

For example, first semester freshmen would be placed on probation if they carried 12 units (four 3-unit classes) and earned 1 *B*, 2 *C*s, and 1 *F*. Students would then have to earn 3 *C*s and 1 *B* or better (in four 3-unit classes) the following semester to regain satisfactory scholarship status.

These regulations also apply to all postbaccalaureate students except those enrolled in master's programs. The latter are expected to maintain a cumulative GPA of at least 3.0 in all units attempted subsequent to admission to the master's program. Master's students who fall below the required GPA are placed on probation.

A student may be placed on administrative-academic probation for withdrawal from a substantial portion of a program in two successive terms or in any three terms; for repeated failure to progress toward a degree; or for failure to comply with an academic requirement or regulation that is routine for all students or for a defined group of students.

Disqualification. Students are disqualified if they are on probation and fail to meet the assigned scholarship contract or if they have a cumulative deficiency on either the overall or CSU Fresno record equal to or greater than that indicated below.

- Freshmen, sophomores (0-59 units completed): 15 grade point deficiency
- Juniors (60-89 units completed): 9 grade point deficiency
- Seniors (90 or more units completed): 6 grade point deficiency
- Postbaccalaureate students: 6 grade point deficiency on postbaccalaureate units

For example, new transfer juniors are academically disqualified if they carried 12 units (four 3-unit classes) and earned 2 *C*s, 1 *D*, and 1 *F*. If readmitted, students then would have to earn 1 *B* and 3 *C*s (in four 3-unit classes) the next semester to be removed from academic disqualifica-

tion and be placed on probation, or 3 *B*s and a *C* or better (in four 3-unit classes) to regain satisfactory scholarship status. The best way to regain satisfactory scholarship status is to repeat classes at CSU Fresno in which the student previously earned *D*, *F*, or *U* grades, and petition to have the new grade substituted for the prior grade. Disqualified students also are advised to take light unit loads in attempting to bring up their GPA.

Graduate (master's) students are disqualified if their grade point average on either the overall or the CSU Fresno postbaccalaureate record is equal to or greater than six grade points below a *B* (3.0) GPA.

Students placed on administrative-academic probation may be disqualified for the following reasons:

1. If they fail to meet the conditions for removal of probation,
2. Become subject to academic probation while on administrative-academic probation, or
3. Again become subject to administrative-academic probation for the same or similar reasons.

Readmission of Disqualified Students — Undergraduate and Graduate

Students placed on academic disqualification at the end of a semester are prohibited from readmission the subsequent semester. An information letter is mailed to these students at the same time each semester's grades are available.

Since all disqualified students are prohibited from participation in Student Assisted Registration (STAR), those who STAR register for any term will be disenrolled if they are disqualified at the end of the previous term.

Undergraduate. Disqualified CSU Fresno students who have been away one semester or longer must submit an application for readmission in addition to the appropriate petition approved by an academic adviser. Students readmitted under a special disqualification "probation" contract must

fulfill the terms of that contract or again face disqualification. Contact (209) 278-2191 for more information.

Postbaccalaureate/Graduate.

Disqualified postbaccalaureate students who seek readmission must submit an application for readmission and schedule an advisement interview in the Division of Graduate Studies, Thomas Administration Building, Room 132. Additionally, students who seek a master's, second baccalaureate, or credential are asked to obtain the recommendation of the department/program to which they seek readmission. Students who are undeclared must have the approval of the dean of graduate studies to be readmitted to the university.

Transcripts and Reports

Transcript of Record. Students may request transcripts of their academic records at CSU Fresno with payment in advance. The fee is \$4 for the first copy and \$2 for each additional copy (2-10) ordered at the same time. CSU Fresno Extension transcripts must be requested separately. Because of the large number of transcripts requested at the end of each semester and summer session, three weeks should be allowed for requests to be filled during those periods. Transcripts are not provided to students with admission holds, unpaid financial obligations, or other administrative holds as determined by university officials. Transcripts of records from other institutions submitted to CSU Fresno are not returned to students.

Reports to Students. An enrollment report will be mailed to students after telephone registration ends and the third week of each fall and spring semester. Students may call and get grades via the telephone at the end of each regular semester. For a nominal fee, students may request a copy of their grades at the public contact windows, North Lobby, Joyal Administration Building.