

Executive Committee Minutes

November 16, 2006

3:00 – 5:00, Sue Jameson Room

Present: Doug Jordan, Elaine McDonald-Newman, Edie Mendez, Tim Wandling, Carlos Ayala, Eduardo Ochoa, Catherine Nelson, John Wingard, Mary Halavais, Elizabeth Stanny, Larry Furukawa-Schlereth, Elizabeth Martinez, Art Warmoth

Absent: Ruben Armiñana

Guests: Steve Wilson, Elaine Sundberg, Carol Blackshire-Belay

Approval of Agenda – items added: Priority Registration guidance; two resolutions from the Statewide Senate – *Approved*.

Approval of Minutes of 11/2/06 – Approved.

Statewide Senator Report – C. Nelson

C. Nelson was kind enough to share her written notes for this section of the minutes.

This is a report from the Statewide Senate meeting of last week. She did not attend, but had access to the minutes and talked with colleagues. Parenthetical remarks are from the digital minutes.

Resolutions Passed

1. AS -2771-06/ Aa/ fGA, “Fulfilling the Principles of Cornerstones in the New Strategic Plan:” As CSU embarks on another round of strategic planning, ASCSU calls for continued attention to following principles contained in original Cornerstones planning document: 1. reinvest in Faculty; 2. recognize graduate and continuing education as essential components of CSU mission; 3. enhancing education excellence, diversity, financial stability is shared responsibility of State, CSU, campuses, faculty, staff, alumni/ ae, students.
2. AS-2780-06/FA, “Monitoring and Supporting Progress in Implementation of ACR 73:” ACR 73, originally passed by Legislature in 2001, calls for CSU Trustees, ASCSU, CFA to jointly develop plan to raise percentage of tenured and tenure-track faculty to at least 75% and provide for continued improvement of faculty diversity while ensuring no lecturers currently employed lose jobs as result of implementation of the resolution; to date no progress in achieving these goals is evident. Resolution calls for Board of Trustees to give greater priority to funding ACR 73, and for the CSU to advocate aggressively with Department of Finance, Governor, and Legislature for funding to fully implement ACR 73. (It was her understanding that the Board of Trustees had approved funding for this plan and that such funding would come to the campuses in the General Fund. There was some concern that campuses be able to determine that such funding is spent on the goals of ACR73.)

Forthcoming Resolutions

1. Student Fee Policy that Supports Educational Outcomes: Calls for study to be undertaken to see if changes in CSU fee structure would enhance educational outcomes.
2. Library Resource Needs for all Undergraduate and Graduate Programs: highlights importance of library resources, demonstrates concern about cuts to library resources over past several years.
3. Recognition of Faculty Service in Governance: Urges campuses to recognize participation in academic governance in RTP process and to institute awards recognizing exceptional service in this area. (There is concern that newer faculty are being given the message to work on research and thus the work of governance falls only on the senior faculty.)

Other Items of Interest

1. General Education Advisory Committee is developing a thought piece on GE that it hopes will inform new "Access to Excellence" strategic planning effort. It is also considering incorporation of service learning into the GE program. Committee is also considering potential revisions to Executive Order 595 (GE), assessment of graduating students' skills, attitudes and opinions about GE.
2. Faculty Trustee Crag Smith indicated that the ASCSU resolution on executive compensation resulted in several actions being taken by the Board of Trustees on the matter. He also reported that the Board is adopting a 2007-2008 budget above the Compact.

Board of Trustees

The Board of Trustees adopted its 2007-2008 budget at its November meeting. The power point is available on the SSU Senate website. CFA conducted a demonstration at the Trustees meeting of 11/15/06. 1500 faculty and students participated. State Senator Gloria Romero (D- LA) spoke to the Trustees on behalf of the Demonstrators. She called for an end to executive perks, a roll back of student fees, and management return to the bargaining table "to negotiate a fair contract."

