

Student Affairs Committee

9-9-09 Darwin 101

Present: D. Girman, S. Cunningham, J. Sutanonpaiboon, M. Lopez-Philips, R. Lopez, J. Mahdavi, L. Vega

Absent: Students not yet assigned, D. Romesburg

Proxies: None

Guests: None

Agenda: Approved as amended

Minutes: Approved

Reports

Chair's Report (D. Girman):

- Will be using Robert's Rules
- Reviewed charge of SAC
- Missing 3 committee meetings means you will be replaced (FSAC discussing this rule)
- CMS will become catalog; printed catalogs will be given to advisers. Advising subcommittee may be assigned to look it over.
- CFO reports endowments are down. Town Hall meetings will be held monthly about the budget.
- 6 furlough days on Fridays in spring. Hot topic on campus.

SAEM Report (M. Lopez Philips):

- Review departments within SAEM. CCGS is back in. M. Olson is working with them 50% of the time. There is no funding for CCGS.
- Budget cuts to SAEM
 - Eliminated vacant positions in: admissions, admin support, career counseling, SLICE—other members of the division will step forward to fill gaps.
 - Cut \$341,000 out of operating budget (EOP, Summer Bridge, etc.)
 - No one yet laid off; but in January cuts will come to personnel if things don't get better.
- Enrollment: working on enrollment management. Recruitment budget also cut. Eliminated a lot of travel to SoCal. Adding other activities to recruit more diverse students; trying to build relationships with families early on to bring those students in later.

ASI Report (vacant):

ACE Report (L. Vega):

- Great to have Geri Tao as career advisor. No one-to-one appointments; sign up for a workshop instead.
- Reduction in work study is significant; need more positions in departments. EOP students especially need the money that comes from work study.
- Summer Bridge had 110 EOP students. Better prepared students.

- 33% fewer students on probation compared to last year.
- Orientation helped with enrolling freshmen; not enough remediation courses in English or math, but most students got what they needed.

Liaison Reports: none at this time.

Business

1. Confirm Appointments

- Secretary: Jennifer Mahdavi confirmed
- Academic Advising: alt. Thurs., 2:30-3:30—Ron Lopez confirmed
- Athletic Council: Thurs. 12-1—Derek Girman confirmed
- Fee Advisory: no standing meeting time: Jennifer Mahdavi confirmed
- Scholarship: no standing meeting time: Luis Vega confirmed
- Student Affairs Enrollment Council: no standing meeting time: open for now
- SAEM Council: Derek Girman

2. Review of 2008-09 end of year report and planning discussion for 2009-10

- Pages 3 &4 of report has list of follow-up needs from last year
 - ASI representation on SAC: Girman has contacted ASI
 - Free Speech Permit: think it has been resolved in Condron's office
 - Update on New Freshman Orientation: report given by M. Lopez-Philips
 - Mandatory for all freshmen
 - Considering extending that to transfer students. Can there be an orientation online for them?
 - After Hours Services Survey:
 - Advising Issues: send these to Advising Subcommittee
 - Review online catalog
 - Ways to advertise availability of advising
 - Communication with SAEM: done
- Other possibilities
 - Report from retention committee
 - Keep attention on the huge cuts to SAEM, especially CAPS, career advising.
 - Presentation from Student Affairs about who the students are at SSU, what student affairs does – schedule for Sept. 23

3. Use of Google Docs and Smart Classroom for Fall 2009

Pilot use of Google Docs for this term.

Meeting adjourned at noon.

Minutes respectfully submitted by J. Mahdavi.