

Executive Committee 11-30-00

Rick Luttmann presiding.

Present: Susan Moulton, Bernie Goldstein, Sandy Heft, Melanie Dreisbach, Victor Garlin, Les Brooks, Johanna Filp, Larry Furukawa-Schelerth, Ruben Arminana

Absent: Susan McKillop

3:08 Call to Order

Phil McGough is in Long Beach at a meeting of the Faculty Chairs of Statewide Senate.

MSP--Approval of Agenda

Heft: FIM Appeals procedure should not have been included in packet replace with yellow copy

ANNOUNCEMENTS:

Luttmann: Memo from Sue Hayes - Housing Report with Larry for Senate

Campus Planning Committee: 900 new housing units (beds) for the North East Corner of Campus.

Goldstein: More than 1100 students want to stay but there is no housing for them

Brooks: New parking fee will make more money for SSU the fees for students have doubled

Luttmann: Neil Markley Senior Director for Risk Management Invited to meet them. On Monday November 12 in the Harvest Room; following week in Terrace room.

Driesbach: Appreciated note to Neil

Luttmann: Neil Markley called him but no satisfied response. Didn't know why faculty would be concerned or able to evaluate. Safety concerns, insurance etc.

Garlin: Asked for job description. He was concerned that the university's attitude is to be stingy on worker's comp issues which is a major SSU issue. To bring attorneys on campus to deal with worker's comp issues is chilling. This affects everyone on campus. He could be wrong. We should have been involved in deciding if we need someone like this.

Merrifield: S. Wilson and C. Cinovini raised issue of CMS. Risk Management is backfill for Wilson's position. This position eat up 1/3 of money for backfill for CMS (\$600,000) Concern why only permanent FT back fill was highly paid out of Larry's side.

Brooks: F. Engbarth was here during Deimondopolis.

Luttmann: Re= Secretar to Senate: Job description finalized posted on web. Time is short. Search Committee: Andy Merrifield, Phil McGough, Rick Luttmann, Cheryl Moore, Elaine Sundberg, Sue Parker, and Katie Pearce. Kathleen Spitzer wrote up description after hearing concerns of the executive committee.

Luttmann: 120 Unit BA: Recent Trustees' Action. SFSU Resolution and Stanislaus Resolution both state immediate reduction of units.

Goldstein: This is a faculty issue. He understands every department should review and decided how to reduce. If a department decided not to do it and provides a rationale, that will be it.. Can be a part of program review. It is not to be mandated but reviewed.

Garlin: Understands it is rule by exception and the rule is 120. Exceptions will be given. IT is important for faculty to weigh in on side of maintaining 124 units. Can't change GE so we must be asking departments to study feasibility of reducing major by four units.

Goldstein: Yes

Garlin. Asked that someone in Senate draft a resolution. We don't have a lot of options.

Goldstein: We do have to take some kind of action.

Luttmann: We should wait for Phil McGough and EPC to consider this.

Brooks: Agrees with Victor Garlin Justification might be hard to provide. Since it's going to happen what will be required for justifications

Goldstein: This comes from Governor and Chancellor that we know at feasibility for changing or to maintain. Every department has been asked to look at this.

Merrifield: Last Year this was issue at Asilomar Conference we didn't get guarantee for action on waivers. The governor wants to be in compliance with UC. Reed doesn't want to fight the governor. But if you can justify it, it will be approved. It's not incompatible. The system recognizes it is a curricular issue. He isn't concerned it will be draconian.

Moulton: Where would potential reductions occur. Majors are 40-50 units. That leaves GE and Electives. What are we looking at.

Arminana: Requirements for BA is 120 with exception. We need to look at BA, not just major. Some nationally accredited programs require more than 120 units. These 4 units were originally for PE

Garlin: We actually have GE electives and major. We should look at whole thing, but no mechanism for overall review. How can we carry out the directive. EPC looks at GE. What is the appropriate mechanism it is a major assignment.

Goldstein: EPC could look at this.

Filp: What aspects would EPC look at? She would like some guidelines.

Merrifield: A lot of departments have electives and can take for GE and Major.

Goldstein: EPC has to look at GE as well.

