

## ADMISSION PROCEDURES AND POLICIES

Requirements for admission to California State University, Fresno, are in accordance with *Title 5, Chapter 1, Subchapter 3 of the California Administrative Code*. A prospective applicant who is unsure of his or her status under these requirements is encouraged to consult a high school or college counselor or the Admissions Office. Applications may be obtained from the Admissions Office at any of the campuses of The California State University and Colleges or at any California high school or community college.

In compliance with *Title VI of the Civil Rights Act of 1964* and Executive Order 11246 as amended, California State University, Fresno, is open to all persons regardless of race, color, religion, sex, or national origin who are otherwise eligible for admission as students.

Applicants are required to include their social security number in designated places on applications for admission pursuant to the authority contained in Title 5, *California Administrative Code*, Section 41201. The social security number will be used as a means of identifying records pertaining to the student as well as identifying the student for purposes of financial aid eligibility and disbursement and the repayment of financial aid and other debts payable to the institution.

### UNDERGRADUATE APPLICATION PROCEDURES

Prospective undergraduates, whether applying for part-time or full-time programs of study, in day or evening classes, must file a complete application including all of the required forms and fees as described in the application booklet. The \$20.00 nonrefundable application fee should be in the form of a check or money order payable to The California State University and Colleges. Undergraduate applicants may file only at their first choice campus. Alternate choice campuses and majors may be indicated on the application, but *an applicant should list as alternate campuses only those campuses of The California State University and Colleges that he or she will attend if their first choice campus cannot accommodate them*. Generally, alternate degree majors will be considered at the first choice campus before an application is redirected to an alternate choice campus. Applicants will be considered automatically at the alternate choice campus if the first choice campus cannot accommodate them. *Transcripts and other supporting documents should not be submitted until requested by the campus.*

**For undergraduate admission to CSUF a student must:**

1. Submit a current application with the nonrefundable \$20.00 application fee to the Admissions Office.
2. Upon receipt of a space reservation, request institutions formerly attended to forward directly to the Admissions Office transcripts of credits from high school and colleges. College transcripts are required in duplicate. Failure to include all colleges attended may result in cancellation of the student's registration. All transcripts submitted by matriculated students are retained by CSUF.
3. Take the SAT or ACT and request official scores be sent to CSUF, if a lower division applicant. TOEFL required of all foreign applicants.
4. Take any additional proficiency or placement tests required.

In addition to the other documents required a veteran should file a photostatic copy of his or her *Notice of Separation (DD 214)* from the armed services with the Office of Admissions. He or she will be allowed credit for service time and service schools completed as recommended by *A Guide to the Evaluation of Educational Experiences in the Armed Services*. He or she may also be given consideration for special admission under conditions outlined on page 49.

Applications will not be accepted after admissions categories have closed. Eligibility for admission cannot be determined until *all* required documents have been received. Due to staff limitations, an evaluation of transfer credit will generally not be available until at least a month after admission.

Degree credit may be granted for work completed satisfactorily in another accredited institution of collegiate grade subject to the restrictions imposed on work taken at this institution. Questions concerning acceptability of a course from another institution should be addressed to the Evaluations Office.

A maximum of 70 semester units of credit is allowed toward the bachelor's degree for work