

Admission Requirements and Registration Process

Undergraduate Admission

Undergraduate admission requirements and procedures are printed in the *1992-93 CSU Application Booklet*, which is available at California Public High Schools (counselors' offices), California Community College Transfer Centers and Counseling Offices, or the CSU Fresno Admissions and Records lobby in the Joyal Administration Building, 5150 N. Maple Ave., 9 a.m. to 4 p.m. Monday-Friday.

 The following information replaces catalog copy on *Phase-in of the Subject Requirements*, page 67, in the *1991-92 General Catalog*:

Effective Fall 1992 semester, freshmen applicants must complete the CSU comprehensive college preparatory pattern of at least 15 units (30 semester courses) with a grade of *C* or better in each course to qualify for regular admission. From Fall 1992 through Spring 1995 semesters, applicants may offset a 1-unit shortage in one subject area by completing an extra unit in another subject area (not electives).

 The following information reflects changes in CSUF's policy on *Concurrent Enrollment* and replaces catalog copy on page 72 in the section on Registration and page 86 in the section on Academic Regulations:

Concurrent Registration at a Non-CSU College or University. While enrolled at CSU Fresno, students may enroll for additional courses at another institution outside the CSU system with the written approval of the student's academic adviser. Such approval must be granted prior to the beginning of classes at the other institution. The course load in the combined enrollment program may not exceed the maximum unit load restrictions for CSU Fresno. The completed form must be filed at the Admissions/Records service windows by the end of Late Registration.

Concurrent enrollment shall not be permitted for classes taken for grade substitution.

 The following information replaces catalog copy on *Adding Courses and Dropping Courses*, page 73, in the *1991-92 General Catalog*:

Adding Courses. Once registered, a student may add courses through the end of the second week of instruction.

Dropping Courses. Through the second week of instruction, a student may drop courses without a serious and compelling reason.

After the second week of classes, a student may drop a course only for a serious and compelling reason that makes it impossible for the student to complete course requirements. A *serious and compelling reason* is defined as a medical, emotional, or other condition acceptable to and verified by the dean of the school in which the course is offered. The condition must be stated in writing on the drop form. Upon signing the form, the course instructor may add a written recommendation to the school dean in the space provided. The dean may require that the student provide written substantiation as deemed necessary. Failing or performing poorly in a class is not an acceptable serious and compelling reason within the university policy, nor is dissatisfaction with the subject matter, class, or instructor.

During the final four weeks of instruction, dropping one or more courses is not permitted. A student must completely withdraw unless special approval is given by the registrar in cases such as accident or illness where the cause of the drop is due to circumstances beyond the student's control. If the student has completed a significant portion of the required coursework, incomplete grades are often assigned.

 The following information replaces catalog copy on *Disqualified Students*, page 92, in the *1991-92 General Catalog*:

Readmission of Disqualified Students (Undergraduate)

Students placed on academic disqualification at the end of a semester may only be readmitted for a subsequent semester by special action of an academic adviser.

A letter outlining disqualification criteria is mailed to students at the same time each semester's grades are mailed. Disqualified CSU Fresno students who have been away one semester or longer must submit an application for readmission in addition to the appropriate petition approved by an academic adviser. Students readmitted under a special disqualification "probation" contract must fulfill the terms of that contract or again face disqualification.

Since all disqualified students are prohibited from participation in Student Telephone Assisted Registration (STAR), those who STAR register for any term will be disenrolled if they are disqualified at the end of the previous term. If readmitted, students will be required to register in Late Registration with payment of a late fee.

Contact the Admissions Office at (209) 278-2191 for more information.

 The following information reflects changes in catalog copy on the *English Placement Test (EPT)*, page 93, and replaces catalog copy on the *Entry-Level Mathematics (ELM) Exam*, pages 68, 93 and 94, in the *1991-92 General Catalog*:

English Placement Test (EPT). The CSU English Placement Test must be completed by all new non-exempt undergraduates prior to placement in appropriate university English coursework. *Undergraduates admitted with 56 or more transferable semester units and who are subject to a catalog earlier than 1986-87 are not required to complete the EPT.* A passing score on the EPT is defined as earning a minimum total score of 151 or a minimum essay score of 8. Exemptions from the test are given only to those students who present proof of one of the following:

Bulleted items 1, 2, 3, and 7 remain the same. Bulleted items 4, 5, and 6 are changed as follows:

- a score of 22 or above on the ACT English Usage Test (taken prior to October 1989)
- a score of 25 or above on the enhanced ACT English Test (taken October 1989 or later)
- a score of 600 or above on the College Board Achievement Test in English Composition with essay.