

Academic Senate Minutes

May 17, 2018

Student Center Ballroom A

Abstract

Chair Report. Agenda amended and Approved. Minutes of 5/3/17 – Approved. President's Report. From APARC: Recommendation for new LMS: Canvas – amended and Approved. Temporary 48 unit GE pattern – Approved. SSU Strategic Plan – Endorsed. Referral of Strategic Plan to APARC to discuss implications for faculty governance and whether the Senate needs to make a statement about the expected role of faculty governance in planning processes on campus – Approved. Syllabus Policy (formally course outline policy) revision – Approved. CFA Report. Commendation for Laurel Holmstrom-Keyes – Approved. Changing of the Guard. Resolution on the Matter of Carmen Works – Approved.

Present: Carmen Works, Laura Watt, Ben Ford, Richard J. Senghas, Jeffrey Reeder, Catherine Nelson, Sam Brannen, Sakina Bryant, Carlos Torres, Ed Beebout, Joshua Glasgow, Damien Wilson, Jennifer Mahdavi, Laura Krier, Matty Mokeerjee, Mary Ellen Wilkosz, Michelle Goman, Rick Luttmann, Hope Ortiz, Michael Balasek, Judy Sakaki, Lisa Vollendorf, Elaine Newman, Arcelia Sandoval, Michael Visser, Jenn Lillig, Steven Winter, Ron Lopez

Absent: Joyce Lopes, Wm. Greg Sawyer

Proxies: Elizabeth Stanny for Melissa Garvin, Matthew Paolucci Callahan for Michelle Jolly, Astha Sen for Florence Bouvet

Guests: Victor Garlin, Justin Lipp, Yvonne Buis, Sandy Ayala, Joel Gould, Kristin Denver, Ashley Klein, Noelia Franzen, Paul Gullixson, Michael Eyma, Deborah Roberts, Robert Eyler

Vice Chair Laura Watt chaired the meeting as the Chair was giving a final until 4:00pm

Chair Report – L. Watt for C. Works

L. Watt noted the changes to the Senate for next year:

Carmen Works becomes immediate Past Chair

Laura Watt becomes Chair of the Faculty

Melinda Milligan becomes Vice Chair of the Faculty

Elizabeth Stanny becomes Secretary of the Senate

Richard J. Senghas leaves the Senate

Matty Mookerjee leaves the Senate

Izabela Kanaana joins us as Science and Tech rep

Michelle Jolly leaves the Senate

Adam Zagelbaum joins us a Social Sciences rep

Erma Jean Sims will join us as the CFA rep
Elaine Newman leaves the Senate
Michael Visser leaves the Senate
Mark Perri joins us as Chair of APARC
Rita Premo joins as FSAC Chair
Jenn Lillig and Ron Lopez remain chairs of EPC and SAC

She thanked all members leaving for their service. She thanked the Provost for the "bubbles" provided today. She thanked Laurel Holmstrom- Keyes for her tremendous service to the Senate all of these years. Applause.

Approval of Agenda – Item added: Resolution of Commendation for Laurel Holmstrom-Keyes. Approved.

Approval of Minutes of 5/3/17 – Amended and Approved.

President's Report – J. Sakaki

J. Sakaki reported on the recent homicide on campus and said that the Petaluma police were the investigating unit. She was very proud how the campus EOC came together for this issue. She noted that what the campus could say and when was restricted by the investigation. The campus received many calls offering help, particularly counselors to help students. She said she wanted to hear the input of the Senate on the new strategic plan and emphasized that the plan was a living document and a road map and not a "done deal." She discussed the VP of Advancement position and had decided to appoint an interim person until the search was completed and the new person starts. She voiced her excitement for Commencement and hoped to see everyone there. SSU was graduating its largest class ever. The President noted that this past year had been too eventful and appreciated all the support she and the campus has received. She thought everyone bringing their difference experiences to the table helps SSU be more than can be imagined.

A member voiced concern that the Senate had not been given the opportunity to give meaningful input into the strategic plan and asked the President how this relates to shared governance. The President responded that the plan was posted, received feedback and then changed. If someone did not feel they had given feedback, they were still welcome to do so. She looked forward to hearing the Senate's discussion today.

Time Certain reached.

