

Executive Committee Minutes

March 13, 2003

Present: Steve Wilson, Robert Karlsrud, Larry Furukawa-Schlereth, Catherine Nelson, Bernie Goldstein, Rick Luttmann, Art Warmoth, Robert McNamara, Robert Coleman-Senghor, Elizabeth Stanny, Karen Thompson, Susan McKillop

Absent: Noel Byrne, Ruben Armiñana

Approval of the Agenda – The Agenda was amended to include the WASC Diversity report reviewed by SAC and a motion to put SFSU's Resolution Against Unilateral U. S. Military Action in Iraq on the Senate agenda. *Approved*

Approval of Minutes - *Approved*

Correspondence Received: None

REPORTS

The Chair of the Faculty and the President were attending a Budget Summit in Long Beach and could not attend this meeting.

Provost/Vice President (B. Goldstein)

B. Goldstein – We are looking at moving the Senate meetings to another room and are trying to figure out how to change the Commons for large classes. The Commons is not a great spot, but it's possible. We are working with Larry's people to modify it and suggesting ways it can be brought up to par for classes to be taught there.

S. Wilson - What about food services?

B. Goldstein – We're looking at night classes and Saturdays. We're trying to make it convenient.

R. Luttmann – Is it true you've decided not to have classes in Person Theater?

B. Goldstein – Correct. Jeff Langley came to the Dean's meeting. He would be willing to work with us for Person, but it's not a classroom. It has lots of limitations including safety issues. He was so convincing the Dean's said they won't use it.

S. McKillop – How can you have an audience and fire safety and not a class with fire safety?

B. Goldstein – He said it was not good for taking notes, that they would need a technician all the time for microphones and they are preparing the stage for plays, etc. He was very eloquent and convinced the Deans not to use it. It's still an open question.

L. Furukawa-Schlereth – We are planning not to use the Commons in the morning as we do substantial food preparation then and it's noisy. At 2:00 it quiets down and is only used for student activities and meetings. The Terrace room is also used in the mornings for meetings.

S. Goldstein – We picked up Warren Theater and some use of Ives 119, plus the Commons in the afternoons and evenings.

R. Luttmann – What about the Cooperage?

B. Goldstein – The Cooperage comes with rent.

L. Furukawa-Schlereth – Also there are conflicts with the Life Long Learning institute.

R. Luttmann – How much does it cost?

B. Goldstein – We talking about maybe getting a discount. We have some hope to use it.

A. Warmoth –Our department prefers the Commons to Warren as it has more flexibility. Might it be possible to use Person for public lectures that are given in conjunction with classes?

B. Goldstein – Yes that's still possible. It's a challenge to find large classes. One School has 15 classes of 50 students each. We don't have it.

A. Warmoth – It's important to recognize that the sudden demand for large classes is the only way to teach some small classes. It's an extension of our commitment to small classes under a situation of extreme duress.

R. Coleman-Senghor –I share Susan's amazement. Person has been used in the past for public lectures where students have taken notes. The safety argument is bogus.

B. Goldstein – It's not bogus. There's the scaffolding. Students could get up there and get hurt.

R. Coleman-Senghor - We should limit space based on experts who can say.

B. Goldstein – We will find spaces, hang in there.

R. Karlsrud - For planning we can't get information soon enough. We're looking at how to make target next year. We're about 800 seats short in Social Sciences. We're talking about giving back millions compared to what it would cost the school to rent a place. We're at the desperation level. The classes are already planned for. I'm trying to impress you that we are going to need to use Person. We have no choice in the crisis.

S. McKillop – We can't go over target. And we certainly don't want to go the other way either. We have to think of the balance of campus.

B. Goldstein – We are buying time with the electronic catalog.

S. Wilson – If we have expenditures for more seats, do you see us hiring more lecturers back?

B. Goldstein – We've talked about what was on Senate-Talk in terms of developing a process for accounts to be set up in the Foundation and money could be donated to it for rehiring part time faculty. Larry and I are in favor of it and the President is in favor of it. I am happy to work with whoever to make it go forward.

It was identified that N. Byrne began this idea. A. Warmoth and P. Beard are working on it.

R. Coleman-Senghor - Another plan has to do with the 1% coming in raises. Deferring this is a much better strategy. Would that cover all the costs? It's something we could carry to the faculty as a whole. Could it be internal to our campus to set aside 1% to pay for the part time workload?

