

FSAC Minutes  
September 13, 2012  
Sue Jameson Room  
1:00 p.m. -3:00 p.m.

Attending: Viki Montera (Chair), Sandra Newton, Parissa Tadrissi, Paula Hammett, Richard Whitkus, Eric Williams, Melinda Barnard, Andy Merrifield (CFA)

Absent: AS Representative

Convened: 1:05 pm  
Agenda: Approved  
Minutes of 8/20/12: Approved

## **REPORTS**

### **Chair (Montera)**

**New members Parissa Tadrissi (A&H) and Eric Williams welcomed.**

- APC is beginning to work on faculty retention. Given our charge, FSAC, may also be involved to oversee faculty affairs.
- RTP suggestion sheet was complimented by Executive Committee.
- Would like to send letter of appreciation to Chip McAuley for his past service on FSAC (Committee consented to proposal).
- Many faculty service opportunities available. Hammett (as chair of Structure & Functions) reported good response so far. Election to take place after census date (likely following week).
- Any academic program changes must be to EPC by end of Fall semester to be in place for Fall 2013.
- No smoking policy proposition would like to be extended to Green Music Center grounds. Student sponsored no smoking policy for main campus (inside Redwood Circle) has been approved and in place.
- Discussion from A&F on parking proposal to increase fees and enforce 24/7. Would also have a higher rate on Green Music Center event days. FSAC will need to keep watch on this policy to protect faculty rights.
- Dean Merickel of Extended Education will be giving a presentation to Senate.
- M. Purser (Faculty Chair) will be at next FSAC meeting.

### **AVP (Barnard)**

- RTP workshops scheduled for next week.
- Upcoming meeting scheduled with Jason Wenrick (IT) on electronic SETE's
- Sexual assault/discrimination training in planning stages. AVP Barnard will be going to department meetings to cover what is required if students come to faculty with a complaint, and to cover student/faculty relationships. Will include coaches and trainers.
- Faculty Affairs will be running training workshops for department chairs and handed out outline of materials provided in information binders that will be provided to the chairs.

**AFS (Newton)**

- Planning for spring workshop on academic freedom. Will be held at Mario Savio Speaker Corner.
- AFS received Chair's annual report for review. To be sent to FSAC soon.

**FSSP (Whitkus)**

- New representative from School of Education – Jessica Parker, introduced
- AVP Barnard reported:
  - CSU not funding RSCAP this year.
  - SSU is receiving funds for faculty development to be used for funding RSCAP – type proposals. Provost will also use these funds to support student research.
  - Barnard will be seeking input from FSSP on Institutional Review Board chair replacement as current Chair will be on FERP.
  - Barnard will also be seeking input from FSSP on using CITI for training of faculty and students involved in research projects.
- New Director of ORSP – Mathew Benney introduced. He reviewed his qualifications and willingness to become familiar with issues faculty have with any aspect of ORSP. Committee provided individual and collective perspective on grants and pre-award processes. General discussion ensued on how to support scholarship efforts on campus.
- Review of previous RFPs for faculty mini-grants and Goldstein Award.

**PDS (Barnard - informational)**

- Meetings will be 1.5 hours.
- Numerous workshops will be offered this fall (~10) for faculty development.
- Scott Miller offered to be a contact for faculty to meet on issues related to teaching.

**URTP (Barnard - informational)**

- Sabbatical proposals coming into Academic Affairs office. Still some confusion about new policy.
- RW asked if FSAC would see any increased workload for URTP with new sabbatical policy. Discussion indicated that there will no change to how URTP handles sabbaticals and DIPs. The new policy should only be a REDUCTION of workload at the Department and School level.

**CFA (Merrifield)**

- No report.

**DISCUSSION****1. Chair's Discussion**

- Chair request discussion from Committee on upcoming issues affecting faculty standards and affairs. Wish to have understanding of FSAC's views to properly at other Senate meetings. Cogitative discussion ensued.
- Examined draft of Senate Budget Subcommittee's Budgeting Principles and Strategies/Tactics for Academic Affairs. Only main concern was the Library is often left out of consideration in these matters since budget based on FTE. However, Library plays major role in academic support for students.

## **AdHoc Reports**

### SETE Project Task Force (Newton)

- Provided handout on major discussion items
  - SSU's SETEs are in need of review and assessment
  - Given current research on teaching effectiveness evaluation, task force not sure it is up to the task of measuring teaching effectiveness.
  - Task force would like to review any prior reports/data/recommendations (if available) from year end reports on teaching effectiveness provided in past years by FSAC.
  - Will return to FSAC when they get further information that is being gathered.

### Extended Ed MOU APC Task Force (Whitkus)

- APC decided not an MOU but a Curriculum Review Process
- The Curriculum Review Process will be the same for Extended Ed as it is for State-side.
- APC asking who will be FSAC liaison for On-Line Policy? Whitkus agreed to serve.
- Both policies will be reviewed by FSAC and EPC.

### Upcoming Business Item

Course Materials Policy in draft form. Will be coming up in future FSAC meeting.

## **Good of the Order**

Adjourned: 2:53 pm