

Academic Senate Meeting Minutes
December 11, 2012

Call to order at 11:00

1. Announcements by Senate Chair

Cruise committee met and proposed ports of call: Hawaii (Honolulu and Lahaina, Cabo San Lucas, Vancouver, Portland)

Comment: Canada does not allow anyone in who has a DUI or other felony offense.

Chair: Itinerary is not set

Admissions reports 1288 applications, a 15% increase. ME had highest spike in applications.

Robbie Jackson will be chair of ET for next calendar year. Science & Math election results will be announced shortly.

Eric Swan, former physician, passed away. Family has been working with Beverly Byl on donations.

Jennifer Whitty is leaving after nine years at Cal Maritime, last day December 24. Please return faculty expertise forms for the campus media resource guide to Julie or Jennifer.

2. President's January retreat

Three faculty will be there wearing their faculty hats.

Comment: Engineering needs representation at the retreat. Julie will give this suggestion to the President.

3. Announcements by Dean Aly

Recruitment of new faculty: nine recruitments are happening, due to FERPs and retirements. Bunny Paine Clemes, Paul Leyda, and Steve Pronchick are FERPing. Retiring are John Massey and Lloyd Kitazono. Two open positions in Business; two positions open in ET (1 tenure track, 1 adjunct).

Leftover Academic Affairs money (\$50,000) from last year has been earmarked for "campus wholeness" – things that will help faculty do their job better: shredders, software, etc. Process for awarding this money: announcement went to department chairs for requests; the Academic Dean is currently creating a spreadsheet to

prioritize. Please submit requests to your chair. First meeting of next semester will address how to spend this money, based on requests.

Impaction: When the President met with faculty this semester, he heard some suggest that qualifications of students coming in should be higher. Based on experience of impaction of MT department, the President suggested we declare impaction for all majors.

Impaction requires approval from the Chancellor's Office, after we submit an application. Departments establish the number of applicants they will accept, and they may also add requirements beyond current CSU requirements. This means departments can rank applicants according to qualifications.

We are growing and we do not want to hinder growth. This fall we had the largest class ever. But with impaction, we can control growth in a direction we would like.

We are not impacting MPM at this time, as they do not have the limitations of the ship, etc. as the MT and engineering programs.

Senate Chair: what is the venue for discussions on determining admissions criteria?

Dean: The Provost and Dean are meeting with Chairs; Mark McGee is meeting with faculty.

We have increased interest and demand. We can follow it or we can control it.

Comment: Can we invite Mark McGee to the January faculty retreat? He has a presentation addressing admissions standards.

Dean: Impaction takes a long time to get going. ET won't be able to make it happen until Fall 2014.

Provost: Another \$50,000 left in Academic Affairs budget was used to send faculty to conferences (particularly international) as well as financial aid training and new items for commencement.

4. Faculty Retreat

The Faculty Retreat will likely be at Zio Freddos.

Would we like to meet later in the day? Afternoon work followed by nice dinner?

Comment: How about start late morning, have a nice lunch, finish with late afternoon social time?

Come ready to evaluate instruments presented by student evaluation sub-committee; come with ideas for qualitative additions; come ready to vote on final instrument.

Question: Can the sub-committee share proposed instruments in advance, so faculty can be better prepared?

Cynthia Trevisan: Yes.

Sub-committee is Scott Green, Tuuli Messer, Nader Bagheri, Khalid Bachkar, Scott Saarheim, and Cynthia Trevisan. Committee's last meeting is today.

Moodle discussion boards will have some key administrators added, so they can view faculty comments on student evaluation instruments and process.