

MINUTES, UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 North Jackson, M/S UC43
Fresno, California 93740-8023
Office of the Academic Senate
Ext. 8-2743

October 31, 2007

Members Present: J. Kus (Chair), N. Bengiamin, J. Constable,
W. Fasse, A. Parham, J. Parks, P. Trueblood,
T. Wielicki.

Members Absent: L. Stillmaker (student)(excused).

Visitors: C. Moffitt, J. Waayers.

The meeting was called to order by Chair Kus at 3:19 p.m. in the University Center, Room #203.

1. Minutes. MSC to amend the Minutes of 10/17/07 to revise item 3b, adding the following to replace the last sentence of the draft minutes:

" And the committee had a wide-ranging discussion regarding the implementation of the revised budget model and the Provost's request of the committee's thoughts on the incorporation of higher salary costs in some schools and colleges. The committee is receptive of discussing the revised model further and making suggestions/recommendations to accommodate the needs of schools with high salary cost. No final thoughts have been formulated yet. In the mean time, J. Kus agreed to draft a message to the Provost regarding the committee's desire for information on the timetable for implementation of the revised budget model."

2. Agenda. MSC to revise the agenda to add an Executive Session as item 6.

3. Communications and Announcements.

a. J. Kus noted that L. Stillmaker has agreed to serve again as the student representative on the committee.

b. A copy of a proposal from the Department of Art and Design, regarding a new Bachelor of Fine Arts (BFA) in Graphic Design, was received from F. Schreiber, Chair of the Academic Policy & Planning Committee (AP&P). Our first

reading of this proposal will be at the next University Budget Committee (UBC) meeting.

- c. A copy of a proposal from the Department of Physics, regarding a new Bachelor of Science in Bio-Medical Physics, was received from F. Schreiber, Chair of AP&P. Our first reading of this proposal will be at the next UBC meeting.
- d. Committee members received copies of the 2006/2007 Budget Book from the Office of Budget & Treasury Management.
- e. It was noted that several concerns regarding recent donations to the campus were raised at the most recent Advancement Committee meeting.

4. New Business.

The committee briefly discussed advancement issues. The committee will carry out a review of the past decade's fund raising as a future agenda item.

5. Committee Agenda for AY 2007-08.

J. Kus discussed how the committee has reviewed past new program proposals and distributed a copy of the "Budget Analysis Guidelines" that have been used by the committee in the past. It was noted that for most new proposals, the first week of discussion allows for the proposers to present their new program and for the committee to ask questions. A second reading at a subsequent meeting usually allows for any necessary revisions and additional questions prior to a formal vote on the proposal.

6. Executive Session.

The committee moved to Executive Session at 3:50 p.m. The committee moved out of Executive Session at 4:40 p.m.

MSC to adjourn at 4:40 p.m.

The next scheduled meeting of the University Budget Committee will be Wednesday, November 7, 2007 at 3:15 p.m. in the University Center, Room #203.

Agenda.

- 1. Approval of the Minutes of 10/31/2007.
- 2. Approval of the Agenda.
- 3. Communications and Announcements.
- 4. New Business.
- 5. Proposed BFA in Graphic Design.
- 6. Proposed BS in Bio-Medical Physics.