A. Warmoth – That's one variation on the theme, but the Foundation proposal is voluntary. People could put their raises in that account. The notion of deferring the raise has complications that don't make sense, plus there are probably contract issues. Anything we can do voluntary is hopeful.

R. McNamara – Yes, there are contract issues. There is an immediacy to the donations.

S. McKillop – If it is a donation, and if life gets better, people can stop donating.

R. Karlsurd – Another form of donation is senior faculty volunteering to go out on leave. This kind of volunteering kept people on campus previously. I know the President has a problem with offering faculty to go on leave without a good cause for it. We need to make exceptions to the rules and policies.

R. Luttmann – The advantages of a voluntary contribution is that you get the raise in the future and also counts for PERS. You don't have to pay income tax under most circumstances. It also offers flexibility, some people are in a better position to contribute than others. We need to do something now.

R. Coleman-Senghor - Can sick leave be translated into dollars?

L. Furukawa-Schlereth - No.

C. Nelson – I'm thrilled this conversation is taking place. I hope a proposal is coming to the Executive Committee for the Senate soon.

R. Luttmann – CFA is planning to sponsor a rally on the budget in two weeks (March 26th). We hope by then to have information relative to the budget and as many ideas as people can think of - not only for the campus, but systemwide and statewide. We still have a lobbying problem. We'd have more clout if we get students and parents revved up to contact their legislators.

R. Karlsrud – I see there is a re-allocation out of the Provost office to ESAS. Is there substance to this or is it a projection?

B. Goldstein – They are still projections, however ESAS is in a bad situation. It is instructional support money. It's taken mostly from my office to prevent lay offs.

R. Luttmann – Is it fair to say the administration is operating so that cuts should be kept as far away from the classroom as possible and that impact on student is minimized?

B. Goldstein – Yes.

L. Furukawa - Schlereth – We've been told to follow the Governor's budget. It does have an impact on instruction. It's difficult to say it does not. Within that context. . .

R. Luttmann – The Governor sees the SRF as 19-20:1 but it's probably higher. Can you say something about a hiring freeze and not filing position as a tactic being used to deal with the budget?

L. Furukawa - Schlereth – I can only talk about the non-Academic Affairs area. There is a freeze on non-faculty positions unless the Vice-President sees it as an essential job. This is for general fund positions only. Other jobs being offered are on grants or contracts. It's fair to say in most cases Vice Presidents are paying close attention to staff positions.

B. Goldstein – It' the same in Academic Affairs. When a position is open and there is not an immediate need, we are not hiring. We're looking carefully at each position.

R. Coleman - Senghor – If the Governor targeted cuts in academic support, how is it that money to ESAS is coming from academic support money?

B. Goldstein - The growth money we got in that area went to ESAS. We're trying to help them.

R. Coleman-Senghor – How much above ESAS's budget is needed to save jobs? Is any additional money coming?

L. Furukawa-Schlereth – If we get 445 new students, with that will come approximately \$3 million. A chunk of that, \$1.5 million, is required to go into direct instruction at SFR 19.9. The other comes in academic support, student services and institutional support. This will be money Bernie receives specifically for academic support and student services. He's using most of the money to offset those categories. The campus follows the marginal cost formula religiously. Vice

Presidents can make different decisions. I have institutional support money, but I've given it to student services to save Financial Aid.

R. Coleman-Senghor - What I hear is that you have made a decision about money which could go to another place, but you decided to put it in ESAS.

B. Goldstein – With consultation, and it's not in concrete yet.

R. Coleman-Senghor - So there is discretion here for you. Is this a strategy for you to prevent lay offs?

B. Goldstein – Yes.

R. Karlsrud – Moving dollars into ESAS to avoid lay offs of permanent employees, could be put into long time lecturers, which could possibly affect higher SFR and target.