From APARC: Recommendation for new LMS – Second Reading – M. Visser

M. Visser said there was nothing new to add and that the FAQs had been emailed to the Senators.

Motion to amend the recommendation - to support canvas, and for faculty that have content that is incompatible with canvas and are willing and able to

administer their own Moodle site be given the support (annual fee paid) to use [moodlecloud](#). Second.

Questions and Discussion:

The cost for Moodle cloud was as follows: Up to 50 students = \$60 a year; Up to 110 = \$187, up to 200 = \$375 and up to 500 = \$750. The Provost noted that this motion would require an IT integration and IT currently has 169 projects, so this idea would have to fall in with those projects. The proposer said this idea does not require IT support. Faculty would administer their own Moodle site. A member suggested that this idea could be part of the transition year and appreciated the ability to give faculty options. J. Lipp echoed the Provost's concern about IT support. He also expressed concern about privacy issues and data security for moodlecloud.

Amendment to amendment: add to the end of the motion – *provided no IT support is required*. Second.

A member argued that the Senate was recommending and thought as a matter of course, the campus would vet the decision. It was clarified that the developers of moodlecloud opted in to very strict privacy requirements and user have to opt out of that. A guest asked the members to think of the student perspective and not give them too many options. Students will still go to the IT Help Desk or the Faculty Center for help.

Vote on amendment to amendment: *provided no IT support is required*.– Approved.

A member wanted to make sure the amendment is directed to faculty who have created their content at SSU and thought it was a very small group that might need this.

Vote on original amendment: for faculty that have content that is incompatible with canvas and are willing and able to administer their own Moodle site be given the support (annual fee paid) to use [moodlecloud](#) - Yes = 15, No = 6.

Return to recommendation for new LMS including new amendment. There was continued discussion. The Education rep reported that faculty in that School were happy with Canvas and its ability to support portfolios. A member asked if there would be release time provided for the migration. M. Visser said they will take these issues on a case by case basis. The Staff Rep how staff will be able to access training to assist faculty. J. Lipp said the Faculty Center would provide training for staff.

New LMS Recommendation – Senate statement:

The Senate endorses the ATISS recommendation for Canvas and requests that faculty who have content that is incompatible with Canvas and are willing and able to administer their own Moodle site be given the support (annual fee paid) to use [moodlecloud](#) provided that no IT support is required.

Vote on recommendation = Approved.

Temporary 48 unit GE pattern – Second Reading – J. Lillig

J. Lillig noted that in the packet were responses to the questions asked at the first reading. There were many technical questions about specific courses in the GE pattern.

Motion to amend: students to be able to pick 4 courses out of the 5 for area D and not forcing them to pick either D3 or D4 and allow the statutory requirements to double count for GE. Second.

Discussion: EPC did discuss this idea and they thought that the specific learning outcomes for the different areas needed to be maintained. A member noted that for some students, this temporary GE pattern might stay with students for four years, so clarity was important. She thought the current proposal would be confusing for students and professional advisors. A member argued that EPC proposal was designed to smoothly move into next year. It was next year that there could be a more substantial discussion. A member noted that if the ARR is programmed correctly, the confusion could be minimized and cautioned against changing the learning outcomes for Area D until there could be more discussion. It was noted that the impulse from SSPs for this amendment was for as much transparency as possible.

Motion to extend 5 minutes. Second. Approved.

A member argued that it seemed equally confusing for students to choose 4 and have statutory requirements or having only one statutory requirement count for GE. He noted that other campuses just listed the statutory requirements separate from GE. J. Lillig reminded the members that part of the extension on EO1100 was to have this temporary 48 GE pattern in place for next year.

Vote on amendment = Failed.

Vote on Temporary 48 unit GE Pattern – Approved.

SSU Strategic Plan

Slides start on next page.



Process Co-creation & Launch: Fall 2018

After the fires, and in consultation with the Executive Committee of the Senate and with AS senators, we devised guiding principles and composition.

*Co-chairs = Senate Chair & Provost

*Nominations:

- 3 faculty (rec. through Ac. Sen. Structure & Functions)
- 3 students (rec. through Associated Students)
- 3 staff (rec. through HR)
- 1 alum / community member

Leap Solutions = consulting support



Taskforce = Keepers of the Process

Senate Chair Works, Co-chair, Faculty*
Provost Vollendorf, Co-chair
Carlos Torres, Anthropology, Faculty*
Laura Krier, Library, Faculty*
Emiliano Ayala, Education, Faculty
Tramaine Austin-Dillon, Residential Life, Staff
Julie Shell, Extended and International Education, Staff
David Crozier, Financial Services, Staff
Madeline Cline, Student*
Aren Ammari, Student*
Alicia Sloper, Student
Anne Benedetti, Alumna

** indicates member of Ac. Senate or AS*



Share.Shape.Unite.