Chair-Elect Report – T. Wandling

T. Wandling asked the body for an official recommendation for faculty for the Periodic Review for the Chief Financial Officer. Structure and Functions recommends Mark Fermanich, Melinda Barnard and Sue Hayes. *Approved.*

Computer Science Proposal – M. Halavais

M. Halavais reported that the Computer Science proposal was approved unanimously at all levels of review. She noted that the courses moved to 4 units

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gained substantial content. She then gave an overview of the changes. *Approved for the Senate consent calendar.*

Sabbatical Policy Revision – C. Ayala

C. Ayala said the policy was re-read and reviewed by FSAC, but it is now essentially the same document. There was a short discussion about its readiness. *Approved for the Senate.*

Priority Registration guidance – D. Jordan

D. Jordan asked the body how best to communicate the new Priority Registration policy to the student groups who may be interested. A letter to the coordinators of previous groups was suggested. The Provost suggested that Student Affairs and Enrollment Management be alerted and they will get the message out. It was noted that the creation of subcommittees by Standing committees should go to Structure and Functions. It was also pointed out that since the members of the Priority Registration Committee would all be members of SAC, a formal subcommittee was not needed. D. Jordan decided to talk to K. Crabbe about the best approach for alerting student groups.

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Statewide Resolutions – C. Nelson

C. Nelson requested that two resolutions endorsing the two resolutions from the Statewide Senate referred to in her report be approved for the upcoming Senate agenda. She discussed the Principles of Cornerstones resolution and the resolution regarding ACR 73. She asked that these be two separate agenda items. There was discussion about competing priorities. There was discussion about SSU's progress to meeting the mandate of ACR 73 and its relationship to SFR. It was suggested to express appreciation to our campus in the SSU endorsement on the resolution for ACR 73 for being close the ratio of 75% tenure-track, 25% lecturers. It was suggested to also include a statement about reducing SFR. C. Nelson said she would confer with the other Statewide Senator and work on including the language in the resolution.

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Fulfilling the Principles of Cornerstones resolution – *Approved for the Senate.*

Resolution regarding ACR 73 with possible additional language – *Approved for the Senate.*

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Questions for the Provost

C. Nelson asked if it was true that GPA requirements have been dropped from CMS.

The Provost said that in order to meet enrollment targets we did not enforce some of the GPA requirements for admission to a number of majors. He explained the CSU process for declaring impaction. There are some programs that are impacted. Here at SSU we have some home-grown special rules for admission that have been applied without applying for impaction. A memo is being drafted to explain that

now we will have to follow only the rules of CSU impaction to limit enrollment. We are not getting the applications or the yield that we want at this time. Campuses do have the discretion to not exercise the impaction rule in order to get enrollment. So that's what was done. He thought the communication was not as good as it could have been. However, the campus needs the ability to do this. The substantive issue is that the system does not want us to restrict enrollment in a major to "cream" the best students if we still have the ability to accept CSU eligible students. He said there needed to be a discussion about this.

A member responded with astonishment that someone could override what the disciplines have decided for their departments. CSU eligible students could come in undeclared. There was a question about statements made in the PBAC about attracting certain kinds of students. How would this be possible? The Provost said if the campus decided to grow a certain program then recruitment would be focused in that direction. And the impaction process can still be used. The communication issue was validated and it was asked if impaction restricts the number of on-campus transfers into the major. The Provost remarked that it is possible to restrict, but it has to be on first-come basis. Impaction lets you set higher standards. Another member noted that current students who have not been able to get into a major are now seeing other students admitted and that creates ethical issues.

A member asked the Provost if progress was being made on the budget report on the First Year Experience so that the Senate can review the program. The Provost said he would do that. He thought it was a paradox that his advisory committee was going to advise the Senate on making a budgetary decision and that normally it was the other way around. It was clarified that the Senate wanted to know if the First Year Experience allocations would impact other curricular areas and that this would be useful as the Senate deliberates on curricular decisions.

