

Channel Islands View student newspaper, and *The Nautical* yearbook); Career Development Services; Disability Resource Programs; Educational Opportunity Program (EOP); Campus Interfaith; Judicial Affairs; the Multicultural & Women's and Gender Student Center; New Student Orientation and Transition Programs; Personal Counseling Services; Student Health Services; Student Leadership; Student Clubs and Organizations; and The Hub (temporary Student Union).

## Office of the Dean of Students

### Location

Bell Tower Building, Office 1804  
(805) 437-8512  
Fax: (805) 437-8529

The Dean of Students office promotes and establishes an environment that is conducive to the intellectual, emotional, social, physical and spiritual well-being of students. Consistent with the mission of CSUCI, our student access, orientation, leadership, career, health and judicial affairs programs, services and activities are designed to support as well as enhance the overall quality of life for students while facilitating their development to become productive world citizens.

### Judicial Affairs

#### Location

Bell Tower Building, Office 1804  
Office of the Dean of Students  
(805) 437-3332  
Fax: (805) 437-8529

The Judicial Affairs office develops, disseminates, interprets, and enforces campus regulations; protects the relevant legal rights of students; addresses student behavioral problems in an effective and educational manner; facilitates and encourages respect for campus governance; and provides learning experiences for students who participate in the operations of the judicial system.

## Access, Orientation and Transition

The purpose of Access, Orientation and Transition is to create educational opportunities that promote and foster respect and understanding among all individuals and cultures. The various programs within Access, Orientation and Transition facilitate a welcoming and safe environment for students to learn and develop while offering services and resources that create equal access to education. Programs and services include: Disability Resource Programs; Educational Opportunity Program (EOP); the Multicultural and Women's & Gender Student Center; New Student, Orientation and Transition Programs; and Campus Interfaith.

## Disability Resource Programs

### Location

Educational Access Center  
Bell Tower Building, Office 1541  
(805) 437-3331  
Fax: (805) 437-8529  
(V/TTY): (805) 437-3331  
[accommodations@csuci.edu](mailto:accommodations@csuci.edu)

California State University Channel Islands values student diversity and is committed to providing equal access and opportunity to all educational programs and events. Disability Resource Programs serves as a liaison to students, CSU academic departments and the campus community to ensure that our University is accessible to all qualified students with various disabilities including, but not limited to, physical, learning and psychological.

Reasonable accommodations and services are provided to students who choose to self-identify and are determined by disability verification and consultation with the student. Services and accommodations are also governed under section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, state requirements, and CSU and CSUCI policies. Please contact Disability Resource Programs or visit the website at <http://www.csuci.edu/disability/index.htm> regarding required documentation and policies.

To be eligible to receive services, students must meet with the disabilities counselor for intake and disability verification. It is the responsibility of the student to contact Disability Resource Programs each semester for which they are requesting accommodations, even if the same service/accommodation was provided the previous semester. The following services and accommodations are provided in a respectful and confidential manner that promotes independence, self-advocacy and accountability:

- Disability management counseling
- Computer lab with assistive software
- Test proctoring and extended test time
- Scribes for examinations
- Alternate format services
- Note-takers or taped lectures
- Readers/books on tape
- Sign language interpreters
- Realtime captioning
- Priority registration
- Campus and community resources

For more information, please contact Disability Resource Programs by calling (805) 437-3331 or visiting our website at <http://www.csuci.edu/disability/index.htm>.

## Computers for Visually Impaired Users

Several computers throughout the campus are equipped with screen reading software and are available to visually impaired students or members of the public for use in the following locations: Admissions and Recruitment, the Educational Access Center, Human Resources Programs, Information Technology lab rooms 1958 and 1972, the University Library, and the Math Tutoring Center.

**Note:** If you are an employee of the University or a campus visitor with a disability requesting accessibility information, please contact the associate vice president of Human Resources Programs at (805) 437-8490.

**Educational Opportunity Program****Location**

Bell Tower Building, Office 1885  
(805) 437-8939  
Fax: (805) 437-8529

The Educational Opportunity Program (EOP) is designed to improve access and retention of low-income and educationally disadvantaged students by providing active and targeted support aimed at increasing academic accomplishment and individual empowerment. The ultimate goal is to provide incoming students from disadvantaged backgrounds with the tools that will help them succeed in college and ultimately graduate from California State University Channel Islands.

Student preparation and retention programs such as the Educational Opportunity Program provide the information necessary for students to learn about higher education opportunities and assist them in qualifying for and gaining access to the program that meets their educational, vocational and social goals. Programs that provide retention services ensure that support services will be available to students as they progress in their baccalaureate studies.

**Multicultural and Women's & Gender Student Center****Location**

Bell Tower Building, Office 1805  
(805) 437-8407  
Fax: (805) 437-3211

The purpose of the Multicultural and Women's & Gender Student Center is to educate students on issues of diversity and equality, to advocate for under-represented groups on campus, to affirm and celebrate the unique heritage of our students, promote awareness, understanding, and appreciation for all peoples and cultures, to be a uniting force on campus, and to foster an environment that is emotionally, mentally, physically, and spiritually safe and beneficial to all areas of student life and development.