Share Phase (December-January)

- Launch event
- Online survey
- Board meetings (Alumni + GMC + SSU Foundation + Wine Business Institute + SSU Entrepreneurial Services)

Shape Phase (January-February)

- Department + Unit + Division Strategic Planning Exercise (All SSU divisions + Associated Students)
- World Cafés

Unite Phase (March-April)

- Plan drafted + shared for feedback
- Progress update event



Inclusive Excellence + Data Democracy

~30,000 people invited to participate

~4,000 responses broken down as follows:

- 1,680 faculty and staff (44%)
- 1,143 students (30%)
- 538 alumni (14%)
- 336 people with multiple affiliations (9%)
- 30 SSU board members (1%)
- 124 community members (3%)

All input was discussed, analyzed, & considered.



Share.Shape.Unite.
BUILDING OUR FUTURE @ SSU

Inclusive Excellence + Data Democracy

- Regular updates to the ExCom and to Senate were provided by the co-chairs throughout the year
- Data posted to website. Data analysis drove the creation of the plan. Internal & external data analysis done (Leap Solutions + Reporting and Analytics at SSU) to cross reference findings.
- In April, the draft plan was posted for everyone to give input before being finalized. The April input was critically important for the final plan!



Share.Shape.Unite.
BUILDING OUR FUTURE @ SSU

Mission for Strategic Plan 2025

Sonoma State is a regionally serving public university committed to educational access and excellence. Guided by our core values and driven by a commitment to the liberal arts and sciences, Sonoma State delivers high-quality education through innovative programs that leverage the economic, cultural, and natural resources of the North Bay.

BUILDING OUR FUTURE @ SSU
STRATEGIC PLAN 2025

Vision for Strategic Plan 2025

Sonoma State University embraces innovation in our quest to be a national model for public higher education by 2025. Our students graduate prepared to meet the challenges of the 21st century and to make an impact in the community and the world.

BUILDING OUR FUTURE @ SSU
STRATEGIC PLAN 2025

Core Values

We proudly embrace integrity, respect, excellence, and responsibility as part of our Seawolf Commitment. Our core values include:

- Diversity and social justice
- Sustainability and environmental inquiry
- Connectivity and community engagement
- Adaptability and responsiveness



BUILDING OUR FUTURE @ SSU
STRATEGIC PLAN 2025

Priority #1

Student Success

Sonoma State aspires to be a national model for student success, which includes all aspects of the student experience, from academics to campus life to graduation. All members of our campus community have the responsibility to serve students with integrity and to provide the support services students need to succeed.



BUILDING OUR FUTURE @ SSU
STRATEGIC PLAN 2025

Priority #2

Academic Excellence and Innovation

Sonoma State has high-quality, innovative academic programs that prepare students to flourish in a changing workforce and world. By educating beyond classroom walls and across disciplines, Sonoma State promotes synergy and creativity in a dynamic educational environment that responds to regional workforce and community needs.

BUILDING OUR FUTURE @ SSU
STRATEGIC PLAN 2025

Priority #3

Leadership Cultivation

As the region's only public four-year university, Sonoma State embraces its leadership role in the North Bay and beyond. We prepare the next generation of leaders by providing students with opportunities to learn the knowledge and skills needed to build a better society both locally and globally.

BUILDING OUR FUTURE @ SSU
STRATEGIC PLAN 2025

Priority #4

Transformative Impact

Sonoma State transforms the lives of students, families, and communities by providing educational access and opportunity to help all students succeed. Our faculty and staff work to transform our region, our communities, and our academic disciplines through service, research, programming, and outreach.

A blue rectangular logo with the text "BUILDING OUR FUTURE @ SSU" in yellow and "STRATEGIC PLAN 2025" in white below it.

Building our Future @ SSU: Next Steps

Short term (2018-19)

- Training on how to implement the strategic plan
- Create division plans + unit plans with goals, strategies, and metrics
- Start to align budget to priorities
- Creating an assessment plan so we can assess & adapt

Longer term (2019-2025)

- Assess & measure our progress
- Adapt our goals to a changing context

A blue rectangular logo with the text "BUILDING OUR FUTURE @ SSU" in yellow and "STRATEGIC PLAN 2025" in white below it.

