

Refund of Fees

Fees may be refunded only as authorized by Section 41803 (parking fees), 41913 (nonresident tuition), 42019 (housing charges), and 41802 (all other fees) of Title 5, *California Code of Regulations*. Whether a fee may be refunded and the circumstances under which a fee or any part of a fee may be refunded, vary depending on the particular fee involved. Requirements governing refund may include such matters as the reason for seeking a refund (for example, death, disability, compulsory military service), the number of days of instruction that have elapsed before application for refund is made and the degree to which the campus has provided the services for which the fee has been charged.

The student must file a written application for refund of fees stating the reason for the refund request with the Admissions and Records Office. The application should be filed at the earliest possible date since the refund will be denied if submitted beyond certain time limits. For example, requests for refund of state university fee, student body organization fees and student body center fees must be made no later than 14 days following the commencement of instruction and requests for refund of extension course tuition fees must be made prior to the fourth meeting of the class.

Details concerning the fees that may be refunded, the circumstances under which fees may be refunded, and the appropriate procedure to be followed in seeking refunds may be obtained from the university Accounting Office, Joyal 181, (209) 294-2876.

Registration Fees. After a student makes a formal withdrawal from the university through the Student Records Office, a refund of a portion of the *state university fee* may be made if a written application for refund is filed not later than 14 calendar days after the first day of instruction. A student shall make the application personally; if in the opinion of the administration, he or she is unable to do so, the parents or guardian of the student who is a minor, or the legal representative of the student may make the application. (See *California Code of Regulations*, Title 5, Section 41802.)

The amount of the refund will be determined by the Business Office by deducting \$5 for registration costs. A full refund may be made to a student who is unable to continue a course because of a university regulation, compulsory military service, death or disability at any time prior to the date the student receives any academic credit for any course or courses for which he or she is registered less \$5. The student body and student activity cards must be turned in with the refund application. The *late registration fee* is not refundable. *There is a refund for a reduction in the student's unit load, if unit load is reduced to a lower fee category not later than 14 days following the day of the term when instruction begins.*

The same withdrawal and application for refund procedure applies for the *nonresident tuition fee* except that the time limit is different. There may be a refund for reduction in unit load. Within the first week of the session, a full refund may be made for units dropped. For each additional week, the refund diminishes as follows: 90 percent of the fee, the second week; 70 percent, the third week; 50 percent, the fourth week; 30 percent, the fifth week; 20 percent, the sixth week; no refund, after the sixth week.

Parking Fees. A student is entitled to a refund of parking fees in the amount shown in the following schedule if on any one calendar day within the applicable period the student files with the Business Office a written application for refund and returns all documents issued to him or her by the university which evidence their right to use the parking facility including any parking permit, stickers and decal so issued. If the decal is attached to a vehicle and the vehicle is presented to the university for removal of the attached item by or under the direction of the state, such presentation and removal shall constitute return of the attached item.

Beginning with the first day of instruction, 75 percent of the parking space fee is refunded if application is made as indicated above within 1–30 calendar days; 50 percent, within 31–60 calendar days; 25 percent, within 61–90 calendar days; no refund, 91 days to end of semester.

Housing Facility Fees. The licensee of a residence hall facility in instances of cancellation, revocation or vacating shall owe fees as provided in Section 42019 of Title 5 of the *California Code of Regulations* regardless of whether the licensee ever assumed actual occupancy and regardless of whether a licensee who has assumed actual occupancy moves out prior to the designated period of obligation. The university shall refund all money collected in excess of such obligation as soon as reasonably possible. A copy of Title 5, Section 42019 is available in the Henry Madden Library, Student Affairs Office and Housing Office.

Estimate of Expenses

The basic expenses for attendance at CSU, Fresno for a year (two semesters) for full-time students who live away from home ranges from approximately \$4,200 to \$5,200. These figures are exclusive of nonresident tuition fee, but include an estimate of such personal items as clothes, laundry and incidental expenditures. Students who live at home or share apartments with other students and commute to the campus are able to reduce their expenses considerably below the estimated figure. The cost of room and board may also be reduced by cooperative living arrangements or part-time work in exchange for room and board.

Room and Board	\$3,502–3,622
Registration Fees.....	\$564–864
Books and Supplies	\$200–355

Average Annual Cost of Education and Sources of Funds per Full-Time Equivalent Student. The 19 campuses and the Chancellor's Office of The California State University are financed primarily through funding provided by the taxpayers of California. The total state appropriation to the CSU for 1988/89, including capital outlay and employee compensation increases, is \$1,588,416,000. The total cost of education for CSU, however, is \$1,906,075,325 which provides support for a projected 261,049 full-time equivalent (FTE)^a students.

The total cost of education in the CSU is defined as the expenditures for current operations, including payments made to the students in the form of financial aid, and all fully reimbursed programs contained in state appropriations, but excluding capital outlay appropriations. The average cost of education is determined by dividing the total cost by the total FTEs. The average cost is further differentiated into three categories: state support (the state appropriation, excluding capital outlay), student fee support, and support from other sources (including federal funds).