

Executive Committee Minutes

August 23, 2001

Present: Rick Luttmann, Noel Byrne, Phil McGough, Peter Phillips, Susan McKillop, Victor Garlin, Catherine Nelson, Susan Moulton, Art Warmoth, Michael Litle, Bernie Goldstein.

Absent: Sandy Heft, Ruben Armiñana, Larry Furukawa-Schlereth

Guests: Les Adler, Jeff Langley

Meeting began at 3:03pm

Approval of the Agenda – Approved with small modifications

Approval of Minutes - Accepted

Correspondence Received - none

REPORTS

Chair of the Faculty - (R. Luttmann)

I'd like to note the changes in membership for this committee. Andy Merrifield has completed his three year commitment. We welcome Noel Byrne to his three years of service. Peter Phillips is our new secretary. I've asked Susan McKillop to continue as our statewide representative. Normally we would swap with the other senator, but that is Phil McGough and he will be here anyway. Of our four subcommittee chairs two are continuing. Sandy Heft for FSAC and Susan Moulton for APC. Our new chairs are Art Warmoth for EPC and Michael Litle for SAC. We also have two reps from the Senate. Their terms are ending today –Catherine Nelson and Victor Garlin. What we need to do next week is elect this years' reps to this years' Executive Committee. We also have three members of the administration, one of whom is here – Bernie Goldstein. I would ask those who are new to look at our Constitution and ByLaws to give you an idea of the function and authority of this committee. We are the agenda setting body for the Senate. We have a switching function, referring items to committees, etc. We are entitled to act when the Senate is not in session. Last year we had an issue about whether the Senate is in session for two hour every other Thursday or during the entire year. We finessed this issue last year and it is not settled.

C. Nelson – I want to run again but will not be at the Senate. How to I do this?

R. Luttmann - Make sure someone nominates you.

I also want to make you aware that we have three major visitors coming to campus from Long Beach. Fred Pierce and Kyriakas Tsakopoulos, the new trustee are interested in coming on same day. In addition Louis Caldera, the Vice Chancellor for Development will be here for couple of days and will also be in attendance at Senate. We've scheduled a special meeting of the Executive Committee at 2:00 on

September 13th. Remember we're meeting in Schulz 1121 this year. My personal view is that we should very much covet this opportunity to interface with system headquarters. It is my view that the more communication between the Trustees and Faculty the better.

V. Garlin - Some members of the Executive Committee had told me privately that they would like to meet the Trustees without administrators present. The presence of administrators at these meetings has shown an effect. I suggest that we ask the administrative members as a courtesy to excuse themselves or to create another meeting.

B. Goldstein – Not a problem for me. Do whatever you want.

V. Garlin – Can you speak for the President?

B. Goldstein – No, I can't speak for him.

P. McGough – I have mixed feelings about this. It is somewhat embarrassing if we can't say what we want in front of anyone.

R. Luttmann - How do others feel?

P. Phillips – I think meeting without administrators present would be more candid. It's a good opportunity to do that.

S. McKillop – I'm one who says that the Extended Cabinet should be open to the faculty. It bothers me we don't get to participate that way. To cut them out at this end doesn't help. It's not good to have a closed meeting, except for personnel matters. When they are closed to us we don't feel good about it.

S. Moulton – Didn't we discuss last year and made a similar request?

P. McGough – We thought it would have been a good idea afterwards. We didn't make the request by my recollection.

V. Garlin - In response to S. McKillop - we should be part of the Extended Cabinet. If the members of the Board of trustees are meeting with the Extended Cabinet without faculty . .if constituencies are allowed private meetings then it seems to me a corollary we are entitled to meeting in private. If that's the way the Administration wants it.

B. Goldstein – I remember last year when we had these discussions and don't recall any one there resisting speaking up. We are all people with tenure. I don't see why you would fear to have an administrator there.

N. Byrne - If I may make a sociological observation - frankly I am persuaded by Victor's observation. In any kind of business meeting there are two considerations - getting the job done and issues of courtesy and civility. If someone is frank, it can be perceived and experienced and an affront. The management of these two issues can

be quite difficult. I do not see this as an insult, but more about the dynamics of small group interactions.