It is the Center's goal to be more proactive than reactive by encouraging collaboration and dialogue between students, faculty, staff, and administrators of diverse backgrounds, and by being a forum through which people can communicate, voice their concerns, and learn from one another.

**New Student, Orientation and Transition Programs****Location**

Bell Tower Building  
(805) 437-3160  
Fax: (805) 437-3211

New Student, Orientation and Transition Programs helps students integrate socially and academically into CSUCI. Orientations are offered to incoming freshman and transfer students prior to the start of the fall and spring semesters and serve as a catalyst for students to understand and get involved in their new environment. These programs inform students about services and opportunities at CSUCI while assisting them with the initial advising and registration process. Transfer students

are strongly encouraged to attend New Student Orientation. Attendance for freshmen is mandatory.

**Leadership, Career and Health****Location**

Bell Tower Building, Office 1858  
(805) 437-8998  
Fax: (805) 437-3211

Leadership, Career and Health highlights the development of students through co-curricular education. Leadership, Career and Health provides leadership opportunities for students and is directly responsible for a variety of exciting co-curricular activities and events. Some of these events include the Welcome Celebration, Family Weekend and Dolphin Days, as well as various cultural heritage observances.

In addition to increasing the vitality and culture of the campus, student clubs and organizations provide leadership opportunities and community service. Student organizations foster interest and education in a variety of areas ranging from sports to politics. Leadership, Career and Health provides assistance and direction for the implementation, growth and development of all new and continuing clubs and organizations. Students interested in leadership opportunities and who want to get involved with a club or organization, or just want to find out what is happening on campus should stop by the Leadership, Career and Health office.

Off-campus housing information is available online at <http://csuci.och101.com/>. Listings of apartments and rooms for rent are on this site. Questions about off-campus housing should be directed to the Leadership, Career and Health office at (805) 437-8998.

**Career Development Services****Location**

Bell Tower Building, Office 1865  
(805) 437-3270  
Fax: (805) 437-8899

The purpose of Career Development Services is to assist students and other designated clients through all phases of their career development; to provide leadership to the institution on career development topics; to develop positive relationships with employers and external constituencies; and to support institutional outcomes assessment and relevant research endeavors. Students are strongly encouraged to begin developing their unique Career Profile, as well as to start building their Co-Curricular Portfolio during their freshman year. However, students at any stage of career development may receive assistance with taking the next step towards a satisfying and rewarding career. Career exploration, planning, and job preparation resources include:

- Computer-assisted career guidance/research (EUREKA and Career Cruising)
- One-on-one career counseling
- Co-Curricular Portfolio development

- Career Resource Library
- Career development workshops (e.g. Résumé Writing, Interview Strategies, Dress for Success)
- Internship opportunities
- Résumé development
- Career and graduate school fairs
- Volunteer opportunities
- Student employment

## Personal Counseling Services

### Location

Student Health and Counseling Center,  
located on San Luis Avenue (behind Sage Hall)  
(805) 437-8828  
Fax: (805) 437-8829

Personal Counseling Services (PCS) provides high quality, confidential, short-term counseling free of charge to students. The counseling staff is committed to helping students develop their maximum potential while pursuing their educational and personal goals.

Most PCS services are offered on an appointment basis, but situations arise that require immediate or same day attention. You do not need an appointment if you have an urgent matter. Such circumstances may include, but are not necessarily limited to:

- Extreme anxiety or panic
- Extreme sadness
- Death of a friend or loved one
- Thoughts of self-harm
- Thoughts of harming someone else
- Experiencing a traumatic event
- Having odd or intrusive thoughts

If you have an urgent situation, call PCS at (805) 437-8828 or come to the Student Health and Counseling Center (located behind Sage Hall). If you are on campus and need assistance after PCS office hours or on weekends, please call University Police at (805) 437-8444. When not on campus, call 911 or have a family member or friend take you to a local emergency room or urgent care clinic.

Counseling services include individual and group counseling. Students seek counseling for a wide-range of concerns, including:

- getting along with roommates
- relationships
- self-image and self-esteem
- depression
- anxiety
- alcohol and drug concerns
- self-injury
- major direction in college
- recovering from abuse or assault
- body image
- eating disorders
- sexuality
- sexual orientation
- grief and loss
- living with a disability

## Exhibit 1.6 CSUCI Catalog: Academic Support Services

When brief counseling is not sufficient, referral assistance to community mental health services and providers is available.

In addition, Personal Counseling Services provides a variety of psycho-educational presentations, workshops and coaching groups to assist students with successfully addressing the challenges of college life. Topics include:

- Test anxiety management
- Time management
- Surviving and thriving with ADD
- Stress management
- Adjusting to college life

PCS works with Disability Resource Programs to consult with students with psychological disabilities and AD/HD to develop strategies to reduce impairment from a disabling condition.

