

Academic Senate Executive Committee
Minutes
2 September 2014

Attending: Jon Fischer, Mike Holden, Nipoli Kamdar, Scott Powell, Cynthia Trevisan, Gary Reichard, Nael Aly, Susan Bigler

- I. Call to Order: The meeting was called to order at 11:05 AM. Minutes of the April 16 meeting will be approved by email.

II. Meeting Schedule:

- a. Executive Committee will meet Mondays at 4:00 PM, every two weeks starting September 15. Location is Tech Brief Room (Tech 144).
- b. General Academic Senate meetings (11:00 AM – 12:00 PM) are proposed for the following dates in Peachman Hall (Tech 146):

September 23

October 21

November 18

December 9

III. Establish Senate business for 2014-15:

- a. Calls for service on the Library Dean Search will go out as soon as the Search committee is formed.
- b. Storbeck Pimentel search firm representatives will visit campus on Sept. 12 for meetings regarding the Provost Search. This Search Committee will start recruiting members shortly thereafter.
- c. The election for a new Executive Committee member will be done on Moodle.
- d. Since Michelle Van Hoeck had to step down as Academic Senate Chair, the Vice Chair (Mike Holden) took over the position. Therefore, the Executive Committee must elect a new Vice Chair.
- e. The Rizza Lecture series needs to be rejuvenated and a speaker booked for the Spring 2015 semester. Its purpose is to broaden student horizons, so the lecture doesn't necessarily need to have a maritime theme. Mike Holden and Susan Bigler will find out what kind of honorarium we can offer and take charge of the project.
- f. Final exam policy: Some faculty give their final exams during the last week of classes instead of during scheduled finals week. We want to stop this practice as it negatively impacts students. A policy is needed.

- g. E-WPAFs: One or two 2nd year faculty are trying out e-WPAFs as a pilot program this year using Moodle. We may need to amend our RTP policy to accommodate this. Steve Browne is investigating practices on other CSU campuses that do this.
- h. We may need a Policy regarding faculty moving their classes online or hybridizing them.
- i. Other ideas:

Mike will invite ASCMA student leadership to attend ExComm meetings.

Nipoli thinks Ex Comm should take another look at our intellectual property policy, particularly as it relates to online courses.

Nipoli mentioned that our Master's program has doubled in size. Academic Dean and faculty were not aware of this. SPEL is running the program and most of their instructors are not CMA faculty. Concern was expressed about the expanding Master's program being governed by SPEL without input from Academic Senate/Faculty. Do we need a policy on this?

IV. Adjournment at 11:53