R. Luttmann – I do want not to take up much time here. Let's take a straw vote. If we want an all faculty meeting, I will make a formal request.

M. Little - Would this meeting happen before a meeting where administrators would be?

R. Luttmann – Yes, it is scheduled prior to the Senate meeting.

P. McGough – I think it would be better to say that you are arranging a meeting of faculty on the Executive Committee rather than the Executive Committee with people excluded.

R. Luttmann - Your suggestion is noted.

Straw vote outcome – majority in favor of meeting without administrator.

R. Luttmann - We meet about every two weeks informally with Provost Goldstein on Tuesday afternoons. I hope you got the email from Cynthia.

President of the University - (R. Armiñana)

No report.

Provost/Vice President(B. Goldstein)

I have a few items for you. I have a diversity vision statement for your perusal. It is a draft at this point. We will be meeting with the Diversity Steering Committee. Both Phil McGough and Rick Luttmann are members of this committee and others are welcome to come to it. We want to share this with the Campus Climate Committee and across campus. We've had some positive responses already. In addition a subgroup of the Steering Committee is putting together a synthesis of ideas generated at the retreat for a strategic plan to implement the statement. Elizabeth Martinez, Tim Young and Charlie Merrill are in this subgroup. How would you want to handle this - what is the process for the senate?

R. Luttmann - Can we discuss this now? I presume a recommendation from the Diversity Committee would come here and either go to the Senate or be referred to a committee.

A. Warmoth – I'm not sure if EPC should look at it formally but I'm concerned that this kind of document needs discussion among the faculty and not just the opportunity for discussion.

S. McKillop - Who does it belong to? Faculty are involved, students are involved. All should have some access to it.

M. Litle - Student Affairs would be plugged into this.

R. Luttmann - Bernie, please bring it to us and to these committees. We need to interrupt your report for a time certain item we have. Please welcome Les Adler to talk to us about the Lifelong Learning Program.

Lifelong Learning Program – Les Adler – TC 3:30

L. Adler – I'd like to take some time to make sure that everyone is aware of an interesting program that will be bringing a whole new population of people who are 50 or better into our midst. It will start up this fall. What has happened is nothing short of remarkable. We are getting positive responses from all quarters. We were approached by a community member, Ed Stolman, who was attending the Fromm Institute in San Francisco. He asked why don't we do this here? So we looked into it and went to the Fromm Institute and were amazed by what they've done. They now take over 1000 different people a year through out the year. We looked at the model they developed and we are using that to bring this to our campus. Talking to people on campus and potential donors we very quickly found enormous support. In a short time we raised \$130,000 in private donations. We also applied to the Bernard Osher foundation who gave us a \$100,000 grant for the initial year. Students will be paying 1/3, some of the cost will be paid from the Osher endowment, and the final 1/3 from private money. We will start with eight classes during 3 sessions a year. The program is defined as taking people who are 50 or better and retired faculty, but if you project far ahead you may see yourselves in this. Emeritus faculty from SSU and other institutions, plus other regional experts will teach the courses. We've started quickly. The whole thing came up in 7 or 8 months. There's been an enormous amount of publicity. Sonoma county has a heavy demographic of retired folks. The program runs during the day. Initially we are starting with the Fromm model. The classes will be taught from 10am –12pm and 1pm –3pm. People in this age range don't want to travel at night and want to be taught by faculty of their own vintage, they don't need tests or degrees. We have 179 enrolled for Fall for 425 seats. 3/4 of them are between 60 and 80. They are so excited! We can't answer enough phone calls or send out enough brochures. I am passing out the fall bulletin insert the Press Democrat did for us. This will be done several times a year, including interviews with faculty and with donors. It is going to be remarkable. I don't see a downside for the University. These are people who have interest, time and the low fees of \$150 a terms for 4 classes is easy for them to handle. We've made arrangements with the University for space that doesn't not conflict with faculty needs. Parking, library use, we are paying for all that. These people will frequent performing arts events and other lectures on campus. They are interested in learning and want to keep learning. I want to put out this message to you. This population has some special needs we are trying to take care of. We will give some scholarships – we've allotted \$1000 this fall in aid. We're building our Board of Directors. We've asked Dan Markwyn to be on the Board and he agreed. Jean Schulz agreed to join the board as well. We've not had a negative encounter yet. There are thousands of people who fit this demographic in the immediate area, not counting Napa and other counties. Retired faculty have expressed enormous interest. Bernie Goldstein is very interested and will be teaching a course, Ruben

