A.. Oxnard Airport Mission Statement

Discussion/recommendation for process for development of Mission Statement.

John Flynn read aloud his letter addressed to OAA chair, Bedford Pinkard, explaining why he thought a committee should be established to develop a Mission Statement for Oxnard Airport. It was moved that

Mr. Flynn and Tom Holden be appointed to work on this issue. *John Flynn moved to accept the action, Tom Holden seconded the motion and it passed unanimously.*

At the request of Dr. Holden, the chair moved directly to item 6.C.

6. NEW BUSINESS

A. Review of Environmental Assessment/Environmental Impact Report for the Camarillo Master Plan

RECOMMENDATIONS / ITEM DESCRIPTION:

the Camarillo Airport Authority recommends that the Board of Supervisors ~~certify that the attached Environmental Assessment/Environmental Impact Report (EA/EIR) was prepared in accordance with the California Environmental Quality Act (CEQA) and the Ventura County Administrative Supplement and adequately addresses the potential environmental impacts of the proposed Camarillo Airport Master Plan.~~

Director of Airports Rod Murphy reviewed the staff report and responded to questions from authority members.

Commenting on the plan was: Christine Becker, Oxnard resident and Tony Boden, representing the City of Camarillo.

After further discussion, *Michael Morgan moved, seconded by Bill Thomas, to follow staff's recommendation. The motion passed without exception.*

B. Camarillo Hangar Development Location Review

RECOMMENDATIONS / ITEM DESCRIPTION:

your authority:

1. approve the east-end site at Camarillo Airport as the first site for construction of new hangars;
2. approve the revised relocation plan for 35 private hangars; and
3. affirm the existing policy regarding private storage hangars.

Rod Murphy briefed the staff report, using the aerial map and consultant's chart as visual aids. *Mr. Murphy was asked to modify 6.B.3. to pursue offering a section of land for privately-owned hangar development in conjunction with the construction of county-owned hangars.*

Those who spoke were: Richard Strawn, hangar owner; Pat Thomas, hangar owner; Bob Fowler, CMA hangar association; and Larry Schieber, hangar owner.

Kathy Long moved, seconded by Bill Thomas to follow recommendations 6.B.1, 6.B.2. and 6.B.3 as modified. The motion passed without exception.

C. Review List of Maintenance/Capital projects to be Completed with Additional Revenue from FY 1999/00 Rent and Fee Increases

RECOMMENDATION / ITEM DESCRIPTION:

that your authorities receive and file the attached report.

Mr. Murphy reviewed the list of projects to be completed. ***For the OAA, Tom Holden moved, seconded by Bedford Pinkard, to receive and file the report. The motion passed without exception.***

7. REPORTS

- A. Monthly Activity Report
- B. Monthly Noise Complaint Summaries
- C. Projects Update Report
- D. Y/E Financial Statements
- D. Cash Flow Analysis

Mr. Murphy distributed a draft copy of the Oxnard airport pilot guide for examination by the authorities.

Reports were received and filed.

8. PUBLIC COMMENT - Non-Agenda Items

Those who spoke were: Pat Thomas, pilot; Howard Maroz, pilot; Angelee Conroy, Oxnard resident; Steven Magidson, pilot; Harry Thomas, pilot; Donald Buell, pilot; and Dineane Sperske, Oxnard resident.

9. AUTHORITY COMMENTS

Kathy Long commented that the Mission Statement should be adopted by both authorities, that it should encompass the two county airports, and should be a statement relevant to the County system of airports.

Bill Thomas reminded all pilots to fly Oxnard Airport's PAPI, and requested that an additional sign be displayed at Oxnard.

10. INFORMATION

News articles FYI

11. CORRESPONDENCE

- ▶ Letter from the Board of Trustees of the Oxnard School District dated September 20, 1999 re The Oxnard Master Plan Update
- ▶ October 5, 1989 memorandum to CAA from the Director re Channel Islands Aviation Inc. lease

12. ADJOURNMENT

There being no further business for the October 21, 1999 meeting, it was adjourned at 9:07 p.m.

Rodney L. Murphy, CAE
Administrative Secretary
slc\wp61\JointMinutes 10/21/99

DA 101 adjourned

RE: Murphy: Oxnard Airport and the Channel Islands Master Plan Update

- D: City of Oxnard
- D: LAE Engineering Corporation
- C: Murphy: Oxnard Airport
- E: Murphy: Oxnard Airport Master Plan Update
- A: Murphy: Oxnard Airport

13. ANNOUNCEMENTS

None

None

None

None

None

OXNARD AIRPORT AUTHORITY

555 Airport Way, Camarillo, CA 93010

November 24, 1999

Mr. Bedford Pinkard, Chair
Oxnard Airport Authority

Subject: Recommendations Concerning Appointments of Citizens to Serve on the Oxnard Airport Mission Statement Committee

Dear Mr. Pinkard:

During a regular meeting last October 21, the Authority appointed Councilmember Tom Holden and myself to identify persons willing to serve on the Mission Statement Committee for Oxnard Airport. In seeking prospective committee members, we strived to find persons who use the airport as well as those who are impacted by its use. We have identified individuals willing to serve as committee members. Names of those persons who use the airport or represent groups that benefit from it include:

1. Angelee Conroy - Pilot
2. Charles McLaughlin - FBO Owner
3. Don Facciano - Chamber Executive Director
4. Tamara Diamond - Airline Station Manager
5. Carol Lavendar - Oxnard Convention and Visitors Bureau

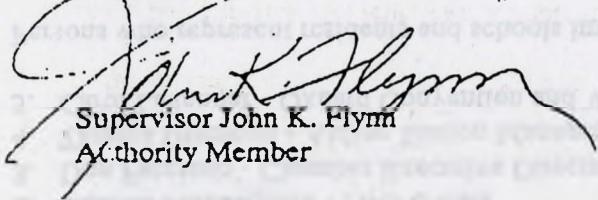
Persons who represent residents and schools impacted by the airport include:

1. Alan Wingo - Wilson
2. Ben Moss - Historic District
3. Timothy Riley - Oxnard Shores
4. Al Velasquez - Fremont South
5. Bob Valles - Oxnard Union High School District

Mr. Bedford Pinkard, Chair ..
November 24, 1999
Page 2

It is requested that this report and recommendation concerning persons willing to serve on the Mission Statement Committee be placed on the Authority's agenda for the forthcoming meeting on December 9 so that it can be discussed and acted upon. If you have any questions concerning this report and request, please feel welcome to call me at 487-6331 or Councilmember Holden at 385-7442.

Sincerely,



John K. Flynn
Supervisor John K. Flynn
Authority Member

cc: Councilmember Tom Holden, Authority Member
Granville M. Bowman, P.E., P.L.S., Public Works Director
Rodney L. Murphy, CAE, Administrative Secretary

Enclosure: Letter of October 15, 1999

CC: 100-1000

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RECEIVED
CITY OF VICKSBURG, MISSISSIPPI

5A-2



**BOARD OF SUPERVISORS
COUNTY OF VENTURA**

GOVERNMENT CENTER, HALL OF ADMINISTRATION, L #5239

800 SOUTH VICTORIA AVENUE, VENTURA, CALIFORNIA 93009 (Mailing Address)

2900 SOUTH SAVIERS ROAD, 2nd FLOOR, OXNARD, CALIFORNIA 93033 (Location Address)

October 15, 1999

MEMBERS OF THE BOARD
SUSAN K. LACEY

Chair

FRANK SCHILLO

KATHY I. LONG

JUDY MIKELS

JOHN K. FLYNN

JOHN K. FLYNN

SUPERVISOR, FIFTH DISTRICT

(805) 487-5331

FAX NO. (805) 487-7692

E-Mail: john.flynn@mail.co.ventura.ca.us

Bedford Pinkard
Chairman, Oxnard Airport Authority
555 Airport Way
Camarillo, CA 93010

**Subject: Appointment of Members to Serve on Oxnard Airport Mission Statement
Committee**

Dear Mr. Chairman:

As you are aware, on September 21, the Ventura County Board of Supervisors unanimously accepted the Airport Authority's recommendation of September 9 to further revise the *Oxnard Airport Master Plan* and related studies. In addition, the Board accepted the Authority's recommendation to prepare a *Mission Statement* before the revision work is begun. I feel strongly that a properly constructed *Mission Statement* can help guide revision of the airport studies while indicating that Oxnard Airport should be maintained for general aviation much as it is today.

At this time, I would like to request that you and the other members of the Authority concur with appointing Oxnard's two representatives to solicit names of persons interested in serving on a committee to prepare a *Mission Statement* that would subsequently be submitted to this Authority for review and recommendation to the Board of Supervisors. The committee will probably have the best chance at preparing helpful *Mission Statement* if its members are drawn from groups that use the airport as well as those that are frequently impacted by it. Some of the user groups that I would like to suggest be contacted include the Fixed Base Operators and Lessees (including general aviation pilots). Along with these, our Chambers of Commerce should be contacted along with potentially impacted neighborhoods (including the Historic District) and a representative of the schools.

