



RICHARD J. MAGGIO  
Community Development and  
Special Project Director

December 29, 1998

Mr. Keith Turner, Director  
Planning Division  
Resource Management Agency  
800 South Victoria Avenue  
Ventura, CA 93009

Subject: **Inadequate Notice of Hearing [for] Environmental Report Review Committee (ERRC)**  
**January 6, 1999, Pertaining to Item No. 3 (Oxnard Airport)**

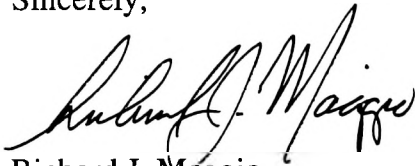
*Keith*  
Dear Mr. Turner:

Upon reviewing the *Notice of Hearing*, it was found that neither the title nor descriptive text (enclosed) included any reference to the update to the existing *Oxnard Airport Master Plan*. For reference, it is stated in the Project Description of the *Draft Environmental Assessment/Impact Report* (p. S-5, enclosed) that the "Ventura County Department of Airports has prepared an update to the existing *Oxnard Airport Master Plan*. **The Proposed Action of this EA/EIR document constitutes replacement of the existing *Airport Master Plan* (1987) with the recently completed *Draft Airport Master Plan Update*.** This update is proposed to satisfy project objectives and include a range of projects and/or actions as listed in **Table B.**" Since the proposed revision to the currently adopted *Airport Master Plan* constitutes a major component of the overall project and actions that may be recommended to the Ventura County Board of Supervisors, the hearing notice for the Environmental Report Review Committee should be revised to include explicit reference to the *Proposed Revised Oxnard Airport Master Plan* and all changes that are being proposed along with it such as those listed in **Table B.**

Mr. Keith Turner, Director  
December 29, 1998  
Page 2

Since the omission of the *Proposed Revised Oxnard Airport Master Plan* from the ERRC Notice for the January 6 meeting is so significant, it may be worth referring this request to the Ventura County Counsel for his determination and advice concerning satisfying the requirements of the Ralph M. Brown Act. X

Sincerely,



Richard J. Maggio  
Community Development and Special Projects Director

cc: Edmund F. Sotelo, City Manager  
Gary Gillig, City Attorney  
Joyce Parker-Bozylinski, Planning and Environmental Services Manager  
Rodney L. Murphy, Director of Airports  
Bill Little, City Manager, Camarillo  
Tony Boden, Director of Planning and Community Development, Camarillo  
Peter Cosentini, City Manager, Santa Paula  
Ginger Gherardi, Executive Director, Ventura County Transportation Commission  
Chris Stephens, VCTC Staff  
Tad Dougherty, Oxnard Airport Manager  
Charles Lieber, Federal Aviation Administration  
Mark Johnson, Study Technical Manager, Coffman Associates

Enclosures: *Notice of Hearing* for January 6, 1999  
*Draft EIR*, page S-5

# NOTICE OF HEARING


## ENVIRONMENTAL REPORT REVIEW

### COMMITTEE

The next meeting of the Ventura County Environmental Report Review Committee (ERRC) will be held on *Wednesday, January 6, 1999 at 1:30 p.m. in Room 344 (Multi-Purpose Room), Third Floor, Hall of Administration, 800 South Victoria Avenue, Ventura, CA 93009.*

Persons interested in viewing Environmental Impact Reports scheduled for review may obtain a copy at the Resource Management Agency/Planning Division information counter (for all private and public projects).

A decision by the Committee can not be appealed to the Board of Supervisors except for decision related to the type of environmental document.

  
Pam Greenway, Recording Secretary  
Environmental Report Review Committee

### A G E N D A

1. Public Testimony on Items Not Appearing on the Agenda  
(Five minute time limit)
2. Approval of minutes of February 18, 1998 (continued from 12/9/98) and December 9, 1998
3. Draft Environmental Assessment/Impact Report for Land Acquisition and Airport Development at Oxnard Airport, Oxnard, CA, County of Ventura, Department of Airports

