

Subj: **VCCW Minutes July 7, 2002**
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VENTURA COUNTY COMMISSION FOR WOMEN

Minutes July 6, 2002 Meeting held at Coco's Restaurant, Camarillo

Call to Order: Vice Chairperson Cynthia York 9:05am

Roll Call: Present: Commissioners Adams, Fargo, Gan, Goodrow, Hillbrant, McAllister, Warrington, York.

Reordering of Agenda: No items requested

Public Comment:

Commissioner Goodrow stated that she had received good positive feedback on the recently published CFW Newsletter. Three hundred copies printed; 138 mailed and the balance distributed by Commissioners in many public locations throughout the county.

Commissioner Fargo gave public recognition to Celeste Weingardt for her invaluable assistance in the preparation of the Newsletter. Corresponding Secretary will prepare a letter commending her.

Consent Calendar:

M/S/P Minutes of 6/1/02 WITH THE CORRECTION: in section B. New Business Item 1 should read "....details of the Simi Valley COMMUNITY COUNCIL

Awards ceremony ...where one of the honorees was Commissioner York who was named as Volunteer of the Year for coordinating the Mervyn's Closet Project....."

Order of Business:

TREASURERS REPORT:

Commissioner McAllister presented Treasurers Report: (copy on file)

INCOMING CORRESPONDENCE:

Commissioner Goodrow presented a written report of Incoming mail (copy on file). Additionally she noted that the Commission NO LONGER HAS OFFICE SPACE AT 501 POLI ADDRESS. OUR TELEPHONE HAS BEEN UNHOOKED AND ALL OF THE FILES, AND OTHER EQUIPMENT HAS BEEN MOVED TO A STORAGE AREA IN THE BUILDING BASEMENT. Follow up will be instituted early next week as to new office relocation and IMMEDIATE re-establishment of telephone service.

WEB PAGE UP-DATE:

Commissioner York reported on the status of the Web Page for the Commission for Women: She has met with

the Web Page designer and various links will up-dated; in addition to physical and cyber site will be clarified as to utilization of county servers. Commissioners were asked to submit (in writing) sites or referrals to site-linkages that would be appropriate to list for client future follow-up.

ELECTION OF OFFICERS:

The following individuals were elected to serve 2002-2003: Chair Lori Zafiropolous; Vice Chair Cynthia York; Treasurer Ruth Ann McAllister; Recording Secretary position will be shared by Etta Gillivan and Joan Adams and Corresponding Secretary Cecelia Fargo.

NEW BUSINESS:

M/S/P:Corresponding Secretary will prepare a letter for Chairperson's signature directed to Commissioner Jan Lawrence relative to her non-compliance with attendance requirements as specified in By-Laws.

RETREAT AGENDA (Suggestions)

Proposed Agenda July 13th Retreat, Las Posas Country Club, Camarillo
8am to 2pm approximately. Retired Superior Court Judge, the Hon. Joe Hadden will facilitate.

(Chair to determine order of items to be considered)

Determination of future meeting place

Approval of dues payment for California Women's Agenda (CAWA) \$100.

Formal signing of Bank cards by new officers

Clarification on status of CFW Office location and re-establishment of telephone service.

Next Newsletter publication, theme, deadlines for submission etc.

Formal orientation of all new Commissioners with detailed review of responsibilities

(attendance, participation as stated in Handbook, By-Laws review. etc)

EACH COMMISSIONER WILL BRING TO RETREAT --IN WRITING --SPECIFIC TOPICS THAT SHE WOULD LIKE INCLUDED FOR FUNDING CONSIDERATION.

Each proposed topic should include known expenses based on her research as well as suggested community partnerships. (i.e. 1. (GAN) Health Fair location and cost of use of facilities; population to be served, partnerships with health care professionals who will conduct the services to be provided. 2. (YORK) Mervyn's Closet 2003 partnership, proposed sites, costs anticipated to provide items to clients, networking with the seven established sites for clients as well as Board of Supervisors coordination for presentation of Certificates/gifts to clients; 3. Variety of pre-determined partnerships and written proposals (GOODROW)). 4. (FARGO) Scholarship proposals for re-entry students. 5. (FARGO) Leadership seminars for Middle School and High School students. 6. (WARRINGTON) CFW assistance to be given to the New Child Support Division program as they take their Orientations to all communities throughout the County). Commissioners absent from this meeting will be contacted to bring their proposals to Retreat.

Following the no-host lunch break, Commissioners will focus on Goals and prepare a tentative time line for completion in keeping with the requirements of TANF. At this time, clarification of the status of payment will be explored and confirmed (i.e. utilization of purchase orders for approved projects, and procedures to be followed to comply with TANF stated objectives).

ANNOUNCEMENTS:

Commissioner Gan announced she will be serving on the Planning Committee for the future Health Symposium being sponsored by the Women Attorney's of Ventura County.

Commissioner Warrington will try to obtain a three-month schedule of community orientations being planned by the new Child Support Division to ascertain assistance CFW might provide.

Meeting was adjourned at 11:10am. NEXT MEETING: Above Referenced Retreat.

Regular AUGUST MEETING - TIME/DATE/PLACE TO BE ANNOUNCED.

Respectfully submitted

Bonnie Warrington, Commissioner