October 15, 1999

Page Two

To keep moving on revising the Airport Master Plan Studies, it would be helpful to appoint Authority members Holden and Pinkard to solicit names of prospective committee members during the meeting in October. If you or any of the other Authority members have any questions concerning this request, please let me know as soon as possible.

Sincerely,

John K. Flynn

JOHN K. FLYNN

Member, Board of Supervisors

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2001-07-01 2001-07-01
1990-07-01 1990-07-01

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1970-1971

1271
EASTERN DIVISION
APR 1944. 1944-1945
RECORDED BY JOHN W. BROWN

5B-2

county of ventura

DEPARTMENT OF AIRPORTS



555 Airport Way ♦ Camarillo, CA 93010 ♦ (805) 388-4274 ♦ Fax: (805) 388-4366

December 2, 1999

Aviation Advisory Commission
Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way
Camarillo, CA 93010

Subject: **FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

Recommendations:

1. your commission/authority approve the attached Five-Year Capital Improvement Plan (CIP) for Oxnard and Camarillo airports;
2. your commission/authority recommend that the Board of Supervisors approve the projects in the CIP; and
3. your commission/authority recommend that the Board of Supervisors authorize the Director of Airports to apply for grants for those projects scheduled for federal fiscal years 2000 and 2001 upon notification from the Federal Aviation Administration (FAA) and the California Department of Transportation Aeronautics Program (Caltrans) that funds are available.

Discussion:

In order to coordinate the funding of capital improvements throughout the nation's aviation system, the FAA and Caltrans require that airport sponsors maintain a CIP. To that end, staff has updated the existing CIP (see attachment).

The projects on the revised CIP are listed in the order of highest priority and in conjunction with the airport layout plans and/or master plans of each airport. There is no guarantee that each project will receive a grant for funding in the year requested. This is because the FAA and Caltrans prioritize the projects on a state and national basis, depending on congressional allocations of aviation funds. Airports are considered not only to be a valuable county asset, but also vital to the national aviation system. As such, it is important that the airports be maintained and protected.

The federal fiscal year runs from October 1 through September 30 each year, which is later than the County's fiscal year. The FAA and Caltrans contact the DOA to advise when funds are available and, often, turnaround time can be critical. By asking the

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AAC/CAA/OAA
December 2, 1999
Page 2

Board of Supervisors to approve the DOA's CIP, and authorizing the Director of Airports to apply for grants when available for those projects in the first two (2) years, the administrative process can be significantly reduced, thus saving time and duplication of effort.

The CIP includes those projects eligible for federal and state grants, as well as some additional projects we anticipate accomplishing but which are not grant eligible. The latter have been financed only with airport enterprise fund (AEF) monies. Other non-grant airport capital projects will be financed by the AEF and will be included, for your review, in the annual airports' budget submittal. The Department of Airports will review, revise and submit the CIP for commission/authority review/recommendation on an annual basis.

If you have any questions regarding this matter, please call me at 388-4200 or Scott Smith at 388-4201.

DEPARTMENT OF AIRPORTS

Scott C. Smith

For
RODNEY L. MURPHY, CAE
Director of Airports

ss/slc/mswdocs/aac/CIP 12 2 99

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6A-2

AIRPORT CAPITAL IMPROVEMENT PLAN

1. Airport: CAMARILLO AIRPORT		2. State: CA		3. NPIAS No. 06-0339		4. LOCID:			
5. Project Description (by funding yr. In priority order)		Federal Funds	State Funds	Local Funds	Total \$	Environ Impact	Start Date	Completion Date	
FY 2000/2001									
Relocate 35 Port-a-Ports (Phase 3)				\$125,000	\$125,000	C	Aug-00	Sep-00	
Slurry/Crack Seal/Striping/Joint Seal Program				\$75,000	\$75,000	C	Oct-00	Nov-00	
Reconstruct/Overlay Ramp East of CAF & TXY West of EAA		\$202,500	\$10,125	\$12,375	\$225,000	C	Nov-00	Feb-01	
Airport Drainage Improvements, SW corner of Airport (Phase 1)		\$720,000	\$36,000	\$44,000	\$800,000	C	Sep-00	Dec-00	
Perimeter Security Fencing and Signage (Approx. 5K LF)		\$247,500	\$12,375	\$15,125	\$275,000	C	Jul-00	Sep-00	
	TOTAL	\$1,170,000	\$58,500	\$271,500	\$1,500,000				
FY 2001/2002									
Slurry/Crack Seal/Striping/Joint Seal Program				\$3,375	\$71,625	\$75,000	C	Oct-01	Nov-01
Add 1-1/2" AC to Existing Access Road (Aviation Drive) (Airport use only)		\$108,000	N/A	\$12,000	\$120,000	C	Jul-01	Oct-01	
Improve Safety Area Drainage for RW 8-26 west of TW "E" (Phase 2)		\$675,000	\$33,750	\$41,250	\$750,000	C	Aug-01	Oct-01	
	TOTAL	\$783,000	\$37,125	\$124,875	\$945,000				
FY 2002/2003									
Slurry/Crack Seal/Striping/Joint Seal Program				\$3,375	\$71,625	\$75,000	C	Oct-02	Nov-02
Local Area Augmentation System (LAAS) (GPS)		\$675,000	\$33,750	\$41,250	\$750,000	C	Jan-03	Apr-03	
Airport Drainage Improvements east of Wood Rd access (Phase 2)		\$202,500	\$10,125	\$12,375	\$225,000	C	Sep-02	Oct-02	
	TOTAL	\$877,500	\$47,250	\$125,250	\$1,050,000				
FY 2003/2004									
Slurry/Mark RW 8-26 (Including Abandoned RW)				\$9,000	\$191,000	\$200,000	C	Sep-03	Sep-03
Construct Parallel TXY to RW 8/26 (Phase 1) (A to B)		\$805,500	\$40,275	\$49,225	\$895,000	E	Jan-04	Apr-04	
	TOTAL	\$805,500	\$49,275	\$240,225	\$1,095,000				
FY 2004/2005									
Slurry/Crack Seal/Striping/Joint Seal Program				\$3,375	\$71,625	\$75,000	C	Oct-04	Nov-04
Slurry and Mark Taxiways				\$12,500	\$265,277	\$277,777	C	Oct-04	Jan-05
Extend Access Road West w/Drainage Improvements (Airport use only)		\$630,000	\$31,500	\$38,500	\$700,000	C	Jan-05	Apr-05	
	TOTAL	\$630,000	\$47,375	\$375,402	\$1,052,777				

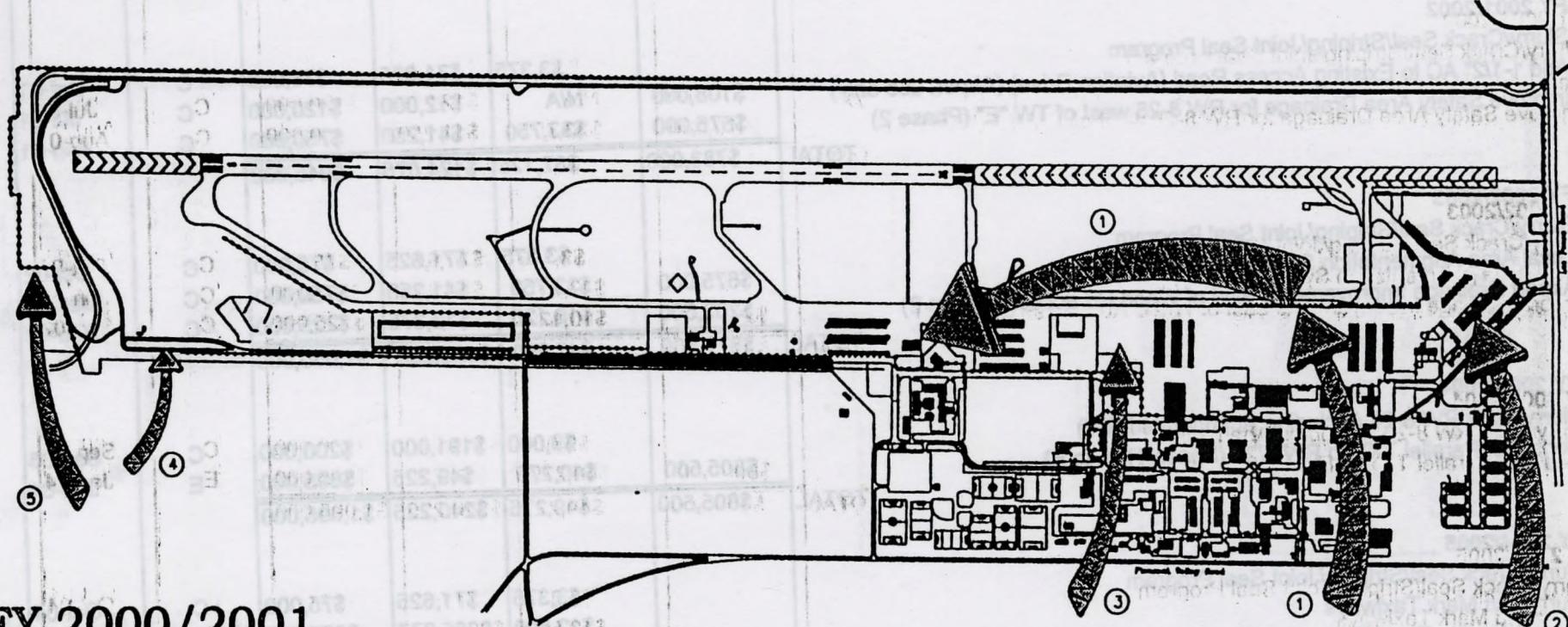
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CMA Five Year Plan 2000