Statewide Senator - (S. McKillop)

S. McKillop – (passed out handouts) I hope this material will be useful to you. The Statewide Senate, having looked at the Presidential Assessments found that the word faculty does not even appear in it. They want to have the Trustees add to the Presidential Assessment document a place where there is evidence of having worked with the faculty on the planning level, etc. It passed unanimously. Another resolution is about faculty authority in developing curriculum. It directs the legislature to keep their hands out of the details of what we have to teach. That was passed. We have, a long way back, a law that everyone forgot. It's an ownership rights law about what you can and cannot do in the classroom. They will be handing something out as soon as they can, so you can see whether you're going to jail or not. One of the handouts is the Chancellor's presentation which shows the deficiencies between what the Governor promised, what we expected and what we're not getting. The Chancellor said he is considering giving the Governor a bill, an invoice, for what's owed. He said we know you can't pay this now, but when the money comes you can fix it. Some people read this as if you don't give us this we can't give the access. He's lining it up. I'm on the task force for budget – we said the LAO's budget proposal is impossible and we cannot meet the LAO's rules. The Chancellor says the LAO proposition is dead. On another handout here we worked out the student fees. If you take the Governor's budget and do have an increase in student fees, we're down \$260 million and in two years close to 1/2 billion dollars down. We can't afford not to have more student fees. If we have more fees students will get more SUG grants than now. Another handout is how our campus fees stack up across the system. We're high due to the Student Recreation Center. There is also a summary here of the plan to increase the CSU by 110,000 in two years. The Governor's budget asks for access to 25,000 new students. I wonder at what point you say you can't do more? Also a summary for people going to the legislature, talking points, about the problem of access, utilities and underfunding. We worked hard at the Senate to get the right wording for the student fees resolution. It was hard to get language that people supported. We settled on "recognize."

R. Coleman-Senghor - Taking a quick looking at the total fees, average cost, SSU being the highest, there's seems to be a problem where minority students are concerned. It strikes me what we might be thinking in the relation of fees to accessibility.

S. McKillop – This was something handed out to us and not discussed.

Chair-Elect of the Senate - (C. Nelson) – attachment

C. Nelson – Structure and Functions approved Tim Wandling to the Campus Space committee. On the very back page of your packet you can see the Senator calculations for this year - '03-'04. In the by-laws we are charged to do this each spring. I will bring this information to the Senate. The Results of the Senate election - candidates have been notified by phone and email. The winners are: Melanie Dreisbach for Chair-Elect, Robert Coleman-Senghor for Secretary, Rick Luttmann for At-Large Senator, Steve Wilson, Marilyn Dudley Flores and Birch Moonwomon for Lecturer Senators, Robert Karlsrud for Senate Budget committee and Brian Jersky and John Kramer for URTP. One of the issues raised about the voting process is that some faculty had to call Laurel because they had lost their piece of paper with voting instructions. Also there were questions about the software being confusing. One person had trouble getting the software to work. It is an experiment. It was approved two years ago and we will revisit it again at this point next year.

R. McNamara – Can we work with the interfacing?

L. Holmstrom - No.

S. Wilson - Can't people also have a paper ballot?

It was determined that when the idea passed the Senate to use electronic voting, paper ballots were not an option.

C. Nelson – Structure and Functions is working on language that prohibits the Executive Committee from acting when the Senate is in session. It would be an amendment to the by-laws.

R. Coleman-Senghor - Is it a role of the Secretary to look at elections?

C. Nelson - The chair of Structure and Functions is the Chief Elections officer.

Vice President, Admin. & Finance - (L. Furukawa-Schlereth)

L. Furukawa-Schlereth – I'm pleased to tell you we are doing very well on the Provost search. We have identified 16 finalists. We are in the process of notifying the 16 and will be able to announce the 5 finalists March 25th.

R. McNamara – Does that mean that a headhunter has not been used?

L. Furukawa-Schlereth - No headhunter. It's quite an extraordinary pool. We're very happy. The candidates are broad and nationally based. They look good on paper!

R. Karlsurd - Are all 16 coming to campus?

L. Furukawa-Schlereth – Yes, we're bringing them all to campus, but they are only meeting with the committee. We did this for the Goldstein search too.

R. Karlsrud - That's a lot of money to bring them all to campus.

L. Furukawa-Schlereth – The Bureau of State Audits report on CMS is out. I encourage you to read it. I feel compelled to address specific questions about the campus related to the project. I will put out tomorrow a document that addresses various observations made by the auditor and how it might relate to this campus. There are many differences between the statewide system picture and our campus. I'd like to reserve more time at the Senate for this.

C. Nelson – Are there any objections to extending Larry's time?

R. Coleman-Senghor - We need time to digest the document.

S. McKillop suggested reading the summary and thought that hardcopies made available at various campus locations might be helpful.

It was agreed that one copy would be On Reserve in the Library, one in L. Furukawa-Schlereth's office, one in the Senate office. B. Goldstein will ask the Dean's to put one in their offices. A notice will go out on Susan Kaschak's email tree.