has agreed to teach a course on Cuba. Most of the faculty are former teaching faculty. I'm here to answer your questions.

R. Luttmann – It sounds like a great program.

S. Moulton – It's a great idea. We need something like this. Are you considering taking it into satellite centers?

L. Adler – If the people see we need this we will definitely consider it. If people at Oakmont say they want a center out there, we'll look at that.

P. McGough – It's a wonderful program. Where is the space you are renting?

L. Adler – The MultiPurpose Room in the Student Union, the Cooperage, and the Library.

P. McGough – I'm surprised people want to hear from older faculty.

L. Adler – The research is clear that people want to be in the same cohort. They don't want to listen to a brilliant 28 year old professor and we will go for that until we hear different. The potential is very great for interaction between our own students and this population.

P. Phillips - It's a great program. I'm curious about the spaces that will be used and what opportunity costs are associated with that. Does the program warrant use of those spaces? If it gets extended to 35 classes instead of 8 and if the classes started occupying those rooms all day, it would present conflicts.

L. Adler – We will face this problem in the future. I don't know how to solve it yet

V. Garlin - One way is to be flexible. CFA tried to use the MPR for an event and found it was booked all semester at the time we wanted it. The answer to the resource problem is flexibility about various needs of constituencies on campus. I have a cousin in San Francisco who retired recently and is spending lots of time at the Fromm Institute. I've been hearing about it for three year and envying him his opportunity to do all that. I think we have your sense of excitement. We should look at a more specific business plan for this – the commitments for resources, what is the relationship of this plan to university development. Sometimes the Senate needs to get a handle on such things. What starts out as an educational enterprise turns out to be a development program. What is the connection? I want to make sure the tail doesn't wag the dog. I'm in complete support.

R. Luttmann – My question to Les and to this Committee - do we want to take this to the Senate?

L. Adler - I brought it here to see what your wisdom is on this.

P. McGough –I think it is important that is go to the Senate. Andy has worked really hard to make sure that all faculty appointments go through the Executive

Committee or through Structure and Functions. I hope this tradition that past chairs and Bernie have developed continues.

V. Garlin – It would be helpful if we have a more formal organizational chart in front of us so we can see how this institute is connected to the university. The need for discussion arises when we see a concrete organizational matrix. How is this going to impact on us? We want to say yes we approve not just in concept but concretely, otherwise we are in danger of losing contact with it.

L. Adler - The Fromm Institute was created from the outside. What we decided to do here was to do it out of the school of Extended Ed, using Extended Ed staff and putting the Dean of Extended Ed in charge of how this runs - the academic aspect is what this project is about. We are fundraising with idea of an endowment for this program. If it is the will of Senate that a faculty representative on the board be appointed through the Senate that seems fine.

R. Luttmann – I will send Noel an email asking that Dan be appointed.

S. Moulton –We've struggled with Extended Ed and University needs. Maybe we need to fold it into the overall structure. Non-credit courses so different. You might investigate weekend classes to minimize the need for resources.

R. Luttmann – It appears that the sentiment is that this will go to the senate. Thank you for coming Les. We'll return to Bernie's report.

Provost Goldstein's report continued

B. Goldstein – An update on YRO . I've asked Extended Education to work with us towards our YRO program in 2002. Barbara Brooks is the coordinator, Les Adler, Katie Pierce and Judith Hunt are working on the program. A newsletter will come out describing the program. We want to see how other campuses did the job this year. We have developed a tentative calendar that we will share with you.