64-3

CAMARILLO AIRPORT

N



FY 2000/2001

- 1) Relocate 35 Port a Port Hangars (Phase 3)
- 2) Slurry/Crack Seal/Striping/Joint Seal Program (including a portion of the abandoned RW)
- 3) Reconstruct/Overlay Ramp East of CAF & TXY west of EAA
- 4) Airport Drainage Improvements SW corner of Airport (Phase 1)
- 5) Perimeter Security Fencing and Signage (Approx. 5K LF)

COUNTY OF VENTURA

DEPARTMENT OF AIRPORTS

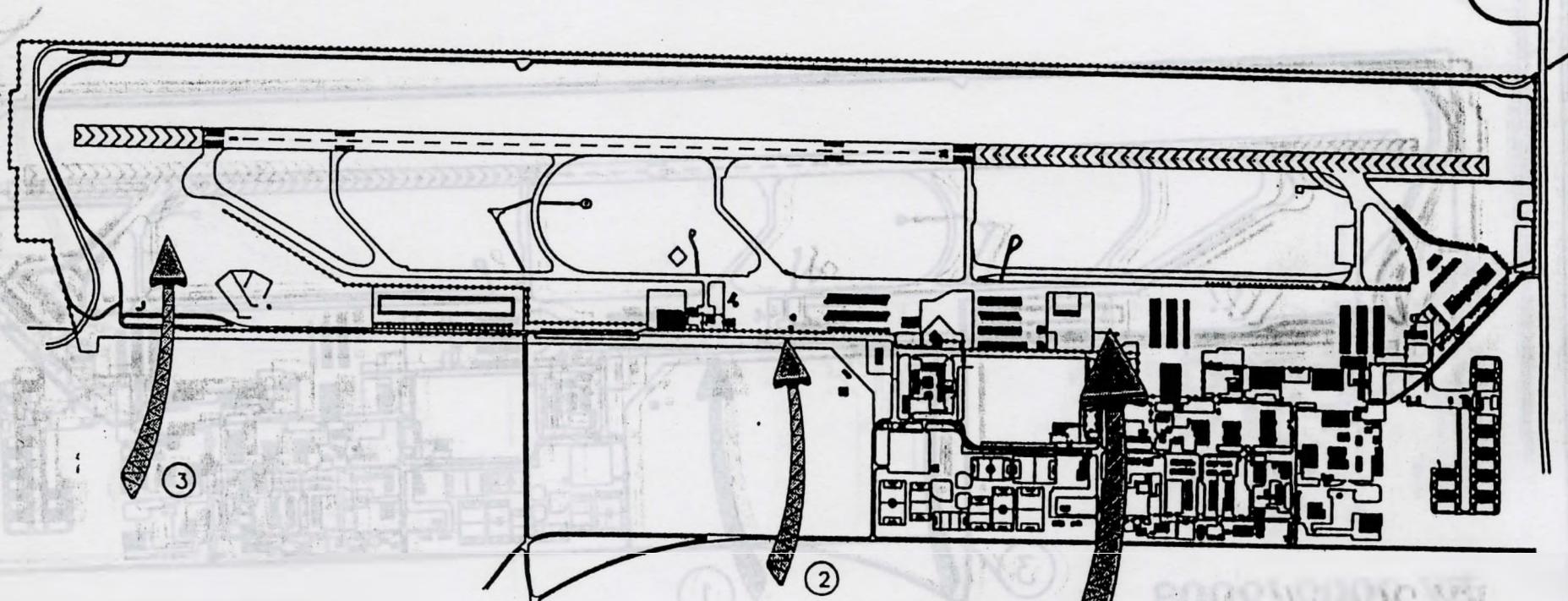
FISCAL YEAR 2000/2001

FILE: FY CMA Projects 00-01.dwg

DATE: 11/16/99

AIRPORT: CAMARILLO

CAMARILLO AIRPORT

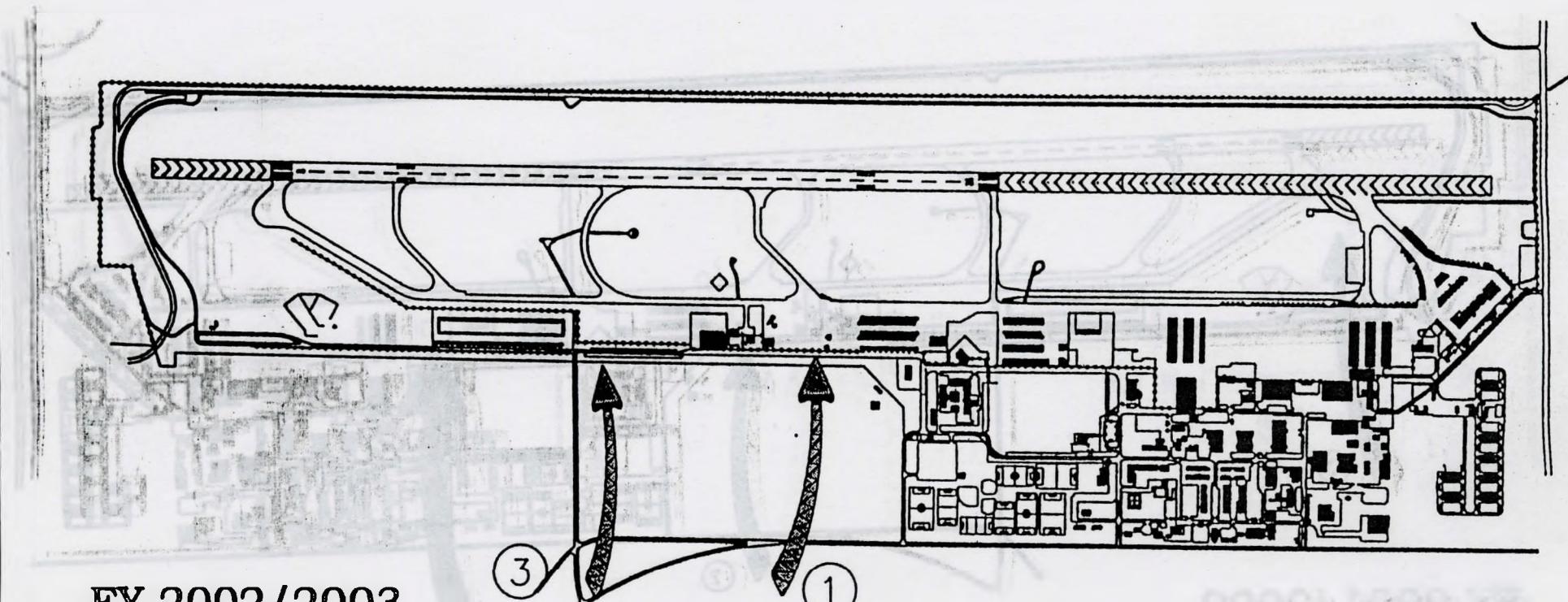


FY 2001/2002

5-49

- 1) Slurry/Crack Seal/Striping/Joint Seal Program
- 2) Add 1-1/2" AC to Existing Access Road (Aviation Drive (Airport use only))
- 3) Improve Safety Area Drainage for RW 8-26, area west of TW "E" (Phase 2)