## REPORTS:

Arminana: NO report

Goldstein: New Holiday: March 31 Ceasar Chavez Day. CSU will be closed. We will have the Friday before. Document of Campus Accountability Goals March 2001 He will share this with Ex. Committee and APC. We should have tentative numbers next week. Faculty workload study going on with CSU- One was done in 1990 at Fullerton. Annual Partnership Report: Summarizes accountability goals in one report for CSU. This was submitted to Governor as part of a 4 year partnership. The Recruitment Survey from Chancellor. Tenure track appointments last five years: SSU = 76 positions; Bakersfield= 50 ; Domingo =50; Hayward = 76; Monterey

Bay = 68; San Marcos =90; Stanislaus = 51. So we do well in terms of recruitment. Our starting salaries are lower than other campuses.

Schelerth: At next Senate Meeting. Faculty/Staff Housing Presentation (30 mins) by Larry and Professor Hayes.

Luttmann: We are interested. Asked Larry about the new housing project for the summer and Risk Management Officer.

Merrifield: S. Wilson \_\_\_\_\_ gave pres. to department Chairs-- one? Was about A&R backfill. Wilson said \$600,000 was budgeted for next three years for backfill. Is this Risk Management position coming out of \$600,000? Wilson's new position is out of CMS.

Schelerth: No it is separate from CMS

Garlin: Asked for a copy of job description. Does it require person to atty?

Scherelth: BA, MBA or MPA or JD is strongly preferred. They will take over part of S. Wilson's position. Wilson supported in areas of Risk management required by the Chancellor. Areas include General Liability; Decentralized capitalized outlay management of construction activity contractors claims frequently result.

Garlin: Both finalists are lawyers. Our campus has a campus legal officer under P. Diamond. Eugbath let go because his role in P. Diamond's tenure wasn't constructive. Campus should minimize liability. But is concerned with legal office on campus. Garlin's concern is that a situation with house counsel on the campus would be problematic.

Scherelth: This isn't a university counsel. We haven't requested such a thing. We need contract review. Generally procurement, workers comp issues arise.

McKillop: Absent No Report

Luttmann: Structure and Functions did confirm appointments. APC Tim Huston FSAC Susan Hearing. Also authorized Victor Garlin to serve as a replacement on FSAC. Other Issues: As is forming a committee to look at mascot alternative. Want faculty. Members. Need senate to approve ballot for secretary. M. Ruddell on University RTP replacement either S. Garlin or S. Stewart. Election for FMI appeals panel. Chuck Rhodes here talking about diversity need for steering committee and retreat in spring. Have received request from lectures council to give them a specific voice at the senate. Would require amending constitution and bylaws. First item of business Structures and functions. Membership determined by Executive committee. One more vacancy Jeanine Olson for Bus and Econ.

Moulton: NO Report

Filp: EPC first program review report for School of Business will be their first run. Will analyze role of EPC in reading these reports. Reviewing new GE course. AH and modifications to public administration. Will be reviewing YRO will take up 120 units.

Dreisbach: Student Affairs: Are playing advisory role in selection of portal for university network. Had Margo Axom come social security numbers won't appear on roster. Interim Student Grievance.

Garlin: Is Margo looking at use of Faculty Social security numbers?

Dreisbach: No student rosters

Luttmann: Social Security number of Faculty/Staff should be agendized

Crabbe: Report on Admissions:

Want to come to report on regular intervals. We should be at end of priority application period (month of Nov). But we aren't there because of amount of traffic on CSU Mentor is so heavy, the server can't keep up. She can't give a number but we have received 3212 by end of yesterday of last year. By time we're at the end of priority registration period we will be ahead. 70% of applications have been electronic. This is an application medium that appeals to students. They've hired part time help to deal with the work processing applications, letters of admission are going out. At freshman level are a high demand campus. Are trying to move in direction of using Nov/Dec 2 month period. For first time with 2.9 GPA and 900 combined SAT. 3220 students locally are offering adm. To 2900 eligibility index in response to Board of Trustees directive to respond to local folks. Are using CSU minimum for CsU eligible EOP. Re transfer students: We have not (except for high demand majors) been turning away transfer students who meet CSU minimum.

