

SCHEDULE OF COURSES

An official *Schedule of Courses* is prepared for publication each semester listing registration procedures, courses offered, hours and rooms and important deadlines. The schedule is available prior to registration and may be purchased through the ticket office of the Little Theatre for a nominal cost.

CONCURRENT REGISTRATION AT ANOTHER COLLEGE

Approval of the Registrar must be obtained in advance of registration before transfer credit may be earned at another college concurrently with registration at Fresno State College. Normally permission for concurrent registration will not be granted for a class which is offered at Fresno State College.

PROGRAM RESTRICTIONS

Students are cautioned against registering for more than 17 units without consulting an adviser, since more than 17 units constitute an academic overload. See *Schedule of Courses*.

Enrollment in upper division courses is restricted to students with junior, senior or graduate standing, or who have the necessary prerequisites. Exceptions are subject to the approval of the instructor and department chairman. Upper division credit may not be granted until students have completed a minimum of 45 semester units. Only students who have been fully approved for admission to credential programs may enroll in certain education courses and qualify for a school service credential on the basis of the college's recommendation.

Credit in any course is also subject to all restrictions which may appear in the *General Catalog*. For restrictions on graduate study, see *School of Graduate Studies—Master's Degrees*.

CHANGE OF MAJOR

Each undergraduate student who wishes to change his major should report to the Counseling Center to initiate the procedure; graduate students should report to the Graduate Office. The Counseling Center will notify the department concerned so that advisement records may be forwarded to the new department and a new adviser assigned.

WITHDRAWAL FROM COURSES

A student is held responsible for the program of courses in which he is officially registered. After the second week of instruction no changes will be made or recorded until forms provided by the Student Records Office have been completed and filed in that office. Withdrawal forms require the signature of the instructor. No courses may be added after the second week of instruction. (See current *Schedule of Courses*.) A student is urged to consult his adviser before making a program change. If the application is filed before the end of the fourth week of classes, the course will not be recorded on the permanent record. The end of the fourth week is defined as the end of the twentieth instructional day of the semester. If the student withdraws after the fourth week, but prior to the last ten instructional days, either a WP (withdrawal passing) or a WF (withdrawal failing) will be recorded, depending upon whether he is passing or failing the course at the time of withdrawal. No program changes other than complete withdrawal from the entire enrolled program (withdrawal from college) may be made during the last ten instructional days or thereafter. See *Refund of Fees*.

WITHDRAWAL FROM COLLEGE

A student withdrawing from college at any time after registration must file written application on the forms obtained from the Student Counseling Center. An application filed before the end of the fourth week of the semester will enable the student to withdraw without having classes recorded. The end of the fourth week is defined as the end of the twentieth instructional day of the semester. If the application is filed after that time, either a WP (withdrawal passing) or a WF (withdrawal failing) will be recorded, depending upon whether the student is passing or failing the course at the time of withdrawal.