CAMARILLO AIRPORT

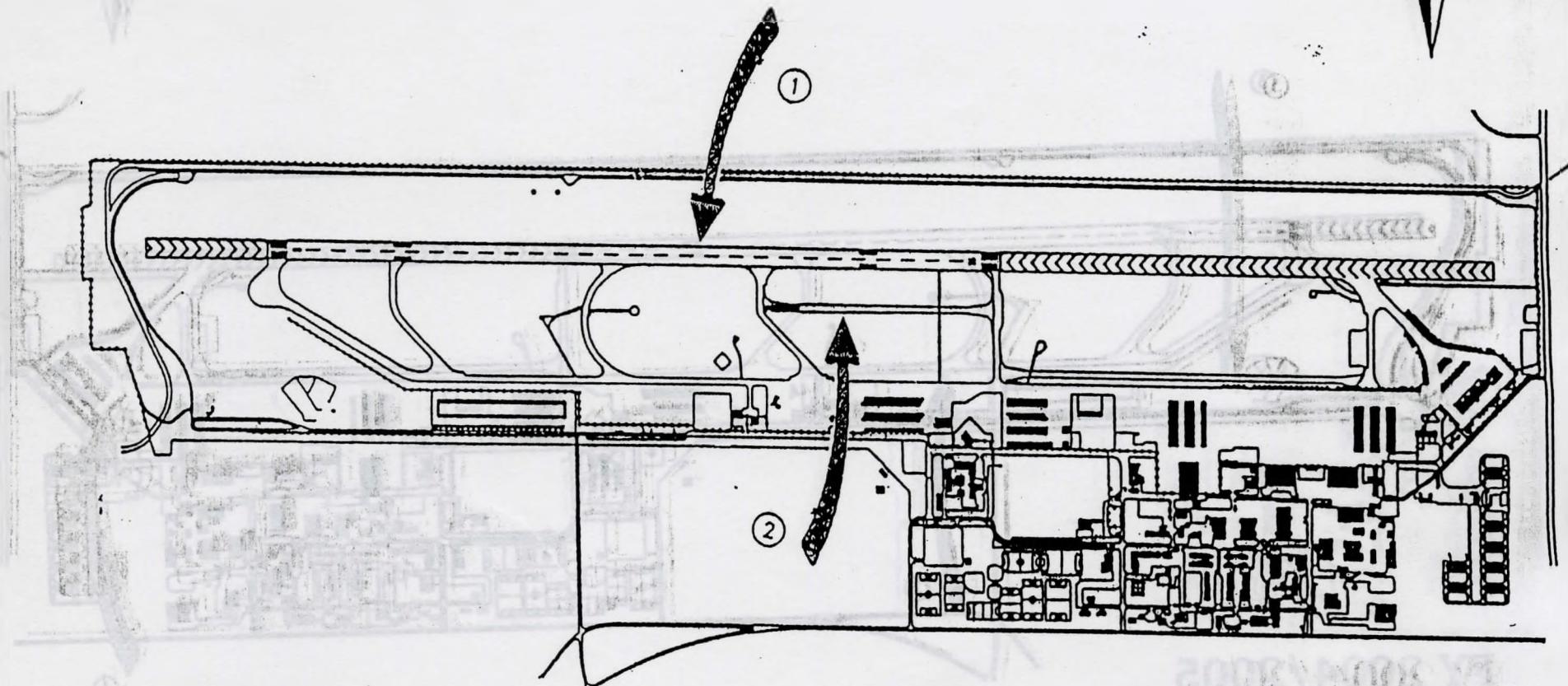


FY 2002/2003

9-0-9

- 1) Slurry/Crack Seal/Striping/Joint Seal Program
- 2) Local Area Augmentation System (LAAS) (GPS)
- 3) Airport Drainage Improvements, east of Wood Rd access

CAMARILLO AIRPORT

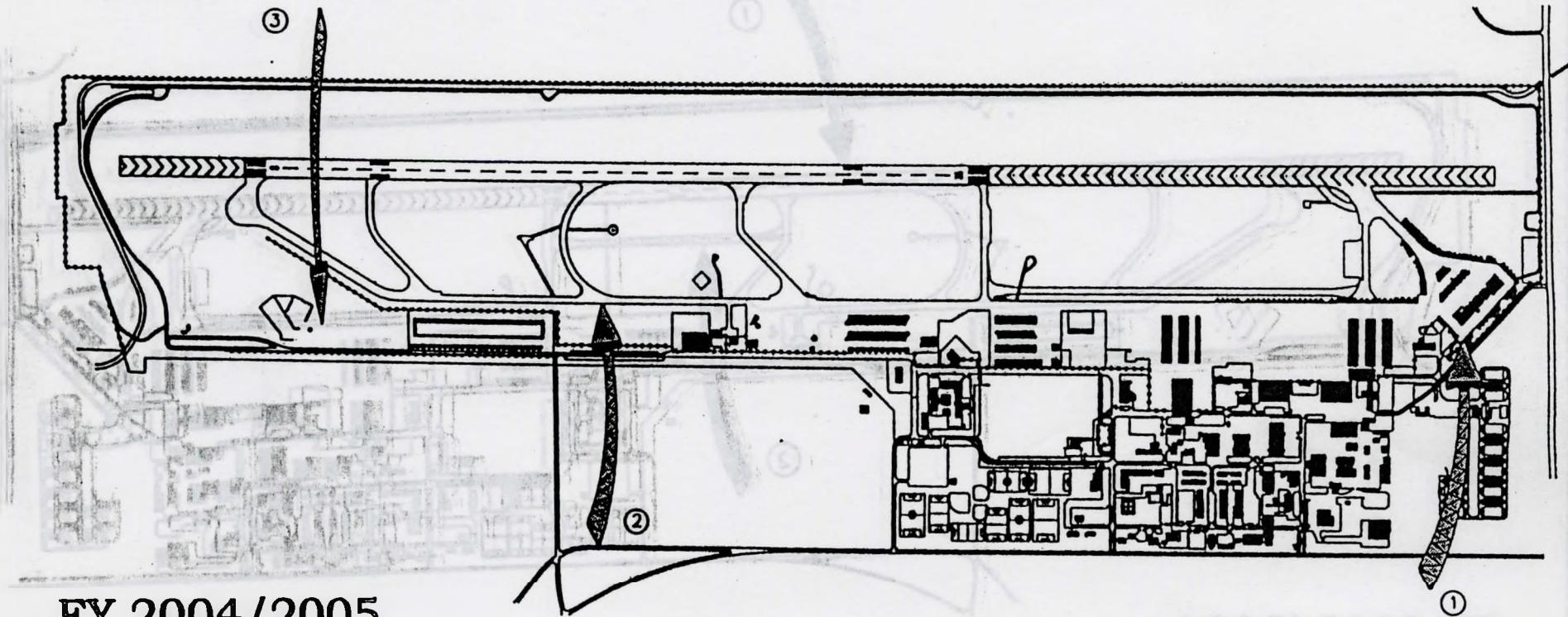


FY 2003/2004

L-47

- 1) Slurry/Mark RW 8-26 (Including Abandoned RW)
- 2) Construct Parallel TXY to RW 8/26 (Phase 1) (A to B)

CAMARILLO AIRPORT



FY 2004/2005

64-8

- 1) Slurry/Crack Seal/Striping/Joint Seal Program
- 2) Slurry and Mark Taxiways
- 3) extend Access Road west with Drainage Improvements (Airport use only)

