

Curriculum Committee Agenda

Friday, January 18, 2008
9:45 a.m. – 10:40 a.m.
Faculty Conference Room

I. Approval of Minutes from the Last Meeting

Draft minutes from 12/17/07 are also posted on WebCT.

II. Old Business

1. For CCR 12/07-03 GMA 211 GSMA Cruise 1B: Sea Component, GMS will provide new course descriptions and syllabi for GMA 210 and GMA 211, and a Department Chair Questionnaire Form from Maritime Operations (no vote needed, just approval to convert to a good CCR).
2. Department Chair Questionnaire Forms from ET and ME Departments will be provided for CCR 12/07-01 NAU 430/NAU 430L Liquified Gas Cargos/Lab.
3. Time left on procedures-policy document. Looking for the subcommittee to come forward with something they want us to approve, not necessarily the whole document.
4. An agenda for the procedures-policy document. What must be into the Senate approval one; what can we defer? Leading to a vote and resubmission to the Senate of something; and a commitment to tailor the thing further.

III. New Business

1. CCR 01/08-01 CRU 150/CRU 150L Sea Training I (Engine)/Sea Training I (Engine) Lab
2. CCR 01/08-02 CRU 350/CRU 350L Sea Training III (Engine)/Sea Training III (Engine) Lab

M-I-N-U-T-E-S
Curriculum Committee
Friday, January 18, 2008, 9:45 a.m.

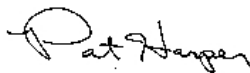
Present: Bruce Hartman (Chair), Lui Hebron, Greg Cho, John Massey, Britt Elliott, Mindy Drake, Charlie Arms, Tony Snell, Sean Diaz, Steve Kreta (Non-voting), Sandy Handel (Non-voting), Debbie Fischer (Non-voting) and Pat Harper (Non-voting)

Absent: Sam Pecota and Josh Lauman

Guests: Tim Lynch and Tom Mader

- ~ The meeting was called to order by Bruce Hartman at 9:45 a.m.
- ~ Cadet Sean Diaz was welcomed to the Curriculum Committee as the Spring 2008 ASCMA representative. Cadet Ryan Reiger, who was the ASCMA representative last semester, had a class during our meeting time so he couldn't attend.
- ~ Bruce called for approval of the minutes of December 17, 2007. Britt motioned that the minutes be approved; Mindy seconded the motion. The minutes were approved unanimously 9-Yes/0-No.
- ~ **CCR 12/07-03 GMA 211 GSMA Cruise 1B: Sea Component**
All required paperwork has been provided for the CCR so it will now be sent on for signatures.
- ~ **CCR 12/07-01 NAU 430/NAU 430L Liquified Gas Cargos/Lab**
Department Chair Questionnaire Forms from the Engineering Technology and the Mechanical Engineering Departments still need to be obtained. As soon as they are received, the CCR will be sent on for signatures.
- ~ **CCR 01/08-01 CRU 150 Sea Training I (Engine) and CCR 01/08-02 CRU 350 Sea Training III (Engine)**
The ET Department would like to split CRU 150 (currently 8 units) to create a separate lab, CRU 150L, and split CRU 350 (currently 8 units) to create a separate lab, CRU 350L. Each class would then equal 6 units and each lab would equal 2 units. Students would receive a letter grade for CRU 150 and 350, and Credit/No Credit for CRU 150L and CRU 350L. Committee members asked about students who fail the lab but pass the class or vice versa. Would students have to go on cruise again to re-take the failed class or lab? Tom Mader then arrived and was asked these questions and more. Also, he was asked if the STCW Committee had already approved the changes. After some discussion, Tom decided to table the CCR's until a future meeting.
- ~ Lui motioned to adjourn the meeting; Greg seconded the motion. The meeting was adjourned at 10:49 a.m.

Respectfully submitted,



Pat Harper, Secretary

cc: James Buckley, Chair, Academic Senate
Dr. Don Zingale, Vice President, Academic Affairs
Laura Layton, Exec. Asst. to VPAA