

**Student Affairs Committee**  
**Meeting of 10/26/05**

**Attendance**

Karin Enstam, Janet Swing, Greg Roberts , Doug Jordan, Brigitte Lahme, Katharyn Crabbe, Phil Huang

Absent: Mark Fermanich

Guest: Provost Ochoa

Recorder: Brigitte Lahme

**Minutes of 10/12/05**

Approved.

**Agenda of 10/26/05**

Approved.

**Reports:**

Executive Committee report by Doug Jordan: The following topics were discussed:

- Doug and Brigitte presented the Advising Report and the resolution to support promulgation to the Executive Committee. The Executive Committee suggested that the resolution actually ask the Senate to support the recommendations of SAC as well as the promulgation of the report.

Academic Senate report by Doug Jordan: The senate discussed the following topics:

- Faculty housing: 205 + houses are planned on 88 acres about 1.25 mi north of campus
- Program assessment: The senate passed a resolution that they would not approve any policy that doesn't plan for resources.

SAEM report by Katharyn Crabbe: No report due to time constraint.

ACE report by Janet Swing: No report due to time constraint.

AS report: No report – there is no student representative on SAC, yet.

Academic Advising Subcommittee Report by Mark Fermanich: No report.

Campus Climate Committee report by Phil Huang: No report due to time constraint.

Fee Advisory Committee report by Greg Roberts: No report.

Athletic Council report by Karin Enstam: No report due to time constraint.

Scholarship Committee report: No report.

**Business**

**Conversation with Provost Ochoa:**

Doug asked about the responses that were requested from the standing committees about the 22 points to facilitate graduation. Provost Ochoa said that they are due in the chancellor's office in early December. Therefore our response should go to Carol Backshire-Belay, who is coordinating the overall response, in early November. Brigitte asked if the 22 points actually come with resources attached to them. Provost Ochoa replied that is most likely the case, seeing as the effort comes from the board of trustees. Greg asked if SSU will have to make an effort to reduce all degree programs to 120 units even if that causes them to lose accreditation. Provost Ochoa replied that this is not a problem at SSU but it is on other campuses. Provost Ochoa also explained his attempt to change the workstation refresh program to replace one forth of faculty computers each ear. This will not happen 05/06 but hopefully in 06/07. He also mentioned that, even though SSU has one of the highest graduation rates in the CSU, a high number of our students leave SSU only to graduate at a different CSU. What can we do to keep these students at SSU?

#### **05/06:01 Advising Policy Referral from Executive Committee regarding 22 points for Facilitating Graduation**

SSU has to respond to the 22 points to facilitate graduation. The executive committee referred points that are concerned with advising to SAC. These points are

6: Choice of degree major required at reasonable, early juncture

Response: Change advising policy to require students to declare major earlier than at 65 units.

9: Provision in policy of mandatory individual student study plans to the degree

Response: Add in the advising policy under responsibilities of the student that students keep a copy of a study plan in their advising file. Also require departments to provide students with rotation of class offerings so that they can plan, and with a blank study plan.

15: Strong timely major advisement

17: Mandatory degree audits no later than at 70 units

18: Mandatory and if needed intrusive advisement as students approach required units for degree.

Response to 15, 17, 18: SAC will include provisions in the advising policy when it is being revised in the spring.

To make sure that SAC sends a response to Dr. Blackshire-Belay by early November, Doug and Brigitte will draft a first response and all SAC committee members who have time next Wednesday will meet to edit the draft.

(Note: Mark, Doug, Janet, and Brigitte met the next Wednesday and edited the draft, including feedback Mark had obtained from AAS. Doug sent out the new response to the committee by email with request for feedback by Monday, November 7. Then he will sent it on to Dr. Blackshire-Belay.)

The meeting adjourned at 12:00 noon.