L. Furukawa-Schlereth – I cannot answer statewide questions about CMS. I can answer SSU questions. What is most on my mind from the last Senate meeting is the issue of lecturers and all part time employees. I have serious concerns for those people. The current proposal circulating is a good thing, I think, but I worry that it is not right to expect university employees to contribute on a long term basis. It lets the state off the hook. I'd like to pursue a long term issue called permanent part time. There are people who are lecturing in a part time capacity that are permanent. I can work with whatever group you think is right to find a solution. This maybe the VPBAC, but I want a more free flowing open discussion. I'm not sure where the President is on this, but I'm anxious to work through it. I'm worried about both temporary faculty and staff.

S. Wilson – I agree with you about letting the State off hook for these things. Is there some program instituted where we expect the State to reimburse us at a later date?

L. Furukawa-Schlereth – That needs to be explored. I think some kind of group should come together - a place where dialogue can happen in a more creative way.

R. Coleman-Senghor - Can you open a discussion as CFO with the academic officers that permanency is something that the administration can work with?

L. Furukawa-Schlereth – I can't deal with permanent academic positions. One question might be - is the academic community willing to make this cadre of people permanent?

R. Coleman-Senghor - Can we set aside permanent monies to be given to certain employees? Is that a union issue?

L. Furukawa-Schlereth – I don't know. I just know we need to have free flowing discussions.

R. Coleman-Senghor - We have to have part of the discussion about the semantics of permanence. I posed the question to the President about permanency. I understand we have different contractual obligations, but do we have any discretion in any categories according to the operational character of the university?

L. Furukawa-Schlereth - Permanency relates to the bargaining units. When you do a reduction in force you have the discretion about which bargaining unit you start with. The issue is the particular way the Governor did the budget.

A. Warmoth – Thanks for bringing it up. Task forces have been set up in the past. It strikes me that we need to consider the range of scenarios over the next 4 or 5 years about what could happen to the economy. It would be a very good idea to start now with brainstorming policies and scenarios.

R. Luttmann – Regarding the Green Music Center, I note once again important new information about campus was divulged to use through the Press Democrat. It says in a recent article that we have a short fall, an \$8 million loan guarantee has been offered and after that we need \$10 million for the Green Music Center. It also says that several prospects are looking good. (*This article is titled SSU ADVANCES PLANS FOR MUSIC HALL dated February 11, 2003*) It says the final project has gone out to bid. That would sound like good news, but there two other articles on the dismal state of the economy. They quote our own Robert Eyler and President Armiñana. (*SSU STUDY: NO ECONOMIC REBOUND UNTIL AT LEAST SUMMER dated February 4, 2003 and BUSINESS LEADERS GLUM ABOUT 2003 dated February 7, 2003*). These seem kind of contradictory. How do we propose to close the \$10 million gap in two months with the economy being in bad shape? Is it true we will start in May? Has it gone out to bid?

L. Furukawa-Schlereth - We are out to bid. There are a group of 11 donors who are coming together to generate the necessary \$18 million. Don Green is one. I'm told by Stuart that two more have to come in. We want to get a bid to see the real cost. It will be on the May Trustees' agenda at the request of the donors. They would like to see construction start in June. We have to identify a remaining \$7 million or so. If you want to know about the campaign, you can ask Stuart. The bids expire 120 days after it opens. It has to pass the Board of Trustees meeting first. We need to identify all the money by July 15th. If we have loans, etc that adds another level of complexity.

S. McKillop – We have to keep in mind ACR 73 ([http://www.cs.csustan.edu/~john/Postings/SWAS/ACR 73/](http://www.cs.csustan.edu/~john/Postings/SWAS/ACR%2073/)). They don't have to pay us to do it. We should be starting to bring part timers into full time.

B. Goldstein – I can address the academic program of the Green Music Center. We want to establish a blue ribbon Green Music Center committee and I've talked with Noel about helping to establish such a committee.

R. McNamara - How do all the different committees communicate? I share Rick's concern. Minimally the Academic Senate should know what's going on. It's not good to find out in the newspaper.

