



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
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Sept. 13, 2012

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Ms. Rachel Navarro, Program Manager
Interface Children and Family Services
1305 Del Norte Road, Suite 130, Camarillo, CA 93010

Re: Domestic Violence presentation, 6:30 p.m. Sept. 24, 2012

Dear Ms. Navarro:

Thanks so much for returning my phone calls last month and accepting my request on behalf of the Ventura County Commission for Women to speak briefly. Now that I'm back from vacation, I'm following up on a confirmation letter with details reiterated.

For: Ventura County Commission for Women

When: 6:30 p.m., Monday, Sept. 24, 2012

At: Our monthly meeting

Why: In advance of October, as Domestic Violence Awareness Month

Where: Camarillo Police Department's Community Room

(Adjacent to parking behind building)

3701 Las Posas Road, Camarillo, CA 93919

Length: 10-15 minutes

Send now: Brief bio via e-mail so VCCW Chair Lee Riggan may introduce you.

Q&A period: Yes, please

Handouts: Yes, please

Brochures: Yes, please

Available: Electricity for PowerPoint presentation

However, you indicated in our phone call you'd stick with speaking.

Audience: Meeting open to the public but we rarely have visitors.

Estimate: 25 folks, including 14 commissioners, plus two representatives from K&M Enterprises (conducting the first mini-assessment of women and girls in four primary areas. Assessment being conducted on behalf of the Ventura County Board of Supervisors, in conjunction with Ventura County Community Foundation as administrator; and study funders including Women's Legacy Fund.

The Ventura County Commission for Women's mission is to encourage, support and facilitate the empowerment and education of Ventura County women. On behalf of VCCW President Lee Riggan and other commissioners, we thank you in advance for being so willing to donate your time and experience.

With advance appreciation,

Kitty

Kitty Dill

Executive Commission Vice Chair