Building our Future @ SSU: Next Steps

Our plan is our roadmap and our framework for our success over the next few years.

It will guide our strategic budgeting and overall strategic alignment to mission, vision, values, and priorities so we can help SSU be better and stronger for our students, faculty, staff, alumni, and the broader community.



The members of the Strategic Planning task forces presented these slides and were in attendance to answer questions. A member asked how departments would interact with the next steps of the planning. K. Moranski said this was not program review. There would only be assessment about how the campus was doing in terms of the strategic plan. A member asked that the goals, metrics and plans be created in broad consultation, especially with the Academic Senate. The faculty leadership noted they could have asked for the plan to come before the Senate sooner.

Motion to endorse the Strategic plan and refer it to APARC to discuss implications for faculty governance and whether the Senate needs to make a statement about the expected role of faculty governance in planning processes on campus. Second.

A member argued against the motion because it was not brought before the body until the last meeting of the semester which did not allow for meaningful input into the plan. He thought next year there should be a discussion about the Senate's role in these kinds of decisions.

Motion to divide the question. Second. Approved.

Discussion of endorsing the plan – A member argued that even if the plan had not come formally to the Senate, there has still been opportunity to provide input and voiced support for the motion.

Time certain reached.

Syllabus Policy (formally course outline policy) – Second Reading – J. Lillig

J. Lillig noted that the Dispute Resolution Board had met and offered an amendment which EPC approved - F. On occasion academic disputes may arise in class. You can check out your rights and responsibility on the Dispute Resolution Board website.

She also noted the answers to first reading questions in the packet.

Motion to amend: section V, part C – Faculty shall inform students that it is the student's responsibility to read the syllabus and *the course syllabus policy* to request any clarification of course policies. Second.

There was some discussion.

Amendment to amendment – ~~Strike faculty shall inform students that.~~ Second.

A member argued that from the DRB's perspective this amendment would be a useful addition. A member suggested that the syllabus policy be added earlier in the policy where other policies were referenced.

Vote on amendment to the amendment - ~~Strike faculty shall inform students that.~~ Approved.

Vote on original amendment - it is the student's responsibility to read the syllabus and *the course syllabus policy* to request any clarification of course policies - Yes = 10, No = 12 – Failed.

A member asked if there would be Universal Design guidelines provided for Syllabus creation. J. Lillig said the syllabus template provided that.

Motion to amend Section II, letter A first bullet: Communicates course information and defines expectations and responsibilities for students. Second.

A member asked why it seemed hard for faculty to accept that they have role to play in student success. A member noted there was language in the policy about faculty responsibilities.

Vote on amendment: Communicates course information and defines expectations and responsibilities for students – Approved

Motion to amend: Section V, part C. ~~Strike faculty shall inform students that.~~ Second. Approved.

Vote on the revised Syllabus Policy: Approved.

CFA Report – E. Newman

E. Newman reported that CFA had a very successful semester advocating for faculty and students. She said a statement from the Senate Budget Subcommittee

supporting the CSU request for full funding had just come out. It also included money for tenure-track hires and was promoting lecturer conversions. She found this encouraging and thanked everyone for their help. She discussed CFA's pick for Governor who would support higher education. President Newman was thanked and applauded for her outstanding service as CFA President.

Return to Strategic Plan

A member voiced her appreciation for the strategic planning process and urged endorsing the plan. A member noted that a strategic plan is a living document and they are never perfect and urged endorsement. A member voiced concern about shared governance issues raised around the strategic plan and also was very appreciative of the inclusion of lecturers in the planning process. She urged endorsement of the plan. A member argued that the Senate could not endorse due to the process if it desired. A member noted that Senate leadership did drop the ball.

Vote on motion to endorse the Strategic Plan – Approved.

Discussion on second part of the motion.

Vote on referring the Strategic Plan to APARC to discuss implications for faculty governance and whether the Senate needs to make a statement about the expected role of faculty governance in planning processes on campus – Approved.