Chairs, Standing Committees - (Coleman-Senghor, Warmoth, Stanny, Thompson)

APC

R. Coleman-Senghor - This is a good example of an initiative where APC was not consulted. Our WASC report will come to the Senate. APC identified the crucial role of faculty in planning and want that explicit statement in the WASC report. If the report doesn't represent us we will do our own. The Long Range Planning document will be presented to the President for commentary, then we will bring it to the major committees to look at for the implications of the Long Range Plan to the committee. L. Furukawa-Schlereth has asked APC to look at the housing demographics, what freshman and upper division students will do to SSU. We are working on an outline of planning initiatives guidelines in response to WASC. We are also working on a growth strategy policy such as the relationship between growth and recruitment, recruiting for specific kinds of disciplines. One new program we've seen is the BS in Engineering Science. It went through with a great deal of discussion. There were identity concerns in relation to a liberal art school. Budget issues have been looked at. We raised a lot of issues about whether the program would drain money from other Schools. We've been assured that the budget demand will stay within the School. We will be following that. Why at this time? We got some answers to that.

EPC

A. Warmoth – I suggest we don't need to include the resolution on very large classes as an information item.

FSAC

E. Stanny – FSAC has modified the Grade Appeal policy in response to procedural complaints. It is ready to take to the Senate.

BUSINESS

Discussion of report protocol at Senate meetings (request from Senate of 3/6/03)

Deferred.

Appointment of Jean B. Chan and Leilani Nishime to Excellence in Teaching Award committee - E. Stanny

It was agreed that this would be an information item to the Senate.

Appointment of Tim Wandling to Space Committee - C. Nelson

It was agreed that this would be an information item to the Senate.

Resolution from Statewide Senate re: Student Fees in the CSU: Mitigating Their Effects - R. Luttmann – attachment

R. Luttmann asked for this to be put on the Senate agenda. He described the resolution and proposed that the Senate endorse it.

It was agreed to put the resolution on the Senate agenda.

Resolution Against Unilateral U. S. Military Action in IRAQ from SFSU

R. Luttmann described the resolution and proposed the Senate endorse an identical resolution substituting SSU for SFSU in the resolution.

R. Coleman-Senghor opposed putting it on the agenda stating the Senate has already passed a similar resolution. S. Wilson supported sending it to the Senate. **R. Luttmann moved that the resolution be included on the Senate agenda.**

S. Wilson and R. Karlsrud seconded.

R. McNamara argued that it is for the Senate to decide if it is redundant and supported the resolution going forward. R. Coleman-Senghor suggested the body had other concerns to deal with. There was a short period of more discussion.

Vote to put Resolution Against Unilateral U. S. Military Action in IRAQ - Approved

WASC diversity report

K. Thompson introduced the document and stated it summarizes the diversity section of the WASC report. SAC has reviewed it and offered suggestions. She asked to bring it forward to the Senate as an information item. R. Coleman-Senghor argued that the committees need to be speaking in the same voice when it comes to WASC and that it should go to other committees before it goes to the Senate. It was decided that SAC's document will be sent to EPC, APC and FSAC. APC will send their report to the other Standing committees as well.

There will be a report at the next Executive Committees from the committees on this topic.

Senate Agenda

BUSINESS

1. Amendment to Grade Appeal policy - *1st Reading* - E. Stanny - attachment - T.C. 3:15
2. Endorsement of Resolution from the Statewide Academic Senate: Student Fees in the CSU: Mitigating Their Effects - *1st Reading* - R. Luttmann - attachment - T.C. 3:30
3. Resolution Against Unilateral U. S. Military Action in Iraq - *1st Reading* - R. Luttmann - attachment - T.C. 4:40

INFORMATION ITEMS

1. Information Item: Lecturer's Call document with memo from Chair, N. Byrne - attachment
2. Tim Wandling has been appointed to the Campus Space Committee by Structure and Functions.
3. Jean B. Chan and Leilani Nishime have been appointed to the Excellence in Teaching Award committee for the current year's awards.

REPORTS

1. President of the University - (R. Armiñana)
2. Provost/Vice President, Academic Affairs - (B. Goldstein)
3. Vice President/Admin. and Finance - (L. Furukawa-Schlereth) - Report and questions re: CMS at SSU - T. C. 3:45
4. President of the Associated Students - (J. Minnich)
5. Chair-Elect of the Senate - (C. Nelson)
6. Statewide Senators - (S. McKillop)
7. Chairs, Standing Committee - (R. Coleman-Senghor, A. Warmoth, E. Stanny, K. Thompson)
8. Report of Senate Budget Committee

ADJOURNMENT 5:00

respectfully submitted by Laurel Holmstrom