

Members Present: Armand Gilinsky (Chair), Elaine Sundberg, Carmen Works, Christina Baker, Melinda Milligan, Carrie McDade, Lillian Lee, Sam Brannen/Elaine Newman, Jeffery Reeder, Mary Dingle (minutes).

Agenda and Minutes Approved.

Reports

A. Gilinsky report:

- a. Added New Horizons to the Agenda.
- b. Explained that we need to send a liaison to APC and APC needs to send a liaison to EPC. Lillian Lee will be the EPC liaison for APC.
- c. Other liaisons also needed. Jeffery Reeder will be the liaison for graduate studies, Elaine Newman will be the liaison for the GE subcommittee and Mary Dingle will be the voting member of the Program Review Subcommittee.

B. Sundberg report:

- a. Student count is 9061- the first time over 9000. We achieved enrollment targets. Continuation rate is higher which may be due to the economy and class reduction- students staying longer to complete their program.
- b. Spring enrollment has been closed except those students with contractual agreements with SSU, for example transfer students (20 transfer applications have been approved so far), students currently enrolled in prerequisite courses and fall 2012 SSU graduates. Closing spring admissions is preparing for a reduced target for Fall 2013 regardless of the results of proposition on the ballot.
- c. The next WASC accreditation is in 2017. WASC is asking campus to assess student learning at the senior level (graduation) in critical thinking, oral communication, informational literacy and written communication. This year the SSU focus will be on critical thinking and coordinating efforts across campus to meet this new assessment request. EPC will need to discuss and provide input. There will be a meeting in November to discuss this issue further and Elaine will report back to EPC.
- d. GE Subcommittee is developing assessments for oral communication. Felicia Palsson is working on the area of Information Technology and Chiara Bacigalupa agreed to take the lead on the development of an assessment rubric for Freshman Learning Communities and develop a bank of oral language assessments. The objective of these initial efforts include evaluating what would be a good way to complete these assessments and provide faculty with tools including models and ways to create rubrics. These will be spring assessments. STEM will be consulted and included in this process.
- e. There are a few department self-studies due this year. The Program Review Subcommittee is following the SSU policy with a greater emphasis on the process bringing together the Dean and the department to develop goals to focus the self-assessment.
- f. Early Start had a total of 637 students. Of the students that retook the placement assessment, 65 students moved up a level. According to the Chancellor's office we will continue with the Early Start Program. Face to face programs seemed to be preferred by the Chancellor's office but SSU argues that one model does not fit every campus and we want our students

to take courses that align with our freshman courses and that are taught by SSU faculty. The math faculty reported that they received over 2000 emails from participating Early Start students and that students logged approximately 20,000 hours on line.

g. Question to Elaine about transfer student orientation. It was noted that the last online orientation did not meet the needs of these transfer students. John Kornfeld will be heading up orientation efforts.

New Business

A. Department of Intercollegiate Athletics' Procedure for Off-Campus Proctored Exams- S. Winter

- a. Explained history of proposal and rationale for the procedure.
- b. Discussed the possible accommodations for absence on an exam date, the responsibility of the student and the faculty athletic representative's responsibilities.
- c. Discussion followed. Questions were raised concerning the appropriateness of a policy for students in general rather than specifically for athletes. Also if a policy or procedure would be most appropriate. EPC decided a policy would protect students and asked for a revision to include all students and as policy rather than a procedure.
- d. Move to approve as first reading. Passed unanimously.

Information Items

A. Provost Rogerson discussion of 2012-2013 curricular priorities

- a. Impact of trigger and decisions he will need to make.
- b. Five year plan
 - i. Find a way to become a destination campus (1000 freshman come as first choice, other 800 second choice)
 - 1. Find out what students are passionate about
 - 2. Marketing aspects
 - 3. Social media
 - ii. How to use Green Music Center to bring students to campus
 - iii. Certificate programs
 - iv. Need to consider how to do business differently and more effectively to bring about the change
 - 1. What is great, what can be greater
 - 2. Slightly different, more sexy degrees
 - 3. Merging schools
 - 4. Look for tangible academic links to the GMC
 - 5. Start informal conversations, listen to faculty
 - 6. Diversity of Majors and Minors
 - 7. Image of Liberal Studies and the expansion of performing arts
- c. Discussion about Attracting Faculty
 - i. Working conditions are driving faculty away
 - 1. Equity raises
 - ii. GMC endowed chairs in other departments linked to culture and arts
 - 1. Carnegie fellows
 - iii. PD opportunities
 - iv. New instructional designer

Meeting adjourned at 12:55