

either the overall or California State University, Fresno record equal to or greater than that indicated in the copy that follows.

- Freshmen, sophomores (0-59 units completed): 15 grade point deficiency
- Juniors (60-89 units completed): 9 grade point deficiency
- Seniors (90 or more units completed): 6 grade point deficiency
- Postbaccalaureate students: 6 grade point deficiency on postbaccalaureate units

For example, new transfer juniors are academically disqualified if they carried 12 units (four 3-unit classes) and earned two **Cs**, one **D**, and one **F**. If readmitted, students then would have to earn one **B** and three **Cs** (in four 3-unit classes) the next semester to be removed from academic disqualification and be placed on probation, or three **Bs** and a **C** or better (in four 3-unit classes) to regain satisfactory scholarship status. The best way to regain satisfactory scholarship status is to repeat classes at California State University, Fresno in which the student previously earned **D**, **F**, or **U** grades, and petition to have the new grade substituted for the prior grade. Disqualified students also are advised to take light unit loads in attempting to bring up their GPA.

Graduate (master's) students are disqualified if their grade point average on either the overall or the California State University, Fresno postbaccalaureate record is equal to or greater than six grade points below a **B** (3.0) GPA.

Students placed on administrative-academic probation may be disqualified for the following reasons:

1. If they fail to meet the conditions for removal of probation,
2. Become subject to academic probation while on administrative-academic probation, or
3. Again become subject to administrative-academic probation for the same or similar reasons.

Readmission of Disqualified Students — Undergraduate and Graduate

Students placed on academic disqualification at the end of a semester must be readmitted to attend the subsequent semester.

An information letter advising disqualified students of their options is mailed when semester grades are available.

The assigned date and time to call, indicated in Telephone Registration materials, will be invalidated when students are academically disqualified. However, if students are readmitted they will be eligible to participate in telephone registration on or close to their original assigned date and time to call.

Undergraduate. Disqualified California State University, Fresno students who have been away one semester or longer must submit an application for readmission in addition to the appropriate petition approved by an academic adviser. Students readmitted under a special disqualification "probation" contract must fulfill the terms of that contract or again face disqualification. Contact (559) 278-2191 for more information.

Postbaccalaureate/Graduate. Disqualified postbaccalaureate students who have been away one semester or longer must submit an application for readmission and schedule an advisement interview in the Division of Graduate Studies, Thomas Administration Building, Room 132. Additionally, students who seek a master's, second baccalaureate, or credential are asked to obtain the recommendation of the department/program to which they seek readmission. Students who are undeclared must have the approval of the dean of graduate studies to be readmitted to the university.

Transcripts and Reports

Transcript of Record. Students may request transcripts of their academic records at California State University, Fresno with payment in advance. The fee is \$4 for the first copy and \$2 for each additional copy (2-10) ordered at the same time. California State University, Fresno transcripts are not provided to students with admission holds, unpaid financial obligations, or other administrative holds as determined by university officials. Transcripts of records from other institutions submitted to California State University, Fresno are not returned to students.

Reports to Students. An Enrollment mailer will be sent to students before instruction begins and the third week of each fall and spring semester. Students may call and get grades via the telephone at the end of each regular semester. For a nominal fee, students may request a copy of their grades at the Admissions/Records service windows, North Lobby, Joyal Administration Building.

Enrollment in Graduate-level (200-297) Courses

Enrollment in graduate-level (200-297) courses is limited to those who have been officially admitted to a graduate degree, advanced certificate, or credential program. However, there is a special program for last-semester undergraduate seniors who want to enroll in 200-level courses. All criteria listed on the *Undergraduate Petition to Enroll in Graduate (200-level) Courses* must be met. This petition, available from the Division of Graduate Studies, should be filed prior to the semester in which the student desires enrollment in 200-level course(s).