AIRPORT CAPITAL IMPROVEMENT PLAN

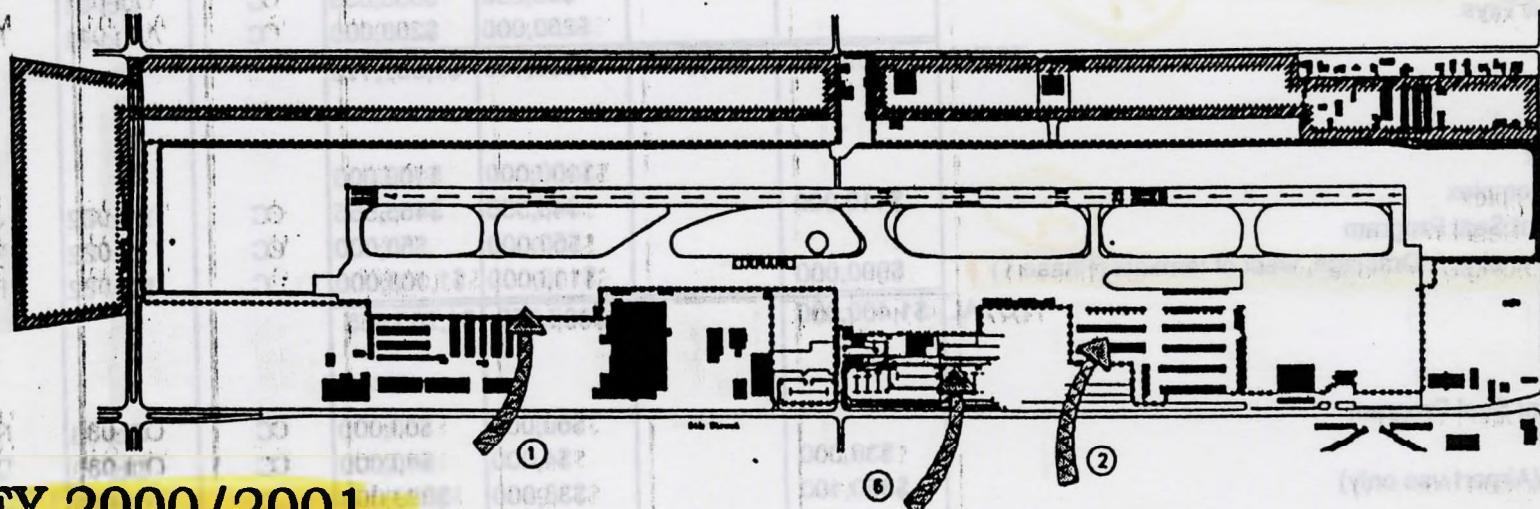
1. Airport: OXNARD AIRPORT	2. State: CA	3. NPIAS No. 06-0179		4. LOCID:			
5. Project Description (by funding yr. In priority order)	Federal Funds	State Funds	Local Funds	Total \$	Environ Impact	Start Date	Completion Date
FY 2000/2001 Slurry/Crack Seal/Striping/Joint Seal Program Repair Taxiways - Torbit Hangars Update Master Plan, Noise Study Update EIR Conduct Risk/Hazard Study Construct east terminal parking lot	\$500,000 \$148,500		\$50,000 \$55,555 \$16,500 \$25,000 \$10,000 \$500,000	\$50,000 \$555,555 \$165,000 \$25,000 \$10,000 \$500,000	C C C C C C	Oct-00 Aug-00 Jul-00 Jul-00 Jul-00 Oct-00	Nov-00 Sep-00 Jan-01 Jan-01 Jan-01 Jun-01
FY 2001/2002 Airport Drainage west of TW "A" (Phase 1) N. Side OFA Property Acquisition (Approx. 27.8 acres) Slurry/Mark RW 7/25 and Exit Txys	\$648,500		\$657,055	\$1,305,555			
	\$500,000 \$500,000	\$25,000	\$30,555 \$55,555 \$250,000	\$555,555 \$555,555 \$250,000	C C C	Nov-01 Oct-01 Aug-01	Jan-02 Jun-02 May-02
FY 2002/2003 Repair Hangars east Complex Repair Ramps east Hangar Complex Slurry/Crack Seal/Striping/Joint Seal Program Construct Ramp w/Lighting, Fencing & Drainage, west of terminal (Phase 1)	TOTAL \$999,999	\$25,000	\$336,110	\$1,361,110			
	\$410,000 \$990,000		\$100,000 \$45,555 \$50,000 \$110,000	\$100,000 \$455,555 \$50,000 \$1,100,000	C C C C	Dec-02 Oct-02 Nov-02 Nov-02	Jan-02 Nov-02 Feb-03
FY 2003/2004 Slurry/Crack Seal/Striping/Joint Seal Program Replace Rotating Beacon Realign Terminal Loop Road (Airport use only) Replace ARFF Vehicle	TOTAL \$36,000 \$350,100 \$247,500		\$50,000 \$4,000 \$38,900 \$27,500	\$50,000 \$40,000 \$389,000 \$275,000	C C C C	Oct-03 Oct-03 Oct-03 Oct-03	Nov-03 Dec-03 Jun-04 Jan-04
FY 2004/2005 Slurry/Crack Seal/Striping/Joint Seal Program North Side Aviagation Easement Acquisition Program (Approx. 57.8 acres)	TOTAL \$900,000		\$120,400 \$50,000 \$100,000	\$754,000 \$50,000 \$1,000,000	C C	Oct-04 Oct-04	Nov-04 Jun-05
	\$900,000		\$150,000	\$1,050,000			

11/4/99

OX Five Year Plan 2000

Projects/Capital Improvement Plan/5 year CIP

OXNARD AIRPORT



FY 2000/2001

- 1) Slurry/Crack Seal/Striping/Joint Seal Program
- 2) Repair Taxiways around Torbit Hangars
- 3) Update Master Plan and Noise Study
- 4) Update EIR
- 5) Conduct Risk/Hazard Study
- 6) Construct East Terminal Parking Lot

6A-10

county of ventura

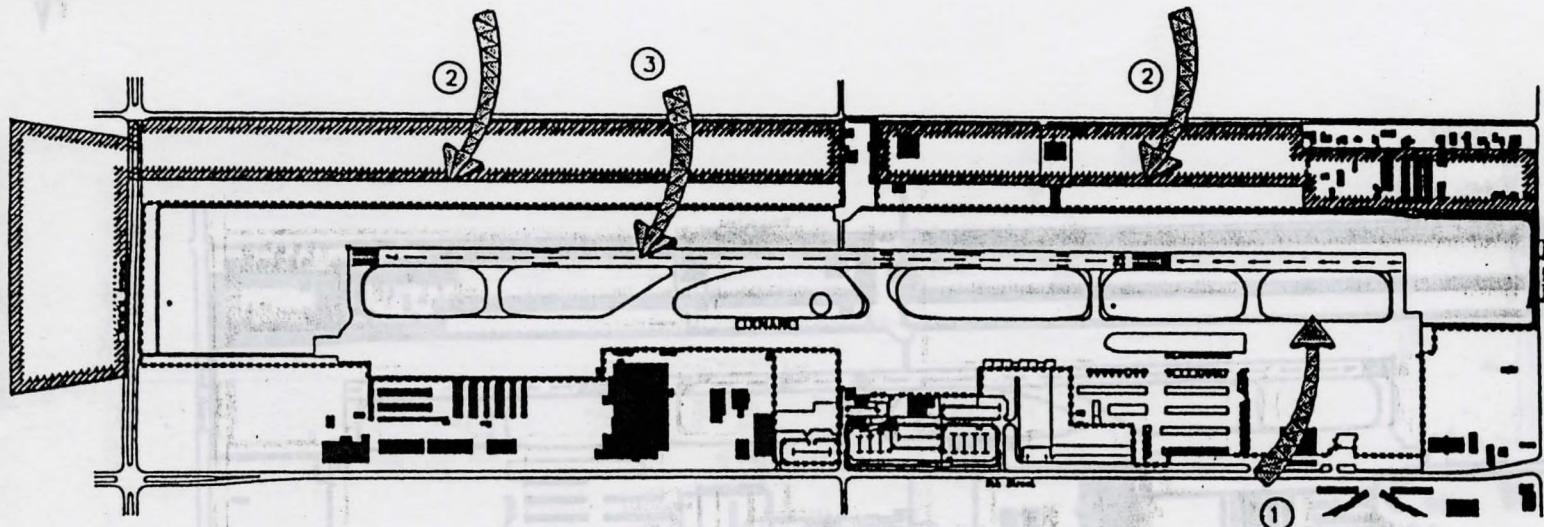
~~DEPARTMENT OF AIRPORTS~~

FISCAL YEAR 2000/2001
FILE: FY OXR Projects 00-01.dwg

DATE: 11/17/99

AIRPORT: OXNARD

OXNARD AIRPORT



FY 2001/2002

1) Airport Drainage west of TW "A" (Phase 1)
2) N. Side OFA Property Acquisition (Approx. 27.8 acres)
3) Slurry and Mark Runway 7-25 and Exit Taxiways



