

Senate Executive Committee Minutes

February 17, 2011

3:00 – 4:30, Sue Jameson Room

Abstract

Agenda – approved. Approval of minutes of 2/3/11 – amended and approved. Chair's Report. President Report. Provost Report. FSAC Report. Course Repeat Policy revision approved for Senate agenda. Vice President of Administration and Finance Report. New Statistics minor and Revision to the Mathematics minor approved for Senate consent calendar. Engineering Science name change approved for Senate consent calendar. Vice President of SAEM Report. Revision to the Anthropology minor. APC Report. EPC Report. SAC Report. Associated Students Report. Senate Agenda approved. Good of the Order.

Present: Ben Ford, Jennifer Mahdavi, Maria Hess, Richard Senghas, Sam Brannen, Susan Moulton, Margaret Purser, Elaine Newman, Larry Furukawa-Schlereth, Ruben Armiñana, Catherine Nelson, Art Warmoth, Matthew Lopez-Phillips, Saeid Rahimi

Absent: John Wingard, Andy Merrifield

Guests: Steve Wilson, Alex Boyar, Jason Wenrick

B. Ford chaired the meeting in J. Wingard's absence.

Approval of Agenda – approved.

Approval of minutes of 2/3/11 – amended and approved.

Chair's Report – B. Ford

B. Ford said J. Wingard had not passed along anything for him to report. He noted that the new Academic Coordinating Committee would start meeting next week. He then gave the Chair-Elect's report by announcing the nominations so far for faculty governance positions.

President Report – R. Armiñana

R. Armiñana said everyone was struggling with the net \$325 million dollar budget cut from the State. If the tax extensions did not pass or make it to the ballot, another \$500 million could be cut. He said it would dramatically change who we are and what we do. He said the target for next year would be 7450 FTS. A member asked if the Governor might decide to lower the enrollment. The President said no. A member asked for the breakdown of the net \$325 million. The President responded with the details and said if the tax extensions did not come through, another \$500 million dollar cut would come with reduced enrollments, pay reductions, etc.

Provost Report – S. Rahimi

S. Rahimi reported on enrollment and said the campus was close to target. He reported that the Staff Senator and the Director of Diversity were organizing a meeting to hear issues about diversity from the staff. A member said he was hearing that departments should plan for no lecturers in the Fall and asked whether there would be release time for faculty governance. The Provost said that it was not correct that there would be no lecturers. The campus had a very uneven distribution of departments that relied on lecturers. While there would be a substantial cut in the lecturer pool, some lecturers will remain. He said he had no discussion yet with the Chair of the Faculty, but thought that if everyone was cutting back, then perhaps faculty governance needed to cut back too. He said they would be going seriously after assigned times at all levels, but even that will not be enough to absorb the cuts. He said the cooperation and collaboration of everyone in Academic Affairs was essential. The member said that some of the heavy workload committees could not be making good decisions without release time. The Provost said that the workload and SFR will increase for those that remain and perhaps meeting times will have to be decreased. He didn't know the details because they hadn't talked yet. The President said the campus reduction of the cut was between 7.5 and 8 million dollars. A member offered that students often left contract courses to the very end to see if they can handle the units and that might explain the lag in information coming about whether the contract courses would help meet the target.

FSAC Report – R. Senghas

R. Senghas reported that FSAC had reviewed the portion in the RTP policy revision regarding quantitative and qualitative assessment of faculty and were going to propose to insert the word "available." He read the section and noted that was in alignment with the CBA.

Course Repeat Policy revision – E. Newman

E. Newman introduced the item. She noted that the policy needed be revised due, in large part, to how PeopleSoft records course repeats after the last EO order on course repeats. She said PeopleSoft looked for the following conditions to allow a student to repeat a course: whether they had received a C- or lower and whether they were under the maximum number of units to repeat. She said that departments that wanted to restrict repeating a class could make that an anti-requisite. Also, the EO order states that students may not repeat a course of C or above. She said in PeopleSoft student records, RPT would not show anymore. All the grades will show, but only the repeated course will be calculated in the GPA. A member asked how it would work in PeopleSoft if a student took a repeatable course for credit and then wanted to repeat for a grade. E. Newman said M. Jolly could answer that question at the Senate meeting. There were other comments. E. Newman said that University Standards would visit Department's to explain the changes to the policy. J. Wenrick offered R. Stivison from CMS to be at the Senate meeting for technical questions. The offer was accepted. **Approved for the Senate agenda.**

