

**Curriculum Committee
Minutes of Meeting
November 14, 2002**

Attending: Bill Cordeiro, Ivona Grzegorzcyk, Ashish Vaidya, Ching-Hua Wang, Callie Pettit

1. After a discussion with Joan Karp, the Committee recommended that Education Proposals use the “Certificate” form proposal. (The Education Program must also prepare extensive and lengthy proposals for the CCTC.)
2. Action taken on the following courses that had been presented to the Committee on November 7, 2002:
 - HIST 320 History of Europe, 1945-Present
 - HIST 367 Environmental History
 - HIST 310 History of the Mediterranean Sea
 - HIST 366 Oceans of World History

Vote deferred pending review of the Long Form for the BA in History
3. Action taken on the following courses that had been presented to the Committee on November 7, 2002:

On motion by Ashish, second by Bill, unanimous approval of the following courses (courses will be forwarded to Dean):

 - BUS 807 APICS Fundamentals of Materials and Operations Management: Inventory Control
 - BUS 808 APICS Fundamentals of Materials and Operations Management: Planning
 - BUS 809 APICS Fundamentals of Materials and Operations Management: Manufacturing Control
 - BUS 810 APICS Fundamentals of Materials and Operations Management: Operations Management
 - COMP 801 – approved on an emergency basis due to starting time (beginning November 15, 2002) as a non-credit CEU course
4. Agreed that all references in the Course Proposal forms should be complete citations (author, title, date, publisher, edition, etc) – for professionalism and to enable outside readers to acknowledge currency and appropriateness of reference.
5. Agreed that a Program Modification form is requested for adding new “Emphasis, Options, Concentrations”.
6. Ashish agreed to prepare a course proposal for UNIV 392 – another version of LS 392.

7. The Committee read and made decisions on a number of course substitution petitions from students. The issue was a substitution for the “Multi-Cultural Requirement” for students who had already been GE certified. The Committee decided to read new petitions at each meeting to gain a better appreciation of the students’ request and to make mutual Committee decisions.

8. The Committee did not receive any proposals to consider at the next meeting. Bill is recommending the cancellation of the November 21, 2002 meeting.