11-09

county of ventura

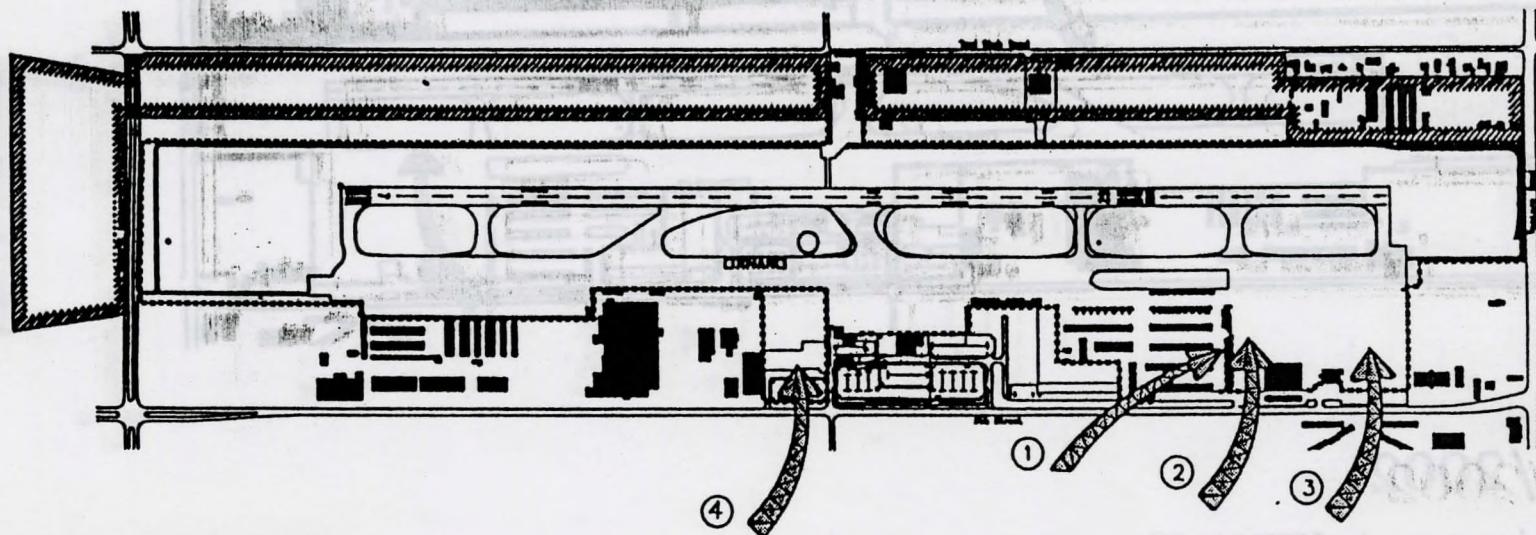
DEPARTMENT OF AIRPORTS

FISCAL YEAR 2001/2002
FILE: FY OXR Projects 01-02.dwg

DATE: 11/17/99

AIRPORT: OXNARD

OXNARD AIRPORT

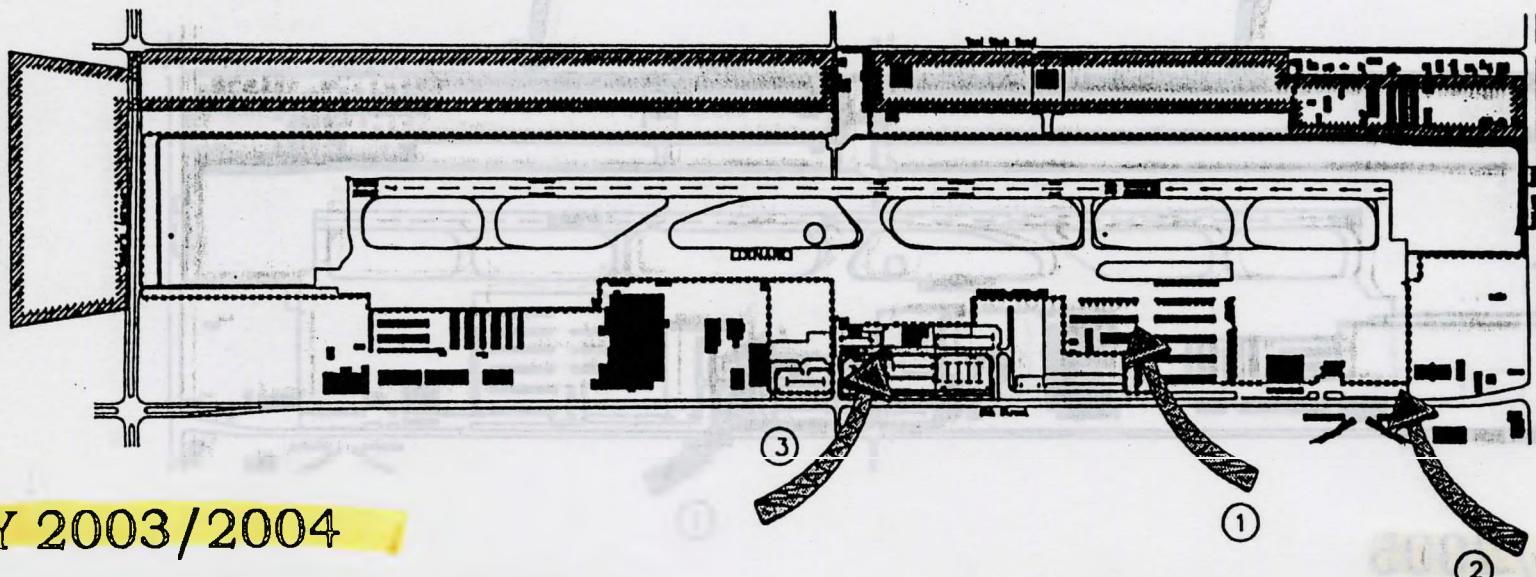


FY 2002/2003

6A-12

- 1) Repair Hangars east Complex
- 2) Repair Ramps east Hangar Complex
- 3) Slurry/Crack Seal/Striping/Joint Seal Program
- 4) Construct Ramp w/Lighting, Fencing & Drainage, west of Terminal

OXNARD AIRPORT

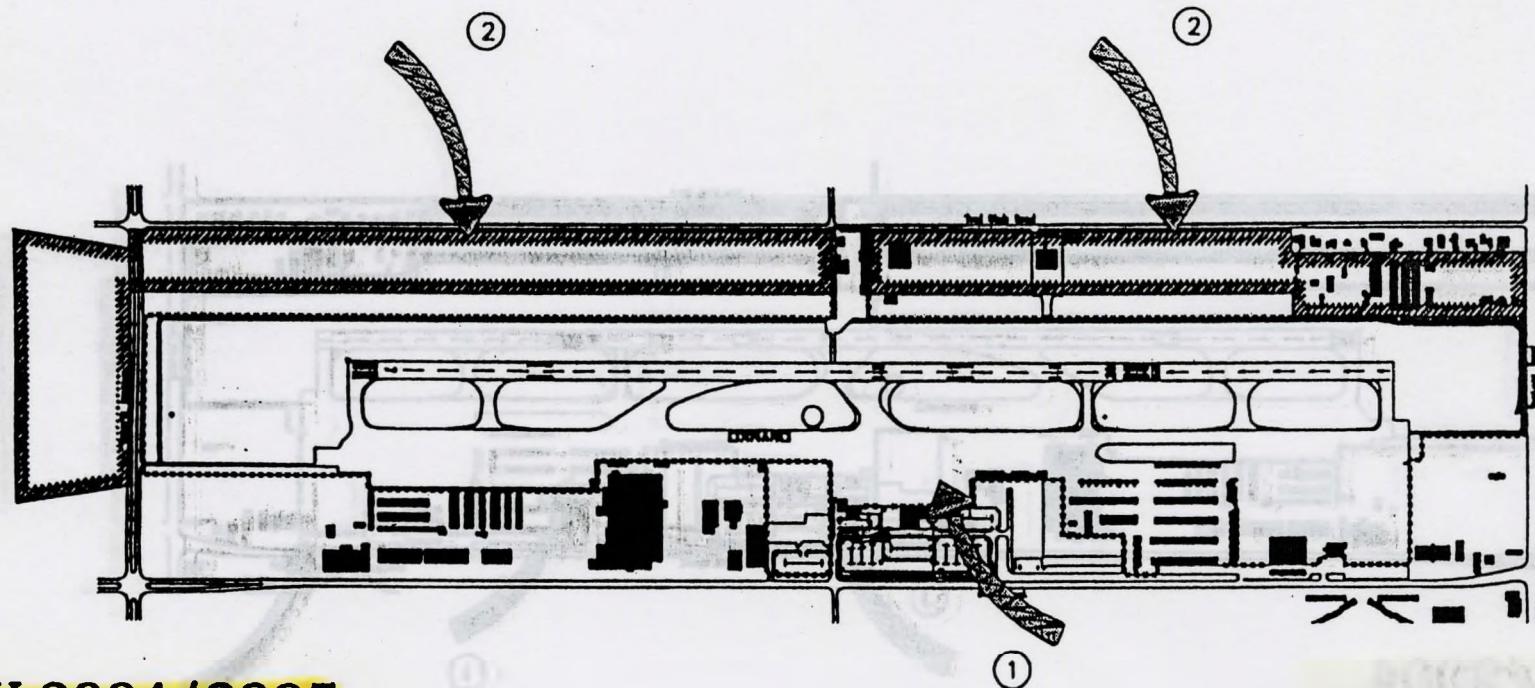


FY 2003/2004

64-15

- 1) Slurry/Crack/Striping/Joint Seal Program
- 2) Replace Rotating Beacon
- 3) Realign Terminal Loop Road (Airport use only)
- 4) Replace ARFF Vehicle

OXNARD AIRPORT



FY 2004/2005

- 1) Slurry/Crack/Striping/Joint Seal Program
- 2) North Side Aviagation Easement Acquisition Program (Approx. 57.8 acres)

6A14

DEPARTMENT OF AIRPORTS

MONTHLY ACTIVITY REPORT

Month ending October 1999

	CAMARILLO AIRPORT		OXNARD AIRPORT	
	<u>Occupied</u>	<u>Available</u>	<u>Occupied</u>	<u>Available</u>
Private hangars	170	0	55	0
County hangars	120	2	69	0
TOTAL	290	2	124	0
Permanent tiedown	86	34	3	17
FBO assigned tiedowns	71	-	21	-
Visitor tiedowns	-	39	0	0
TOTAL	157	73	24	17

<u>OTHER</u>	<u>Camarillo</u>	<u>Oxnard</u>
Citations Issued	0	16
Current year number of aircraft operations – for month	16,076	7,819
Last year number of aircraft operations – for month	12,232 (1)	12,139 (1)
Cards issued to transient overnight aircraft	60	19
Work Building	0	0
Noise/Nuisance Complaints	14	33
Other Aircraft ** (est.)	125	22
Hangar Waiting Lists	155	35

**Includes aircraft occupying space in both large and small hangars by agreement with lessee or licensee

(1) Due to CMA runway overlay, there were limited aircraft operations at CMA and increased aircraft operations at OXR for October 1998.

