

# APARC Minutes – August 29, 2017

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August 29, 2017, 3:00 – 5:00 pm, Academic Affairs Conference Room, ST1040

Minutes: Laura Krier

Present: Mike Visser, Laura Krier, Kathy Morris, Mark Perri, Daniel Soto, Tim Wandling, Beth Warner, Jason Korelick, Karen Moranski, Sean Place, Laura Lupei, Joyce Lopes, Melinda Milligan, Merith Weisman

1. Reviewed charge, membership, and processes. No decisions made to change membership or processes.
2. Reviewed 2017-18 priorities:
  - a. Creation of a program review data dashboard
  - b. Engage in strategic planning with the campus and administration
  - c. Examine SEIE: relationship of SEIE to the rest of the campus, managing cross-platform programs, oversight of curriculum, balancing needs and resources.
  - d. Other items raised as possible priorities: concerns about small classes, GE revisions in relation to EO 1100, review of numbers of tenure-track faculty, institutional learning objectives.
3. Reviewed UPRS end-of-year report. The chair noted a few things we may want to look at closely including program discontinuations driven by resource constraints. EPC can help us to identify causes of program discontinuations, as well as other curricular changes related to resource constraints. EPC will be revising the discontinuance policy and looking at an option for [program or course?] suspension.
4. Reviewed a revised draft of the self-study template for program review. WASC is very interested in seeing a finalized version of this template. It's important for programs beginning review this year to have something to work from.
  - a. Discussion about section III.e (Student Profile) asking for a description of career trends pursued by students in the program. Suggestions included looking at all areas mentioned in our mission statement and moving career-related points to the instruction and advising section. Issues were raised about getting career-related data from graduates. No decisions were made.
5. Brief budget update from Laura Lupei and Joyce Lopes:
  - a. Operating budget increased this year to \$118M. Increased state allocation, tuition revenue, facilities funding. Increase in financial aid funding from CO. Additional funding came this summer related to increased student enrollment target. We need a budget model for

Academic Affairs that will let us build risk into the budget. We'll be looking at trying to develop a five-year budget plan that is aligned with strategic priorities.