Attending: Jon Fischer, Mike Holden, Nipoli Kamdar, Cynthia Trevisan
Guests: Nael Aly, Graham Benton, Susan Bigler

1. Graham Benton reported on COAMP (to be re-named Educational Master Planning Guide): The document sets out guiding principles, directions and assumptions for master planning during the next 15 years. The COAMP taskforce of 18 people has worked over past 10 months to pull it together. Now that the document has been finalized, the taskforce will be disbanded and a committee established. Graham will present the document to the Academic Senate. Mike Holden will post it to Moodle for faculty review.

2. Report on March 10 Rizza Lecture planning:
   a. Mike Holden will check with Beverly Byl on available funds and account #.
   b. 60 guests will be invited to lunch in the Compass Room after the lecture.
   c. Will work with University Advancement to spread the word.
   d. Ask faculty to encourage students to attend lecture.

3. Report on CBA Assigned time for Exceptional Service: Nipoli Kamdar says that this program has been publicized but no CMA faculty have applied for it.

4. Call for Academic Senate Standing Committee members: Ex Comm determined committee memberships from a list of faculty volunteers. Since Charlie Arms is leaving CMA, a call must be made for her replacement on the VPUA Search Committee.

5. Nipoli Kamdar asked for guidance on student club events, are they open to the public or can they be closed to outsiders?

6. Policy Prioritization: We have several policies that are in process and should be finished this semester. Let's prioritize and divide out the work with target Senate meetings for faculty discussion.
   a. Grade Appeal policy – Ex Comm voted to approve this policy.
   b. Final Exam policy – Jon Fisher has forwarded a reworked draft to Tuuli Messer.
   c. Review of Academic Administrators – Tuuli Messer is following up with Steve Kreta about his comments on this policy.
   d. RTP policy: It needs edits regarding eWPAFs, changes to the Provost's role, and limits on the amount of material submitted. ExComm will establish an ad hoc committee for this.
   e. Online/hybrid course policy: Discussion about ownership of online courses created by faculty. Different campuses have different policies. CMA doesn't have such a policy and needs one. An ad hoc committee on hybrid course policy will be established.

f.   Program Discontinuation policy – Gary Reichard recommends we establish such a policy since CSU Trustees have asked that all campuses do this and most of the CSU campuses have one already.