MONTHLY NOISE COMPLAINT SUMMARY

CAMARILLO AIRPORT

Date/Time of complaint(s): weather	Type of complaint	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot notified or visited	Complainant contacted
10/3/99 3:45 PM Cloudy, Windy	Noise, Low Flying	Unknown	178 Rubio Ave	N/A	1	No**	Yes
10/8/99 6:30 PM Clear	The # of corporate jets	All types	1581 Avenida Soltura	N/A	1	No**	Yes
10/11/99 11:20 AM Clear	Noise, Low Flying	Piper Malibu	145 Crestview	1	2	Yes	Yes
10/15/99 5:00 PM Calm, Clear	Noise	Unknown	145 Crestview	N/A	2	No**	Yes
10/16/99 7:14 AM Overcast, Foggy	Noise, Low Flying	Lear 25	429 Baja Court	1	1	No*	Yes
10/18/99 4:00 PM Clear	Low Flying	All helos near Gov. Center	1366 Lark Ave. Ventura	N/A	1	No**	Yes
10/19/99 5:30 PM Clear	Noise, Low Flying	Bi-plane	17 Ocatillo Ave. Newbury Park	1	1	No**	Yes
10/22/99 4:00 PM Clear	Noise, Low Flying	Gulfstream G-II	294 Geneive Cir.	1	2	No*	Yes
10/22/99 5:00 PM Clear	Noise, Low Flying	Unknown	217 Marker Ave.	N/A	1	No**	N/R
10/23/99 3:10 PM Clear	Noise	All types	159 Geneive St.	N/A	1	No**	Yes
10/25/99 6:00 PM Clear	Noise, Low Flying	Citation 550	5249 Felica Ct.	1	1	Yes	Yes
10/26/99 9:51 PM Clear	Noise	Unknown	294 Geneive Cir.	N/A	2	No**	N/R
10/28/99 5:05 PM Clear	The # of A/C	All types	112 Geneive	N/A	1	No**	Yes
10/28/99 6:40 PM Clear	Noise, Low Flying	All types	Grandview Cir.	N/A	1	No**	Yes
10/1, 10/2, 10/17, 10/22, 10/23, 10/31(faxed in)	Noise, Low Flying	Variety	224 Gardenia Ave.	1 complaint regarding 7 different a/c	1 regarding 7 different a/c	No**	N/R

* A/C on normal approach

** Unable to locate aircraft based on information given

MONTHLY NOISE COMPLAINT SUMMARY

OXNARD AIRPORT

Date/Time of complaint(s)/weather	Type of complaint	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot notified or visited	Complainant contacted
10/4/99 7:15 PM Clear	Noise	Falcon 50	234 S. F St.	1	16	No*	Yes
10/4/99 11:00 PM Clear	Noise	Brasilia EMB-120	228 S. F. St.	3	5	No*	Yes
10/5/99 6:30 AM Light Fog	Noise	Brasilia EMB-120	622 Ensign Pl.	3	3	No****	Yes
10/5/99 7:15 AM Clear	Noise	Lear 25	234 S. F St.	8	16	Yes	N/R
10/5/99 7:15 AM Clear	Noise; low flying	Lear 25	228 S. F St.	8	5	Yes	Yes
10/5/99 7:25 AM Clear	Noise	Lear 25	2032 Mistral Pl.	8	1	Yes	Yes
10/5/99 3:50 PM Clear	Noise; low flying	Lear 25	228 S. F St.	8	5	Yes	Yes
10/5/99 3:50 PM Clear	Noise	Lear 25	234 S. F St.	8	16	Yes	Yes
10/5/99 3:50 PM Clear	Noise; low flying	Lear 25	301 S. F St.	8	1	Yes	Yes
10/5/99 4:05 PM Clear	Noise	Lear 25	622 Ensign Pl.	8	3	Yes	Yes
10/5/99 4:05 PM Clear	Noise	Lear 25	1711 Little Farms	8	2	Yes	N/R
10/5/99 4:55 PM Clear	Noise	Falcon 20	234 S. F St.	1	16	No****	N/R
10/5/99 5:20 PM Clear	Noise	Hawker 700	234 S. F St.	2	16	No****	N/R
10/5/99 5:20 PM Clear	Noise; low flying	Hawker 700	228 S. F St.	2	5	No****	N/R
10/7/99 4:10 PM	Noise; low flying	Unknown	234 S. F St.	N/A	16	No***	Yes

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October, '99

MONTHLY NOISE COMPLAINT SUMMARY

OXNARD AIRPORT

10/7/99	4:10 PM	Noise; low flying	Unknown	228 S. F St. <i>Location/Complaint</i>	N/A <i>nearby to airport</i> <i>for the month</i>	5	No***	N/R	
10/8/99	5:40 PM	Noise	Unknown	109 S. F St.	N/A	3	No***	Yes	
10/9/99	8:40 PM	Noise	Brasilia	109 S. F St.	3	3	No*	Yes	
10/15/99	5:00 PM	Noise	Lear 25	234 S. F St.	2	16	No**	N/R	
10/15/99	7:00 PM	Noise	Lear 25	622 Ensign Pl.	2	3	No**	Yes	
10/16/99	11:30 AM	Noise; low flying	Falcon 50	234 S. F St.	3	16	No*	Yes	
10/17/99	9:48 AM	Noise	Falcon 50	234 S. F St.	3	16	No****	Yes	
10/17/99	3:55 PM	Noise; low flying	Gulfstream IV	234 S. F St.	1	16	No****	Yes	
10/20/99	5:08 PM	Noise	Cessna Citation 500	234 S. F St.	3	16	No*	Yes	
10/20/99	6:00 PM	Noise	Cessna Citation 500	234 S. F St.	3	16	No*	Yes	
10/20/99	8:05 PM	Noise	Cessna Citation 500	234 S. F St.	3	16	No*	Yes	
10/21/99	9:25 AM	Noise	Jetstar	1625 Little Farms	2	2	No****	Yes	
10/21/99	9:25 AM	Noise	Jetstar	1711 Little Farms	2	2	No****	Yes	
10/21/99	8:20 PM	Noise	Hawker 125-700	234 S. F St.	1	16	No*	Yes	
10/22/99	4:35 PM	Noise; low flying	Falcon 50	234 S. F St.	3	16	No*	N/R	
10/22/99	8:10 PM	Noise; low flying	C-130	1625 Little Farms	1	2	No*****	N/R	
10/29/99	5:40 PM	Noise; low flying	Beech 99	234 S. F St.	1	16	No*	N/R	
10/30/99	5:10 PM	Noise	Unknown	109 S. F St.	N/A	3	No***	Yes	

* A/C on ILS approach

** "Lifeflight" aircraft

*** Unable to locate aircraft based on information received

**** Tower/Operations advised normal departure/approach

***** A/C made a missed approach

* 33 total complaints-21(64%) of that total were generated by 2 individuals.

