

educationally justifiable. The Committee will take action only upon the submission of a formal petition by the student which sets forth the facts and circumstances that may warrant special consideration. Petitions and procedural information are available in the Office of Advising and Orientation. The Petitions Committee does *not* make decisions pertaining to substitutions for major requirements.

The Student Academic Petitions Committee also has the responsibility of handling grade protests. If a student believes that he/she has been graded prejudicially or capriciously by an instructor, the student should consult first with the faculty member concerned and make every effort to resolve the issue. (On many occasions when a student contacts an instructor about a grade thought to be assigned unfairly, the student will learn that the instructor actually made a recording error which will be remedied when the instructor obtains a Grade Correction Request Form from the departmental secretary and submits the completed form to the Petitions Committee.) However, if the issue is not resolved, the student should then consult with the department chair. If the student still believes that the grade was assigned prejudicially or capriciously after completing this process, the student then may request that the Student Academic Petitions Committee review the issue. To request such a review, the student must submit a written statement setting forth all pertinent details relating to the issue to the Director of Advising and Orientation who chairs the Petitions Committee.

A full statement regarding "Protection Against Improper Academic Evaluation" and additional procedural instructions may be obtained from the Office of the Dean of Student Affairs. The Assistant Dean of Student Affairs is available for clarification of grade protest procedures.

Scholarship Status

Satisfactory Scholarship. Satisfactory scholarship means at least a C average (2.0 grade-point average or twice as many grade points as units attempted) and satisfactory progress toward a degree for undergraduate and post baccalaureate students without a master's degree objective. Graduate (master's degree) students must maintain at least a B average.

Probation. An undergraduate student will be placed on academic probation, a type of academic warning, if his or her:

- grade-point average (GPA) based on total units attempted at all colleges is below a 2.0 (C average), or
- GPA based on all units attempted at CSU, Fresno is below a 2.0 average.

The student will be continued on academic probation until both overall and CSU, Fresno grade point averages are 2.0 or better, or until the student is disqualified under one of the provisions of the disqualification regulations.

For example, a first semester freshman would be placed on probation if he/she carried 12 units (four 3-unit classes) and earned 1 B, 2 C's and 1 F. The student would then have to earn 3 C's and 1 B or better (in four 3-unit classes) the following semester to regain satisfactory scholarship status.

These regulations also apply to all post-baccalaureate students except those enrolled in master's programs. The latter are expected to maintain a minimum GPA of 3.0. Master's students who fall below the required GPA will be placed on probation.

A student may be placed on Administrative-Academic probation for withdrawal from a substantial portion of a program in two successive terms or in any three terms; for repeated failure to progress toward a degree; or for failure to comply with an academic requirement or regulation which is routine for all students or for a defined group of students.

Disqualification. A student will be disqualified under the following provisions: if he/she is on probation and fails to meet the contractual conditions or if he/she has a cumulative deficiency on either the overall or CSU, Fresno record equal to or greater than that indicated below.

- Freshmen, Sophomores with (0–59 units completed): 15 grade-point deficiency
- Juniors (60–89 units completed): 9 grade-point deficiency
- Seniors (90 or more units completed): 6 grade-point deficiency
- Post baccalaureate students: 6 grade-point deficiency on post-baccalaureate units

For example, a new transfer junior will be academically disqualified if he/she carried 12 units (four 3-unit classes) and earned 2 C's, 1 D and 1 F. Upon readmission or continuation, the student then would have to earn 1 B and 3 C's (in four 3-unit classes) the next semester to be removed from academic disqualification and be placed on probation, or 3 B's and a C or better (in four 3-unit classes) to regain satisfactory scholarship status. The best way to regain satisfactory scholarship status is to repeat classes at CSU, Fresno in which the student previously earned D, F, or U grades, and petition to have the new grade substituted for the prior grade. Post-baccalaureate students are not eligible for repeat forgiveness (See *Repeating courses*). Disqualified students also are advised to not take heavy unit loads in attempting to bring up their GPA.

Graduate (master's) students will be disqualified if their grade point average on either the overall or the CSUF post-baccalaureate record is equal to or greater than six (6) grade-points below a B (3.00) GPA.

A student who has been placed on Administrative-Academic probation may be disqualified for the following reasons:

- if he or she fails to meet the conditions for removal of the probation;
- becomes subject to academic probation while on Administrative-Academic probation;
- or again becomes subject to Administrative-Academic probation for the same or similar reasons.

Readmission of Disqualified Students. Students placed on disqualified status at the end of a Fall Semester may be permitted to re-enroll for the following Spring Semester on "probation contract." Students disqualified from CSU, Fresno at the end of a Spring Semester or Summer Session may be readmitted for a subsequent Fall or Spring Semester only by special action of the appropriate undergraduate or graduate authority. A disqualified student, however, may enroll for summer session or extension classes without readmission.

Students disqualified at the end of Spring Semester desiring readmission must submit a Readmission Petition obtained from the Admissions Office. Upper division students must also schedule an interview with their departmental adviser and request that a "Student Readmission Recommendation Form" be forwarded to the Admissions Office. In addition, graduate, international and EOP students must schedule an interview