L. Adler - What we're going to do is produce next summer's session only this time is will be a state funded session. It will be run by the Schools and Department. The Department will decide what part of their allocation they will use for their summer classes. The big action is at the School and Department level, except for us putting out the catalog of classes. We will receive those and we will market them, put it on the web, do registration and enrollment procedures. It should happen smoothly. Administration and Finance has been involved. We've been meeting with them and planning a timeline. Everyone will know when we need this done.

S. McKillop – I've heard that the experience at Humboldt didn't get more students, it just spread them around. Faculty were spread thinner. We have to realize this is the Chancellor saying that we don't get more faculty.

L. Adler – There is no mandate to do more than we've done before.

B. Goldstein – There are many unanswered questions. Faculty issues still require bargaining. There is no bargaining, now so no discussion of these issues.

N. Byrne - My impression is that what is described at Humboldt is our circumstance. From the Department Chairs meeting in Social Sciences, what I understand is that the instruction budget will not be increased. In the past the instructional budget received certain monetary enhancements that resulted from Extended Ed summer offerings. Part of the budget that has been going to the Department will be going to Extended Ed.

L. Adler - Not true.

N. Byrne – Really? What would be reported funds for faculty or classes will not be supported, it will be diverted from Fall and Spring to cover summer. This is a reduction of funds available for Fall and Spring.

B. Goldstein – There is extra money in the budget for summer.

N. Byrne - I don't understand. If we are not receiving more money to support the instruction over any additional salaries, how are we to handle that?

L. Adler - Extended Ed and the campus received a one time amount of \$721,000 to do the YRO transition planning and implementation. It is in Bernie's pocket. He will decide how to do this. We came up with the program and costed this out for the university for the initial summer roll out. A& R does not have the resources to do another semester.

N. Byrne – That is one time only money.

B. Goldstein – We will use the money spread over several years to augment Department budgets.

L. Adler – There are staff issues also, some people are working 10 month positions, there are vacation issues. How are we providing staff support? This is all we will get. It is an FTE driven amount of money. Summer school will be added to our total FTE. This past summer we generated the equivalent of about 180 FTE.

N. Byrne - Your understanding of this seems different. So the instructional budget will increase.

L. Adler - Whatever FTE is generated in the summer will come.

P. McGough - If total FTES increase. . .

V. Garlin - As Bernie suggested earlier the compensation part is very unsettled. Compensation is exclusive within the collective bargaining arrangement. Campuses are not free to make own arrangements. Campuses can do some, but the situation in the past with campus options is going to end. It is problematic to do planning too deep. CFA and other organizations will ask faculty not to participate. The obvious

issue is whether this will be a trimester system or summer semester. CFA says it is a trimester situation and all situations for Fall and Spring, such as governance, should go over to summer. The CSU is unwilling to concede this. CFA will not be encouraging faculty to teach in the summer on the basis of an imposed set of conditions which presumes a 15 rather than 12 unit load for the summer.

P. McGough - I had requested to Bernie that it would be in the interest of the campus to direct the CFO to let us know what the budget implications of YRO are. PBAC, VPBAC needs this and the Senate needs this. We need various scenarios from optimistic to not optimistic.

P. Phillips - If we've generated FTE this past summer we could have paid our faculty..

L. Adler - We didn't generate FTE, it is what we would have generated.

C. Nelson - We're going to extend one time money for four or five years, but after that we're still going to be stuck. In our School meeting we were literally talking about it becoming an FTE driven session instead of curriculum driven and that's upside down.

R. Luttmann - I'd like to hear a report on the budget implications of YRO. Thank you for coming Les.

B. Goldstein – I am handing out copies of a letter we submitted about the establishment of a task force associated with the Green Center. I'm hoping we could move forward with this committee. Jeff Langley is here to help answer any questions.

P. McGough - I sent this to the Executive Committee to see if we could get approval and the committee at least wanted discussion.

R. Luttmann – We have to react to this proposal somehow as there are issues of creating a new body and either creating it here or alternatively where you wish to direct it. Any comments or questions?