## Student Health Services

### Location

Student Health and Counseling Center,  
located on San Luis Avenue (behind Sage Hall)  
(805) 437-8828  
Fax: (805) 437-8829

The purpose of Student Health Services is to promote good physical and emotional health. Emphasis is placed on the prevention of illness through education. All regularly enrolled students are offered basic health services paid through student fees. There is no charge to see a physician or other medical provider. Additional fees may be charged for some immunizations, outside lab services, and x-rays, if needed. Services available at the Student Health and Counseling Center, and at some community clinics, include the following:

- Diagnosis and treatment of acute illness and injuries
- Physical examinations
- Family planning, including the state-sponsored Family PACT program
- Pap smears
- Immunizations
- TB testing
- HIV testing
- STD screening and treatment
- Pregnancy testing
- Smoking cessation
- Mental health (in conjunction with Personal Counseling Services)
- Health education program
- Student health advisory board

### **Political Science**

Location: Sage Hall, Room 2047  
(805) 437-3139

### **Psychology**

Location: Sage Hall, Room 2139  
(805) 437-8835

### **Sociology**

Location: Sage Hall, Room 2047  
(805) 437-3139

### **Spanish**

Location: Bell Tower Building, West Wing, Room 1133  
(805) 437-3253

## **Academic Programs and Planning**

### **Location**

Sage Hall, Room 2053  
805 437-8540

Academic Programs and Planning has responsibility for developing and updating the campus academic master plan and facilitating proposals for new degrees and programs. The office coordinates academic planning with enrollment management, assessment, and physical space planning, and coordinates relations with the Chancellor's Office on academic plans and program reviews.

With respect to academic programs, the office assists Academic Senate committees in their work on course and program development and modification. It oversees catalog production for the University and assists program chairs in their relations with community colleges and schools. It oversees the lower division transfer project (LDTP) and CSU efforts to facilitate student degree completion. It directs the CSU Pre-doctoral Program and the Chancellor's Doctoral Incentive program on campus.

## **Advising Center**

### **Location**

Bell Tower Building, Room 1595  
(805) 437-8571  
[www.csuci.edu/academics/advising](http://www.csuci.edu/academics/advising)

At CSU Channel Islands, the role of advising is shared with faculty advisors and professional advisors. Academic advising is a continuous process that supports students throughout their academic journey at the University. Students are ultimately responsible for their education planning and meeting all graduation requirements. Students need to be familiar with the University catalog policies and major and degree policies. To ensure academic success and to remain on course, students are encouraged to maintain regular contact with academic advisors.

Academic advisors in the Advising Center provide guidance with general education and graduation requirements, monitoring of the student's degree progress, undeclared major advising, clarification of academic probation policies, and other institutional policies and procedures. In addition to taking advantage of the center's professional academic advisors,

## **Exhibit 1.6 CSUCI Catalog: Academic Support Services**

students can develop a mentoring relationship with a faculty advisor upon declaration of a major. Faculty advisors assist students with clarification of major requirements and assist students with internship and career opportunities.

Students may call or stop by the Advising Center check-in counter to schedule an appointment with one of our professional academic advisors. Major faculty advisors are available on a walk-in basis or by appointment. For faculty advisor availability and office locations, please check the Advising Center lobby display case. Advisors are busiest during registration periods and the first few weeks of the semester. Students are encouraged to schedule advising sessions during non-peak times. The Advising Center hours are: Monday – Thursday, 8:30 a.m. – 6 p.m.; Friday, 8 a.m. – 5 p.m.

## **Centers and Institutes**

### **Center For Community Engagement**

#### **Location**

Lindero Hall, Room 3218  
(805) 437-8851  
<http://www.csuci.edu/servicelearning/>

The Center for Community Engagement is charged with fostering a learning community that facilitates civic engagement in our local and global communities, and that addresses societal challenges through long-term sustainable partnerships.

Our office serves as a resource and support for faculty, community partners and students engaged in service learning. The office supports the University's mission by promoting civic engagement and service-learning initiatives in the local and global communities for mutual, positive benefit.

*Our four strategic directions include:*

- Institutionalizing the Center mission throughout the educational experience
- Facilitating University/Community dialogue about societal challenges
- Creating an optimal Center organizational structure for all stakeholders
- Designing and implementing Center communication campaigns

### **Center for Integrative Studies**

The mission of the Center for Integrative Studies is to serve as an organized source of information and support for integrative and interdisciplinary approaches to the creation, discovery, transmission and application of knowledge.

*The goals of the Center for Integrative Studies are to:*

- Create the infrastructure for integrative and interdisciplinary teaching and learning;
- Design and implement programs and curricula that promote integrative and interdisciplinary understanding for students in all fields of study;