The Draft EA/EIR examines the environmental consequences of projects that would enhance safety and security at the airport by (1) providing airport control over the Runway Safety Area and Runway Object Free Area through the fee simple acquisition of 43.28 acres and the acquisition of aviation easements over an additional 111.15 acres; (2) completion of the MALSR lighting system; (3) stormwater drainage improvements; and (4) installation of perimeter fencing and security lighting, among other projects. The document also evaluates airport development projects that are identified to accommodate future aviation demand at Oxnard Airport. These projects include (1) the acquisition of approximately 7.9 acres for landside development; (2) an expansion to the terminal building; (3) redesign and expansion of the hangar apron areas; (4) construction of new parking facilities and access roadways; and (5) construction of exit taxiways, among other items. These improvements are in accordance with the FAA-approved Airport Layout Plan. Other alternatives evaluated in the study include various landside development plans to accommodate the same objectives at Oxnard Airport transferring service to another airport, construction of a new airport, and no action (no project). No significant unavoidable adverse impacts were identified in the analysis.

## PROJECT DESCRIPTION

Ventura County Department of Airports has prepared an update to the existing *Oxnard Airport Master Plan*. The Proposed Action of this EA/EIR document constitutes replacement of the existing *Airport Master Plan* (1987) with the recently completed *Draft Airport Master Plan Update*. This update is proposed to satisfy project objectives and include a range of projects and/or actions as listed in **Table B**.

As this is a joint NEPA and CEQA document, the project was divided into two phases: short-term and long-term. Under FAA guidelines, federal environmental documentation is assumed to be valid for only the first three to five years of proposed development; projects scheduled for beyond this period require subsequent consideration under federal guidelines. The NEPA element of this document, therefore, applies only to the development projects planned for the first five years (short-term). CEQA, however, requires consideration of all of the proposed projects, both short-term and long-term. The items identified in **Table B** are all included in this Program EIR, because of the long-range nature of this document, however, timing and specific design is subject to change.

<b>TABLE B</b>	
<b>Proposed Action</b>	
<b>Short-term Improvements — NEPA and CEQA Projects</b>	
<ul style="list-style-type: none"> <li>Extend Perimeter Security Fencing</li> <li>Improve Airport Drainage — Phase I and II</li> <li>Install Apron Security Lighting</li> <li>Replace Rotating Beacon</li> <li>Reconstruct Hangar and Taxiway Area</li> <li>Upgrade Taxiway Lighting</li> <li>Prepare Consolidated Fuel Farm Site</li> <li>Replace ARFF Vehicle</li> <li>Construct Terminal Ramp Lighting</li> <li>Construct Perimeter Service Road</li> <li>Construct ARFF Shelter</li> <li>Construct East Terminal Parking Lot - Phase I</li> <li>East RPZ Acquisition Program (31.34 acres)</li> <li>Reconstruct and Extend Terminal Ramp</li> <li>Install PAPI-4 on Runway 7-25</li> </ul>	<ul style="list-style-type: none"> <li>Relocate Hangar Area Fencing</li> <li>Slurry Seal Runway 7-25 and Exit Taxiways</li> <li>Acquire Parcel East of Terminal (7.9 acres)</li> <li>Construct GA Ramp, Lighting and Fencing</li> <li>Reconstruct, Fence and Security Light Apron</li> <li>Hangar Area Taxiway Improvements - Phase I</li> <li>Replace 12-unit with 20-unit T-hangar and Relocate 25 Port-a-ports</li> <li>Slurry Seal Ramp</li> <li>Slurry Seal East Side Ramp</li> <li>Remove 5-unit T-hangar</li> <li>Install Security Lighting, East Side GA</li> <li>Replace 12-unit with 20-unit T-hangar and Relocate 29 Port-a-ports and 8 Executive Hangars</li> </ul>
<b>Long-term Improvements — Additional CEQA Projects</b>	
<ul style="list-style-type: none"> <li>Complete MALSR System</li> <li>Expand Terminal Building</li> <li>Construct Terminal Loop Return Lane</li> <li>Extend Hangar Area Access Road</li> <li>Move Terminal Entrance Road East</li> <li>Extend Parking Lot East</li> <li>Construct Two Exit Taxiways</li> <li>Construct Employee/Overflow Parking Lot</li> </ul>	<ul style="list-style-type: none"> <li>Straighten Terminal Access Road</li> <li>Replace two 12-unit with two 20-unit T-hangars</li> <li>North Property Acquisition Program (11.94 acres)</li> <li>Relocate Rental Car Lot</li> <li>Avigation Easement Program (111.15 acres)</li> </ul>