A member objected that the student progress reports are not being provided any more, and the change was made without consultation through faculty governance committees. Changes such as these appear to be happening without going through faculty governance. He asked the Provost to object on behalf of all in Academic Affairs who do advising. Another member said the faculty were not as good as the staff in Admission and Records at creating the reports. Another member said she requires students to bring official transcripts for advising. The Provost said the software that creates the degree audit is being phased out and we will have to come up with a workable substitute.

Academic Calendars – E. Sundberg

E. Sundberg explained how the academic calendar is created, what issues are present and she handed out a calendar for the body to look at. She also passed out the SSU guidelines for the calendar and described some of the system requirements. It was clarified that the Executive Committee was only being requested to provide any input into the creation of the calendar or calendar guidelines that was necessary. E. Sundberg would draft the calendars and then the Executive Committee and Senate would approve them. E. Sundberg stressed the importance of approving calendars five years in advance. She also said that with YRO, guidelines need to be

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created for summer academic calendars. **It was moved that the Executive Committee be the committee to recommend the calendar for approval to the Senate as long as Structure and Functions looks at the by-laws concerning the appropriateness of the role for the Executive Committee and what committee should propose changes to the calendar guidelines. Second. Approved.**

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Accessible Technology Initiative – C. Blackshire-Belay

C. Blackshire-Belay walked the body through what she has thought about concerning the Accessible Technology Initiative and underscored how crucial faculty involvement is in the process. She said she had been asked by the Chair for a list of accessible software on campus and found out that it is not a question of whether the software is accessible, but how does the software interact with other programs to make your material accessible. She said that this brings into play the concept of Universal Design principles so that all our materials are accessible, no matter what the disability.

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Concern was expressed about the deadlines for creating policy. C. Blackshire-Belay said that the system understands some campuses cannot have a policy created by January, but we can be working on one.

A member asked as a faculty member putting together a class, what will he have to do? C. Blackshire-Belay gave a complicated answer concerning presentation materials in lecture and instructional materials, noting the issues and questions faculty will need to become aware of. A member noted that the Library needs to be heavily involved and expressed concerns about academic freedom in the choice of books for a course under this initiative. C. Blackshire-Belay said that she heard a faculty leader from Fullerton at the CSU workshop talk about the academic freedom issue and he said that it's not about the content of what he's providing, but that what he's providing is accessible. She liked that answer and said she understood the concern. She also said Library people are on the Steering committee. This is not just a state issue, it is a national and international issue. We are ahead by having the ENACT program on campus that has already done a lot of work in this area.

A member suggested that faculty who work on the committees be seen as gaining professional development.

A member asked if the university would be able to provide the funding for reading monographs on to tape. C. Blackshire-Belay said she didn't know, as we are not there yet.

The Provost noted that the CSU is large market for publishers and will be negotiating with publishers to provide accessible material. Also Barnes and Noble will be able to help in this regard. Clarification was offered for choosing textbooks that are accessible. Anything digital will be able to be processed **more easily**.

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Senate Agenda

AGENDA

Report of the Chair of the Senate - Elaine McDonald-Newman

Correspondences:

Consent Items:

Approval of the Agenda

Approval of Minutes

Computer Science curriculum revision - attachment

☛ Ongoing report: Update on WASC

BUSINESS

1. Cost Sharing Policy – Second Reading – C. Ayala – attachment T.C. 4:30
2. Capping Size of the Senate – Second Reading – T. Wandling – attachment T.C. 3:25
3. Sabbatical Policy Revision – First Reading – C. Ayala – attachment T. C. 3:45
4. Endorsement of Statewide Senate resolution on Cornerstones – First Reading – C. Nelson – attachment T. C. 4:00
5. Endorsement of Statewide Senate resolution on ACR 73 – First Reading – C. Nelson – attachment T. C. 4:15

Approved.

Adjourned.

Respectfully submitted by Laurel Holmström