V. Garlin - Is this a committee that Jeff and Bernie proposed to explore the university lecture series?

R. Luttmann - It is more of a lecture center. A place where all lecture series on campus would be coordinated

J. Langley - It came up because of the Green Center. It is the ideas component of the Green Center. The idea is that we don't just present arts and performances, but intellectual ideas as well. It is a place where the University can present to the public. During some other fundraising we heard that some people wanted to fund lecture series. Lots of lecture series have been here for years. Last year we had the Jack London lecture series Bernie has organized a Latino film festival. All our elements are here. We don't need a building to have it exist. Buzz Kellogg and Bob Coleman

want to put together an exploratory committee. There is an opportunity here for funds and fundraising. The first step is to explore it. Maybe Structures and Functions could propose who should be on it. These are people who have expressed interest.

S. Moulton – We need to have a visual arts person on this committee and link with the Lifelong Learning program we just heard about. Marlene Blaine would be a great person. It's a great idea. Maybe you could call it a symposium of ideas.

R. Luttmann – Also Joe Tenn in the Physics dept.

P. McGough – There is an advantage to discussion of this. Our largest minority community is Latino, but there is no Latino on this committee proposal.

C. Nelson – The task force would coordinate all lectures on campus?

R. Luttmann - Jeff is clear there is no power grab here. Lots of lectures series stand alone. Part of the idea is that everyone else knows what everyone is doing.

J. Langley – We haven't thought of lectures being centrally controlled, that's not decided yet.

C. Nelson – It is good for this to go to Structures and Functions for discussion and how it will affect other schools, etc.

V. Garlin - What is the estimate date of the Green Center opening?

J. Langley - 24 months after start of construction.

V. Garlin - So 2004-2005?

J. Langley - I don't think we need a building, we have Person theater now.

V. Garlin - We need a university wide lecture series desperately. Some lecture series spend \$20,000 for high end lecturers. How we've escaped this, I don't know. Do we need a high end lecture series with speakers such as Henry Kissinger, etc. or do we want a more modest type.

J. Langley - Those are issues the committee would discuss.

V. Garlin – This happens to me a lot at meetings like this. I find there is a development issue that gets in the way of my academic thinking. SSU needs lecture series, we need to improve intellectual climate. I can handle that easier than if development thinks this is going to interest donors. I don't think about donors when I think of a lecture series. I'm resisting the temptation to think of everything in development terms.

J. Langley - If the series is tied to the Green Center we would only have lectures that certain donors would support.

P. McGough - Point of Order. Aren't we just sending this to Structures and Functions?

R. Luttmann - Structures and Functions is probably the best place to take it. It would need a charge as well as people.

P. McGough - Our job is to recommend faculty to serve on it. It is an administrative committee.

B. Goldstein - It really is coming from faculty, and is not purely administrative. It's a joint effort.

P. McGough - Is it a Senate committee then?

R. Luttmann- Shall we send this all to Structures and Functions?

The Body responded yes.

S. McKillop - Be careful with the language. Is it a series or group of series? Let the language be clear what you are trying to do. There is confusion now.

P. McGough – The proposal is to set up a University committee whose territory would be lectures.

J. Langley – It is a committee to explore the issues.

R. Luttmann – So it's sort of an ad hoc committee then.

J. Langley – We started with the idea that the ideas component would be a very important part of that building. Lots of elements in this area. We have time to have a discussion.

A. Warmoth - Let's refer it to Structures and Functions, give it a charge and how it relates to other parts of campus.

C. Nelson - We need to be careful with language. If we are moving beyond to curriculum we should say that.

R. Luttmann – There are a good number of issues and so we will refer this to Structures and Functions. Thank you Jeff.

B. Goldstein – I still have an update on the interim program reviews, information on the 120/124 unit issue, and enrollment figures.

R. Luttmann – I think we need to forgo the rest of the reports in order to get to our business items.

BUSINESS

Search for Director of Development – appoint or elect?

