

FSAC COMMITTEE BY-WEEKLY MEETING FOR SPRING 2022

Minutes of April 14, 2022 – Notes taken by Angelo – The virtual meeting started at 1:00 PM, over zoom

FSAC Members

Members' names and affiliation	Present	Absent
--------------------------------	---------	--------

- Richard Whitkus, Biology (Chair) x
- Stefan Kiesbye, A&H x
- Mary Wegman, Library x
- Tom Whitley, Anthropology x
- Angelo Camillo, Business & Economics x
- Rhianna Casesa, Education (Fall 2021) x
- SSP (vacant)
- CFA Rep * Emily Calrk x
- AS Rep.* (vacant)
- Faculty Affairs* (Kent Porter) x

*Non-voting members

- **Guest in attendance:** Krista Altaker and Deborah Roberts, Nursing Department,

Past minutes

- Minutes from 03-17-2022, approved as read.

REPORTS

Chair report (Whitkus)

- Senate ExCom – Nothing to report – no agenda items for April 14-2022
- Sent a joint statement from FSAC and Academic Personnel to department RTP committees and department chairs to hold timely RTP elections, where necessary, and to forward the committee membership and chair to Academic Personnel by the end of this semester.
- Drafted a Faculty Associate Dean position statement, based on our past discussion. Forwarded to Academic Affairs (via Provost).

Faculty Affairs report

- Kent is still relatively new and has nothing to report at this time

Faculty Success

- Question arose about sexual harassment on campus; Matthew Paolucci will gather more information and then share the findings.
- Paolucci just got the workshop ready to take place on 4-29- 2022 at noon

AFS REPORT (Kiesbye)

- AFS - heard a new case on academic freedom, however the content is still confidential and cannot disclose the details.
- Question: some committees' minutes are being published on scholar works, is there a data base access to look up past minutes? How are agenda and minutes stored, accessed, and retrieved? Richard explained how the material should be accessible through the Senate Office.

FSSA (Wegman)

- Grant applications were considered
- Research symposium was also discussed
- Matthew added that the Provost will announce the winners
- Emily had a question about her research presentation details

PDS (Whitley)

- Reviewing and finalizing their choices for giving out the awards, including excellence in teaching award

URTP (Whitkus)

- URTP- no business meeting took place as of yet, will be meeting on April 15, 2022

CFA (Emily Clark)

- Salary increase payments are delayed
- CFA – board election nominations happening as of April 15, 2022
- CFA retirement benefits webinar happening as we speak
- Lobby days are taking place, anyone can volunteer to ask for funding through CSU
Mary Wegman asked about when the COVID payments will be issued- Emily said there is no firm date as of yet.

AS

- AS has no student representative assigned yet.

Agenda/ Business

Business Items discussed today:

1. AFS – AF complaint process

- Richard showed that the complaint process can be accessed on the Senate Webpage at <http://senate.sonoma.edu/academic-freedom-complaint-policy-and-procedures>
- The process is self-explanatory
- Ryanna asked of the process is confidential, meaning that the person's name filing the complaint is not revealed
- Link to access to the complaint form
https://docs.google.com/forms/d/1QelzKDjbQ0nAADJHq2VlweamkAdy-2uuq3wPde9syLM/viewform?edit_requested=true

2. Nursing RTP Criteria, K. Altaker and D. Roberts TC 1:30

- The request was received by the FSAC just before Spring break.
- Altaker discussed and highlighted policy and overall criteria
- Asking for clarity in terms of scholarship (level I, level II, and how many in each category may be required. The committee revised and clarified the policy making minor positive changes.
- Whitkus asked for questions, input, etc.
- Paolucci commented positively about the service section which include a wide range of opportunities.
- Camillo commented positively on the "Scholarship of Discovery" which is crucial in the field of Nursing.
- Several questions were asked about the clarification of specific language in some sections, which were all answered satisfactorily.
- No further question – FSAC will move to discuss the policy among the committee members for approval
- Whitley made the motion to approve it, Wegman seconded it, the criteria have been approved.

3. Procedure for digital evidence files (Google Drive)

- The procedure was discussed in detail
- Whitkus met with Vanessa Poblano and discussed items that need to be clarified; the procedure may appear appropriate as presented
- Whitkus asked if the procedure is good enough for now or if we need further revision?
- Faculty Affairs will look at the latest revision for any additional input.

Discussion Items:

1. Faculty Handbook (on Google drive, deadline 4/28)

- Next meeting, we need to discuss the Faculty Handbook

New Business:

- Camillo request a follow-up about a student representative in FSAC, Whitkus explained that due to COVID, AS had problems recruiting students for Senate Committees, including FSAC.

Meeting adjourned at 2:46 PM

Respectfully submitted

Angelo Camillo, SBE Representative