

comply with an academic requirement or regulation which is routine for all students or for a defined group of students.

Disqualification. A student will be disqualified under the following provisions: if he/she is on probation and fails to meet the contractual conditions or if he/she has a cumulative deficiency on either the overall or CSU, Fresno record equal to or greater than that indicated below.

- Freshmen, Sophomores with (0–59 units completed): 15 grade-point deficiency
- Juniors (60–89 units completed): 9 grade-point deficiency
- Seniors (90 or more units completed): 6 grade-point deficiency
- Post baccalaureate students: 6 grade-point deficiency on post-baccalaureate units

For example, a new transfer junior will be academically disqualified if he/she carried 12 units (four 3-unit classes) and earned 2 C's, 1 D and 1 F. Upon readmission or continuation, the student then would have to earn 1 B and 3 C's (in four 3-unit classes) the next semester to be removed from academic disqualification and be placed on probation, or 3 B's and a C or better (in four 3-unit classes) to regain satisfactory scholarship status. The best way to regain satisfactory scholarship status is to repeat classes at CSU, Fresno in which the student previously earned D, F, or U grades, and petition to have the new grade substituted for the prior grade. Post-baccalaureate students are not eligible for repeat forgiveness (See *Repeating courses*). Disqualified students also are advised to not take heavy unit loads in attempting to bring up their GPA.

Graduate (master's) students, will be disqualified if their grade point average on either the overall or the CSUF post-baccalaureate record is equal to or greater than six (6) grade-points below a B (3.00) GPA.

- A student who has been placed on Administrative-Academic probation may be disqualified for the following reasons:
- a) if he or she fails to meet the conditions for removal of the probation;
 - b) becomes subject to academic probation while on Administrative-Academic probation;
 - c) or again becomes subject to Administrative-Academic probation for the same or similar reasons.

Readmission of Disqualified Students. Students placed on disqualified status at the end of a Fall Semester may be permitted to re-enroll for the following Spring Semester on "probation contract." Students disqualified from CSU, Fresno at the end of a Spring Semester or Summer Session may be readmitted for a subsequent Fall or Spring Semester only by special action of the appropriate undergraduate or graduate authority. A disqualified student, however, may enroll for summer session or extension classes without readmission.

Students disqualified at the end of Spring Semester desiring readmission must submit a Readmission Petition obtained from the Admissions Office. Upper division students must also schedule an interview with their departmental adviser and request that a "Student Readmission Recommendation Form" be forwarded to the Admissions Office. In addition, graduate, international and EOP students must schedule an interview with the appropriate office and request a "Student Readmission Recommendation Form" be forwarded to the Admissions Office.

Disqualified CSU, Fresno students who have been away one semester or longer must submit an application for readmission in addition to the appropriate petitions and recommendations.

Disqualified students should schedule a readmission interview with the Admissions Officer, (209) 294-2287, if requested, or the academic department, as appropriate, no later than two weeks before registration for the semester in which the student wishes to re-enroll. Earlier deadlines will be required for participation in Early or Walk-Through Registration.

Transcripts and Reports

Transcript of Record. Students may request transcripts of their academic records at CSU, Fresno with the payment in advance of a \$4.00 fee (\$2.00 for each additional copy ordered at the same time). CSU, Fresno Extension transcripts must be requested separately. Because of the large number of transcripts (\$2.00 each) requested at the end of each semester and summer session, three weeks should be allowed for requests to be filled during those periods. After the Admissions/Records Office has been notified of overdue student accounts, transcripts will not be provided without clearance from the Business Office. Transcripts of record from other institutions submitted to this institution will not be returned to the student.

Reports to Students. An enrollment report is made available to the students by the Admissions/Records Office and at the end of the semester final grade reports are mailed to the students at the address submitted to the Admissions/Records Office.