Statewide Senator Report – C. Nelson

C. Nelson said she had no report. They planned to teleconference the next week.

Vice President of Administration and Finance Report – L. Furukawa-Schlereth

L. Furukawa-Schlereth reported that he was working with University Affairs to set up a town hall meeting on the budget. He was meeting regularly with the labor council to reassure the unions and to share what information he had. He said that some of the strategies being discussed would require “meet and confer” meetings with the unions. One item being actively discussed was to change the summer schedule to a 4/10 schedule. He said there were utility savings in this kind of schedule as the campus could close on Fridays. He said there would be substantial changes in the way the campus was administered and organized. He said the magnitude of the cuts would bring some radical changes. He noted that other spaces than classrooms would be utilized for classrooms for larger classes and discussed the details about that idea. He said he would try to keep the campus informed, but the final amount of cuts was still unknown. He then spoke about an analysis he was working on regarding administrative salary increases on campus over a two-year period. He said most of the raises occurred because of position changes. He said he would be able to provide specific information soon. He noted that the Provost Search was on a tight timeline, as they wanted to hire before the end of the semester. He said a search firm or headhunter would most likely not be used. He asked for feedback from the Executive Committee on the position description. A member asked if the final budget reduction number would be known in March or July. L. Furukawa-Schlereth responded that he thought it would be clearer in March. The Provost said the campus would be building a schedule based on what is known now. A member asked about the urgency for a Provost Search this year. The President said there might not be an incumbent. L. Furukawa-Schlereth talked about how the search could be done less expensively due to the budget issues. It was clarified that another interim could be appointed. There was discussion about when the next PBAC meeting would occur and how people in the departments were feeling a lot of stress. More information out to the campus was thought to help lessen the anxiety of not knowing. A member asked for the working job description to be sent out to the Executive Committee. L. Furukawa-Schlereth said he would send it out to them via email. The President discussed the composition of the Provost Search Committee beyond the faculty. The Provost elaborated on the reason for the Provost Search at this time.

New Statistics minor and Revision to the Mathematics minor – E. Newman

E. Newman introduced the item and noted that reasons for the new Statistics minor and the revision to the Mathematics minor. She said the department thought these minors would help students that wanted to go to graduate school and for employment. **Approved for the Senate's consent calendar.**

Engineering Science name change – E. Newman

E. Newman introduced the item and said the Engineering Science department wanted to change their name to Electrical Engineering and that was all. There was

no change in the degree curriculum. She described the reasons for the name change: to call the department what it really was, for students to have an accurate degree and for future accreditation efforts. E. Newman brought up that the proposal might better be a business item, even though it was approved through all appropriate bodies. There was discussion. The President thought that the program name change would be difficult to get approved in the Chancellor's office. The Provost noted that the curricular committees on campus were looking at the content and integrity of the program. **Approved for the consent calendar.**

Vice President of SAEM Report – M. Lopez-Phillips

M. Lopez-Phillips noted that Black History month was going very well and he elaborated on the Soul Food dinner. He noted that World of Work was coming up. He said his division was also looking at how to deal with the cuts and asked that discussions about using alternative spaces keep in mind the retention and happiness benefits of the co-curricular programming for students. A member asked about the rent charged to Departments or Academic Affairs for using other spaces on campus. L. Furukawa-Schlereth said the cost would outweigh the benefit. A member said that someone had emailed her saying the class schedule was no longer available for off campus people online. She wondered if that could change. J. Wenrick responded that people could not have access to PeopleSoft as there were search firms that students could use that would hit the SSU servers every 30 seconds to see what classes were available. That made the performance of the system go down. So they had to turn the guest log in off. They were investigating alternatives to get information out publically.

Revision to the Anthropology minor - E. Newman

E. Newman said the Anthropology department was making their minor description in line with university policy that 8 units of the minor needed to be upper division. **Approved for the consent calendar.**

APC Report – A. Warmoth

A. Warmoth reported that since ACC and APC conflict, he would attend the ACC meeting and the co-chair, Kelly Estrada would chair the APC meeting. APC would be talking about a course cross-subsidizing strategy to deal with the budget crisis. The other issue they were discussing was "access to what" based on the SSU Mission Statement.

EPC Report – E. Newman

E. Newman said it seemed SB1440 was impacting the campus already. Three fields have been selected statewide to look at the transfer degree. EPC had invited C. Nelson to come speak to them about it. She said there was no doubt that the transfer degree would impact SSU majors. A member asked about the collegiality in the transfer degree creation process. C. Nelson described the process, so far, system wide and thought it was going well. She said anyone could tap into the process at the C-ID website (<http://www.c-id.net/>) E. Newman remarked that if a transfer degree did not mesh with a major, a department could say it worked with one track

and not another. She asked what would happen if a department said the transfer degree wouldn't work. It was clarified that the departments just have to have one concentration that works.

SAC Report – J. Mahdavi

J. Mahdavi said the Academic Advising Subcommittee had revised their charge. SAC would look at it one more time and then bring it to Structure and Functions.

Associated Students Report – A. Boyar

A. Boyar reported that the AS had a busy week defending a student project. They asked to give a presentation to the Senate at the March 10th meeting regarding new student center. He said B. Dussan should be contacted for the presentation to the Senate.

Senate Agenda

AGENDA

Report of the Chair of the Faculty – John Wingard
Correspondences

Consent Items:

- Approval of the Agenda
- Approval of Minutes
- New Statistics minor - emailed
- Revision to Math minor - emailed
- Engineering Science name change- emailed
- Revision to Anthropology minor - emailed

BUSINESS

1. From SDS: Resolution on Creating a Diversity Stakeholder's Exploratory Committee – Second Reading – new attached – S. Cabaniss T.C. 3:15
2. Revisions to the RTP policy – Second Reading – R. Senghas (2/10 agenda) T.C. 3:45
3. By-Laws Revision: Change to Article III, Section 2 – Representative Proxies – Second Reading – B. Ford (2/10 agenda) T.C. 4:15
4. Revision to Course Repeat Policy – First Reading – E. Newman

Approved.

Good of the Order

J. Wenrick reminded the members about the email and meeting maker switch upcoming to an Exchange server. He said the web based version would make the change seamlessly. He said there would be a step-by-step process about how to

migrate old email. The Provost said Vice Chancellor E. Smith and his team would be visiting the campus to talk about the Graduation Initiative the next week.

Adjourned

Respectfully submitted by Laurel Holmström Vega