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October, '99

COUNTY OF VENTURA
AIRPORT ENTERPRISE

BALANCE SHEET

SEPT 30, 1999

(Unaudited)

ASSETS

Current Assets:

Cash in County Treasury	\$ 3,414,624
Cash on Hand	450
Accounts Receivable	366,392
Interest Receivable	<u>82,131</u>
Total Current Assets	<u>3,863,597</u>

Property, Plant and Equipment:

Land	23,908,934
Buildings and Improvements	8,708,537
Machinery, Equipment and Other	893,407
Leasehold Improvements	26,522
Construction in Progress	<u>4,969,377</u>
Less: Accumulated Depreciation	<u>(13,541,597)</u>
Net Property, Plant and Equipment	<u>24,965,180</u>

Total Assets

\$ 28,828,777

LIABILITIES AND EQUITY

Current Liabilities:

Accounts Payable	\$ 15,600
Accrued Salaries, Wages, Vacation and Sick Leave	70,194
Due to Other Funds	44,634
Deferred Revenue	<u>49,000</u>
Total Current Liabilities	<u>179,428</u>

Long Term - Liabilities:

Long -Term Liabilities	734,337
Long-Term Compensated Balances	<u>59,209</u>
Total Long - Term Liabilities	<u>793,546</u>
Total Liabilities	<u>972,974</u>

Equity:

Contributed Capital	22,884,818
Retained Earnings	4,970,535
Reserve for Imprest Funds	<u>450</u>
Total Equity	<u>27,855,803</u>

Total Liabilities and Equity

\$ 28,828,777

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COUNTY OF VENTURA
 AIRPORT ENTERPRISE - OXNARD AND CAMARILLO
 STATEMENT OF REVENUE, EXPENSES AND
 CHANGES IN RETAINED EARNINGS
 THREE ACCOUNTING PERIODS ENDING SEPTEMBER 30, 1999
 (Unaudited)

	OXNARD	CAMARILLO	TOTAL
Operating Revenues:			
Permits	\$ 110	\$ 2,700	\$ 2,810
Fines & Penalties	3,684	3,145	6,829
Rents & Concessions	63,166	411,488	474,654
Percentage Lease Rent	33,426	26,642	60,068
Tiedown Rents	(5,496)	15,192	9,696
Hangar Rents	47,018	86,603	133,621
Land Rent - Hangars	12,928	54,347	67,275
Transient Tiedown Rents	115	1,231	1,346
Landing Fees	12,072	1,441	13,513
Auto Parking	25,270	7,448	32,718
Gas & Oil Fuel Flow %	8,475	21,102	29,577
Bad Debt Recovery	0	13,732	13,732
Indirect Cost Recovery		1,000	1,000
Miscellaneous	0	3,058	3,058
Total Operating Revenues	\$ 200,768	\$ 649,129	\$ 849,897
Operating Expenses:			
Salaries & Wages	117,749	129,710	247,459
Retirement Contributions	17,899	19,795	37,694
Group Insurance	9,390	12,183	21,573
Worker's Compensation	3,036	3,112	6,148
401K Plan	1,684	1,530	3,214
Uniforms & Clothing	100	404	504
Communications	1,012	6,507	7,519
Maintenance Supplies	1,016	2,120	3,136
Indirect County Costs	21,525	19,800	41,325
Maintenance-Equipment	564	784	1,348
Maintenance-Build & Improv	7,707	12,053	19,760
Miscellaneous	1,926	6,249	8,175
Office Expense		4,783	4,783
Professional & Spec Services	500	50,569	51,069
Insurance	20,971	20,985	41,956
Rents & Leases - Equipment	1,001	3,550	4,551
Small Tools & Equipment	7,312	2,076	9,388
Special Department Expense	3,291		3,291
Transportation & Travel	4,342	6,683	11,025
Depreciation - Purchased Assets	39,755	83,987	123,742
Depreciation - Donated Assets	41,625	48,495	90,120
Utilities	16,282	41,693	57,975
Bad Debts Expense	453		453
Total Operating Expenses	\$ 319,140	\$ 477,068	\$ 796,208
Operating Net Income (Loss)	\$ (118,372)	\$ 172,061	\$ 53,689

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COUNTY OF VENTURA
AIRPORT ENTERPRISE - OXNARD AND CAMARILLO
STATEMENT OF REVENUE, EXPENSES AND
CHANGES IN RETAINED EARNINGS
THREE ACCOUNTING PERIODS ENDING SEPTEMBER 30, 1999
(Unaudited)

	<u>OXNARD</u>	<u>CAMARILLO</u>	<u>TOTAL</u>
Non-operating & Prior Year Revenues and (Expenses):			
Special Department Expenses	\$ (2,387)	\$ (26,963)	\$ (29,350)
Interest Other - LTD		(11,970)	(11,970)
Prior Year Audit Adjustments		(2,568)	(2,568)
State Aid For Disaster		23,536	23,536
Federal Aid -Airports	22,398		22,398
Interest Earnings	619	36,747	37,366
Net Non-Operating Prior Year Revenues and Expenses	<u>20,630</u>	<u>18,782</u>	<u>39,412</u>
Net Income (Loss) Before Operating Transfers	(97,742)	190,843	<u>93,101</u>
Net Income (Loss)	<u>(97,742)</u>	<u>190,843</u>	<u>93,101</u>
Add Depreciation on Fixed Assets Acquired by Grants Externally Restricted for Capital Acquisitions and Construction That Reduces Contributed Capital	<u>41,625</u>	<u>48,495</u>	<u>90,120</u>
Increase (Decrease) in Retained Earnings	<u>(56,117)</u>	<u>239,338</u>	183,221
Retained Earnings (Beg Bal)			<u>4,787,764</u>
Retained Earnings (End Bal)			<u>\$ 4,970,985</u>

Note 1: The total future projected long-term liability at Oxnard and Camarillo airports for Leaking Underground Fuel Tank Projects (LUFT) and other required environmental cleanup is \$734,337

Note 2: The cash balance includes a large portion of funds that will be used for the Hanger I capital project at Oxnard airport.

COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FAA GRANT PROJECTS

November 1999

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Sup. Dist.	Project Name Spec. Number	FAA AIP No.	<u>Estimate</u> <u>Low Bid</u>	Budgeted Amount	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design/Const.	Remarks
							Bid Date	Contract Award	Const Start	Const Comp		
3	CMA - Noise Study	0339-15	200,800		0 0	Coffman & Assoc. NA	NA	6/25/97	NA	5/18/99	98/NA	Awaiting printing of pilot's guides
3	CMA - Parallel Taxiway(N) DOA99	0339-16	850,000			Shutt-Moen	2/15/00	3/31/00	4/28/00	8/30/00	95/0	Preparing bid package
5	OXR - Noise Study	0339-13	164,000		0 0	Coffman & Assoc. NA	NA	6/25/97	NA	5/18/98	95/NA	On hold for 18 months, awaiting additional FAA funding
5	OXR - Drainage Improv'mts DOA99-	0179-14	480,000				TBD	TBD	TBD	TBD	0/0	Pending A & E Selection
5	OXR - Perimeter Road DOA99-	0179-14	120,000				TBD	TBD	TBD	TBD	0/0	Pending A & E Selection
5	OXR - ARFF Shelter DOA00-	0179-15	250,000				TBD	TBD	TBD	TBD	0/0	Pending A & E Selection
5												

Note: Shaded boxes indicate changes from previous month

CMA - Camarillo Airport

OXR - Oxnard Airport

TBD - To be determined

CCO - Contract Change Orders

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**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
NON GRANT PROJECTS**

November 1999

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Sup. Dist.	Project Name Spec. Number	<u>Estimate</u> Low Bid	Budgete d Amount	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design/ Const.	Remarks
						Bid Date	Contra ct Award	Const Start	Const Com p		
3	CMA - Hangar Relocation 35 T Hangars				Lewis Engineering	TBD	TBD	TBD	TBD	TBD	Facilitate Parallel Taxiway construction
3	CMA - Fire Station 50 Demo					TBD	TBD	TBD	TBD	TBD	Facilitate T Hangar Relocation
3	CMA - Pressure wash and deoxidize T Hangars	<u>14,940</u>				TBD	TBD	TBD	TBD	TBD	
3	CMA - Paint T Hangars	<u>4,200</u>				TBD	TBD	TBD	TBD	TBD	
3	CMA - Maintenance Bld Relocation					TBD	TBD	TBD	TBD	TBD	Relocate old VCFD vehicle maintenance building
3	CMA - Abandon in place 25,000 gal fuel tank	<u>18,000</u>			Dept of Airports	TBD	TBD	TBD	TBD	TBD	Permit received to abandon in place.
5	OXR - Ramp Reconstruction Torbit Hangars	<u>37,500</u>				TBD	TBD	TBD	TBD	TBD	Replace deteriorated A/C ramp
5	OXR - T Hangars Roof Repairs	<u>40,000</u>				TBD	TBD	TBD	TBD	TBD	
5	OXR - Remove fuel tanks at old fuel farm	<u>48,000</u>			Dept of Airports	TBD	TBD	TBD	TBD	TBD	Purchase order forwarded to purchasing.
5	OXR -Design Rental Car Parking lot				Lewis Engineering	TBD	TBD	TBD	TBD	TBD	This is for design of facility only
5	OXR- Rebuild Hangar 1	<u>3,160.50</u>			Pensfield & Smith	12/13/99	TBD	TBD	TBD	100/0	Working with Public Works and Building & Safety on Permits.

Note: Shaded boxes indicate changes from previous month

CMA - Camarillo Airport

OXR - Oxnard Airport

TBD - To be determined

CCO - Contract Change Orders