R. Luttmann- We have a vacancy on the search committee for the Director of Development. Lynn McIntyre is the chair, Jean Chan has been appointed, for the other three faculty we had an election. Four ran and we had three winners. One resigned from the University and it was natural to go to the next person on the election list - Wally Lowry, but we found out he retired. We have two people on the committee now. Should we appoint or have an election? I sent an email soliciting interest. There is lots of interest. Jayne DeLawter, Educ, Melinda Barnard, COMS, Duane Dove, BUS, Robert Worth, Music, Andy Wallace, Phil, Buzz Kellogg, Hutch. Melinda and Duane have since withdrawn. If we have an election we have to start tomorrow. The committee begins meeting in two weeks. I open the floor for opinions.

P. McGough - I move we appoint someone, efficiency is important. These people are more interested in being appointed than running.

C. Nelson – Can we appoint someone and put their name on the consent calendar?

S. McKillop - Because of the time, we probably wouldn't have to go back to the Senate.

R. Luttmann – Do we have a consensus that we appoint from this list?

Body responded. Yes.

A. Warmoth – Andy Wallace was on EPC last year and we felt he brought a fresh perspective. I would propose him for the committee.

C. Nelson – This is one of the most important positions on campus. I want to see someone who has some experience with faculty attitudes of development, not where we just need to put someone on a committee.

V. Garlin – Is it the practice of Structures and Functions to request a statement or does it rely on heresy and word of mouth?

R. Luttmann - In anticipation of that being asked I requested the first few to send me a statement of qualifications. I do have that from the first three but since we don't have it from all we can't use that today.

P. McGough – It is rare that six are interested. With your criteria we should consider Melinda.

N. Byrne – It does appear to be an important appointment. I'm reluctant to make a decision today and would rather have statements of qualifications and the nature of their interest.

P. Phillips – We could ask the all people to come to the next Senate meeting and take vote of the Senate.

R. Luttmann - Two people would withdraw if we did that.

M. Little - I would like to hear from each of them. I know Andy off campus too. He knows money. I don't know anything about the other people. Can we do it by email?

R. Luttmann - That's possible. I suggest we do it this way. You are invited to make nominations from the list. I'll let you know via email whose nominated and you can vote.

P. McGough – We need to find out when the first meeting is. They need to attend the first meeting.

R. Luttmann - I have referred them to Lynn for that information. I can bring that up.

P. McGough - When would the election be over?

R. Luttmann - Before next Thursday.

The Body agreed to this plan

Senate End of Year Report – attachment

R. Luttmann – This should go with the Senate's packet.

Faculty Eligible for Emeritus Status – will be handed out at meeting

The list of faculty eligible for Emeritus status was approved for the Senate Agenda.

Emeritus Policy – attachment

R. Luttmann – This policy went to the Senate but it was not recorded that it was ever approved by the Senate. I propose that we ask the Senate at the next meeting to confirm that this is the policy.

P. McGough - Can this be a consent item on the Senate agenda?

S. McKillop - The way this reads is that if we have emeriti from Fresno who live here they should not have to go back to Fresno to get library privileges. There is nothing here that says emeriti that served at SSU. If people move around and live near campus they should have those privileges. If you mean emeriti of SSU then add that in, but I don't want you to.

It was agreed to put this item on the consent calendar.

Draft Senate Agenda - attachment

Consent Items: Emeritus Policy - attachment

BUSINESS

1. Introduction of new members
2. End of Year Report for the Academic Senate – attachment
3. Election of Senate members to Executive Committee
4. Amendments to the ByLaws - attachment
5. Introduction of Lou Levy – Director of Admissions - TC 3:30
6. Report from Saeid Rahimi, Dean of Natural Sciences “Updated on the Masters in Computer Science and Engineering” – TC 4:00
7. Faculty Eligible for Emeritus Status - attachment

R. Luttmann - We're going to be counting ballots tomorrow on the constitutional vote. I suspect we will then have to conform the bylaws, we postponed this last year. We have a second matter, that is that the Lecturer's Council asked us to request that lecturers who serve on the Senate get compensation. Finally we will have to have an election for lecturers. Issues we are going to have to deal with but not today.

ADJOURNMENT 5:05