

3. A graduate student who does not have a degree or credential objective may be admitted to *unclassified graduate standing* upon the filing of the application declaring all schools attended since high school and two copies of an official transcript showing the granting of the bachelor's degree. (Transcripts of bachelor's degrees earned at Fresno State College are already on file and need not be resubmitted.) Subsequent change to degree or credential applicant status will necessitate the filing of any additional transcripts required for full graduate standing.
4. A graduate of a nonaccredited college may be granted admission to *provisional graduate standing* upon the filing of the application in duplicate and two official copies of transcripts of all college work. Such a student may be eligible for graduate standing when he has cleared all undergraduate deficiencies and has maintained a grade-point average of 3.0* on 12 units of approved upper division work (or an average of 2.5 on 24 units of approved upper division work taken prior to embarking on a master's degree program). When a student on provisional graduate standing has fulfilled the requirements for full graduate standing, it is his responsibility to request a new statement.
5. Graduate students who expect to have their course work apply toward a master's degree should file also a properly signed declaration of intent. For this declaration should be secured from the Graduate Office prior to the first programming conference with a graduate adviser and should be returned to the Graduate Office after the conference.
6. *Neither admission to graduate standing nor declaration of intent implies advancement to candidacy.*

ADVANCEMENT TO CANDIDACY

Graduate standing gives a student permission to work toward qualifying for candidacy. Advancement to candidacy gives a student permission to proceed toward qualifying for the degree. Requirements for advancement to candidacy include the following:

1. Full graduate standing.
2. Completion of any specified undergraduate prerequisites to the master's degree major.
3. Completion of 9 units of acceptable graduate study (courses in the 100 and 200 series) at Fresno State College.
4. A grade average of B on all upper division and graduate course work completed after the date of embarking on the first course to be included in the master's degree program.
5. Satisfactory completion of a scholastic aptitude test for graduates and scholastic departmental and scholastic achievement tests as may be required.
6. Approval by the appropriate divisional graduate committee. Ordinarily upon receipt of examination scores the Graduate Office requests divisional recommendation. The student is responsible for providing his adviser with sufficient basis for this recommendation. A student who does not qualify at this time has the responsibility for initiating the procedure in the Graduate Office when he has removed deficiencies.
7. Formulation of a divisionally approved contract program of graduate study for the master's degree.
8. As soon as possible after the completion of steps 1 through 7, submission to the Graduate Office of a properly signed petition for advancement to candidacy including the proposed contract program.

* On a four grade-point system, see page 63.

PROGRAM REQUIREMENTS

The program requirements for the master of arts and master of science degrees assume substantial undergraduate preparation in the field. See divisional and departmental statements in this catalog or in the *Graduate Bulletin* for particulars. A student lacking this preparation will find it necessary to exceed the minimum requirements indicated below.

The contract program for the master's degree is an approved pattern of (1) courses specified for the field of concentration and (2) additional courses selected to meet the student's particular needs. It consists of at least 30 units completed after the bachelor's degree and within seven years just preceding the granting of the master's degree. Only graduate courses (200 series) and such upper division courses (100 series) as are recommended by the divisions or departments and approved by the Committee on Graduate Study are acceptable on the unit requirement.* Other courses are counted in calculating the student's study load, but cannot be counted toward the unit requirement for the master's degree. The total contract program must include the following:

1. At least 24 units of Fresno State College residence credit, 6 units of which must have been taken on the Fresno campus prior to enrolling for the thesis or project or for a seminar alternative to the thesis. Of the 30 units for the degree, not more than 6 units may be in student teaching, extension courses, or transfer credit, or any combination of these. A maximum of 8 units of appropriate upper division or graduate course work earned at Fresno State College during the session in which the bachelor's degree is granted may be applied toward the 30 units for the master's degree, provided the work so applied is formally identified at the time of filing the application for the bachelor's degree, and provided neither the courses nor the units are used in any way to meet bachelor's degree requirements.
2. At least 12 units in courses designed primarily for master's degrees (numbered in the 200 series). Some majors require more than 12 units of 200 series course work.
3. At least 10 units completed after advancement to candidacy. Work taken during the semester of advancement may apply on this requirement.
4. At least 4 units outside the major field. No course which is cross-referenced to a course used in the student's master's degree major may be used to meet this requirement.
5. Appropriate provision for a thesis, a project, or when permitted, a seminar alternative.
6. Provision for fulfilling the work experience requirement for the master of science degree.

It is the student's responsibility to complete the specific courses listed on his contract program. Once a contract program has been approved by the Committee on Graduate Study, it may be changed only on the written request of the student and his department or division adviser and with the approval of the Graduate Office. Forms for requesting such program adjustment are available in the Graduate Office.

THESIS REQUIREMENT

Most master's degree curricula at Fresno State College require the preparation of a thesis or a project. For the master of arts degree in education and for the master of science degrees in business, mathematics, and physics, specially designed or selected seminars may be substituted for the thesis requirements (see Bus. 291, Educ. 295, 296, 297, 298).

The Committee on Graduate Study has prepared a statement describing the general college policy on research in the master's degree program. Theses and projects and, in some cases, other types of research situations, are permitted and defined. In general, regulations for the project are identical to those of the thesis.

* In individual cases and subject to departmental approval, 300 series courses also may be applied toward unit requirements of master's degree programs for which the course work is appropriate.