Resolution of Commendation for Laurel Holmstrom-Keyes

Commendation for Laurel Holmstrom-Keyes
Sonoma State University (SSU) Academic Senate Analyst
2001-2018

Whereas, Laurel Holmstrom-Keyes was “made in the CSU,” having completed her BA in Anthropology at SSU in 1994; and

Whereas, Laurel has served as Academic Senate Analyst for the SSU Academic Senate for 17 years; and

Whereas, Laurel's hiring committee unanimously and enthusiastically stole her away from the Sociology and Criminal Justice programs—a choice that disappointed faculty in those departments and thrilled the faculty at large—in what the Faculty Chair at the time characterized as one of his “few indisputable successful collaborations with management;” and

Whereas, Laurel has managed to successfully work with a wide variety of Senate Chairs, whose varying personalities posed innumerable challenges which she handles with diplomacy and grace; and

Whereas, Laurel has the talent and flexibility to meet every task put in front of her and the initiative to go above and beyond and then some; and

Whereas, Laurel was the architect of the proposal for the Dispute Resolution Board and shepherded it through the labyrinth of the senate and administrative approval process, thereby creating a more streamlined and ultimately fairer grievance and grade appeals process to the great benefit of Sonoma State's students and faculty; and

Whereas, Laurel was the originator and almost single-handedly the progenitor of the LGBT-friendly "Safe Zone Ally" program, one of the first programs on campus to specifically address the needs of our LGBT colleagues; and

Whereas, Laurel enriched the university curriculum by teaching Feminist Theology / Women's Spirituality on a regular basis for the Women's and Gender Studies Department; and

Whereas, Laurel has done great service to the SSU-Emeritus and Retired Faculty and Staff Association (ERFSA) Board, handling all of the administrative work they require; and

Whereas, In addition to her many other talents, Laurel is a licensed minister, and used her authority to marry a former Senate Chair in what was by all accounts a moving and joyful ceremony; and

Whereas, Laurel has left an indelible mark on Sonoma State University through her outstanding work on behalf of shared governance; therefore be it

Resolved: That the SSU Academic Senate express its appreciation to Laurel Holmstrom-Keyes for her hard work on behalf of the Academic Senate and its standing committees and her deep commitment to the entire SSU community; and be it further

Resolved: That the SSU Academic Senate wish Laurel good times, good friends and joy as she embarks on the next stage of her journey after her time at SSU.

Approved by acclimation. Applause.

Changing of the Guard

L. Watt give the gavel back to C. Works.

C. Works passed the gavel to L. Watt as the new Chair of the Faculty. (general laughter)

L. Watt presented the following resolution:

Resolution on the Matter of Carmen Works

Whereas Dr. Carmen Works, Professor of Chemistry, has served a year-long term as Chair of the Faculty of Sonoma State University;

Whereas Dr. Works met a year full of extraordinary challenges, including but not limited to the wildfires of October 2017, with grace, strength, determination, and positivity during her term as Chair;

Whereas Dr. Works co-chaired the campus task force to write the University's new Strategic Plan, which promises to provide vision and guidance to the entire campus as it moves forward;

Whereas Dr. Works led faculty efforts in connection with the Fall 2017 WASC reaccreditation visit, working collaboratively with students, staff, and administration towards a very successful accreditation;

Whereas Dr. Works' finely-honed expertise in chemical reactions has served the Senate well in avoiding any undue explosions, despite not having a fume hood, during its meetings;

Whereas Dr. Works is an exemplary role model for the students of Sonoma State, from starting her academic career as a first-generation college student herself and becoming an amazing and inspiring Latina leader for all of our faculty;

Whereas Dr. Works is a voice for inclusivity in all forms and provides mentorship for students, faculty, and staff from all backgrounds;

Whereas Dr. Works has given the Senate gavel a thorough workout whenever possible; and

Whereas Dr. Works encouraged active learning, even including a think-pair-share exercise in her Convocation speech, asking attendees to contemplate the impending solar eclipse (despite its being shrouded by fog);

Now, therefore, be it

Resolved, that the Academic Senate of Sonoma State University express its highest regard to our friend, colleague, and generous leader for all of her contributions; and be it further

Resolved, that the members of the Academic Senate look forward to ongoing contributions from Dr. Carmen Works to the life of the University.

Applause!

Approved by acclimation.

The Provost presented C. Works with a lovely plaque.

L. Watt gave her thanks to Ben Ford for his great work in faculty governance. E. Newman offered a toast for the incredible faculty leadership this year and recognized, with great pride, that Catherine Nelson who will become the Chair of the Statewide Senate next year. She wished everyone a fabulous summer!

Adjourned.

Minutes prepared by L. Holmstrom-Keyes