Brooks: He thought we didn't have service area anymore.

Crabbe: With Board of Trustees did: take qualified student from local high schools and community colleges with which we have historical relationships. We have had difficulty competing with JC's Doyle Scholarships. But we want to live with the spirit.

Filp: Do you have breakdown on entering students yet?

Crabbe: Does have an analysis on present class with shows geographic origin and ethnic identity. About 65% of Freshmen self identify as white. Transfer class is somewhat different. 25% of Freshman class is from local 6 county region. In 1990 was 12% (of 400).

Dreisbach: Student Affairs would like breakdown of current class and incoming.

Garlin: Asked about recruiting and resources. Where do we aim our efforts and are there policies? What is the link between policy, activity, results.

Crabbe: We have small but dedicated A&R staff. Over summer they develop a plan, looking at where students come from. Is not a lot of money for A&R so go to places where they get a good return. In Fall visit High School college fairs and community college fairs. Gustavo Flores and Gina Keck do most of this work. It isn't enough. They are searching for a replacement for Troy. Chuck Rhodes, Louis N, Joyce Chong, Avillar have filled in. In addition this year they have begun a little program with Chuck Rhodes which is trying to develop contacts with High schools with rich diverse student bodies eg Manual Arts H.S. in LA and South San Diego. They want to create relationships knowing it will take 2-3 years.

Garlin: if you devote resources to successful places you replicate student body we already have. Doesn't this compound the problem? Should we have a more focused policy

where we haven't been successful? Is there support for efforts that will take 3-5 years to build relationships?

Crabbe: We know it will take some time, but need it to meet our goals.

Merrifield: 20% local in Frosh. Ethnic Breakdown is 65% white. 25% refuse to ID

Crabbe: For SSU 8.5% is unidentified. Refusal to ID is primarily mixed race.

Arminana: Rose Bruce is trying to work on how to ID these. Data are mixed.

Crabbe: The implications of ? of what does it mean to be an American is reformulated.

Merrifield: How much over target are we now?

Crabbe: 6145 annualized, 6350 Fall. 2% long int he fall because spring is smaller.

Arminana: We think we'll be 100 over target, annualized which we can capture in next year's target.

Scherelth: This will be \$100,000 above budget.

Dreisbach: Recruitment strategy: Colleges from South recruited at schools by offering scholarships on the spot, very successful. Money and aid can be the factor in bringing in diverse stats.

Arminana: they were traditionally black institutions. This was the first time they went to Oakland. Only moderate growth has occurred in traditionally black institutions. Bill Gates supplied the money.

Crabbe: that is a model that works. We have a lot of scholarship money that came with restriction, eg merit based, by major, or certain gender. She hasn't been successful in finding money to use in that way.

Filp: Hispanic students don't see university as an option for them even when they have good grades.

Crabbe: In the fall they go to fairs in the spring there is conversion activities, telephone calls, open houses, celebrate diversity reception for students of color, and a Hispanic students/parents forum to bring parents to talk about preparing children for college and for SSU

## BUSINESS:

Senate Budget Committee

Senate Agenda. 1) Second Reading Global Studies 3:15 2) Housing Report

Advertising Housing Report more widely

Heft: FMI Appeals Procedure. We need new procedure. Last year's was interim. FSAC has only recently done this. Need to elect a panel ASAP. Changes minor but useful.

2.1- Most significant: they want 15 nominees to be elected to panel of 10 from which 5 will be selected. Delete 2.2 - "without replacement from the FMI appeals panel." Add after lot "by the chair of the structure and functions committee"

Luttmann: Does contract require 15? Why not just vote on 10 and pick 5?

Garlin: Contract requires that from a panel elected by the faculty 5 shall be chosen by lot. How to insure voters can cast a negative ballot. Need to have a choice by having a sufficiently large group.

Luttmann: could have 10, select 8 then pick by lot.

Heft: on last pate the dates for appeal have been extended but final decisions will occur earlier. This will need a wavier of first reading. And she will need a TC of 4:15 or 4:30

Luttmann: Will solciet nominations starting tomorrow.

Merrifield: Asked about meeting for 14th no need for it.