

**California State University Channel Islands
ASSESSMENT COUNCIL**

**Meeting Minutes
1 October 2008**

Members Present:

Bob Bleicher
Marti DeLaO
Caroline Doll
Steve Lefevre
Nelle Moffett
George Morten
Dennis Muraoka
Ed Nuhfer

Guests:

Harley Baker
Dawn Neuman

Others Present:

Tia Clarke

Approval of Agenda

The agenda for the 10/1/2008 meeting was approved.

Approval of Minutes

The minutes for the 4/2/2008 meeting were approved.

Introductions

Introductions were made and Dennis provided an overview of the group and their charge for the benefit of our new members.

Assessment of pilot review of teaching effectiveness

Harley Baker approached the Assessment Council regarding a pilot review of a potential tool to review teaching effectiveness. The current survey is not as useful as it could be therefore, work has been done on campus to develop a possible new tool to better meet our needs.

Assessment Council members had no objections to the calendaring of this pilot survey near the end of the semester.

Review of Divisional Assessment Plan – The Division of Student Affairs

Dennis Muraoka has met with Greg Sawyer to discuss this process and a timeline. He will keep the Assessment Council apprised of progress.

Assessment Activities Reports

Steve Lefevre (Academic Affairs) – Steve provided a status on current program reviews.

Caroline Doll (Finance & Administration) – various groups within Finance & Administration have participated in CSU systemwide surveys this year. Joanne Coville and Caroline Doll are meeting with the unit leaders to discuss results and identify next steps.

Other Business

Dawn Neuman stepped in briefly to meet the group and express interest in attending an upcoming meeting.

There is a location change for the November meeting. Dennis will be sending out an updated meeting request to reflect the change.