

## **Student Affairs Committee Minutes**

September 25, 2019

10:00-11:50 am, Student Affairs Conference Room

**Present:** Hilary Smith, Library; Tony Bish, Arts & Humanities; Sandra Ayala, School of Education; Martha Shott, Science & Tech; Napoleon Reyes, Social Sciences; David Horowitz, Business & Econ; Maggie Simms, Advising; Dr. Wm. Gregory Sawyer, Student Affairs.

**Absent:** Laura Monje-Paulson, Student Affairs; Stacey Bosick, Academic Programs.

### **Proceedings:**

Meeting called to order at 10:10 am. Agenda approved. Minutes from last meeting reviewed and approved.

Minute-takers for remaining meetings were assigned.

### **Reports**

#### **Chair's Report – H. Smith**

Finalists for the Dean of the School of Business & Economics are on campus next week. Encourage students to attend those fora as an example of job interviews and professionalism.

ExComm met last week. Senate Resolution on FERP faculty serving on RTP was discussed. Provost has prepared a response and will present her stance on the issue at the next Senate meeting.

Academic Senate met last week. Classroom conditions survey was administered and the data are being organized and summarized. AS will present the report at one of their meetings to obtain student input on classroom conditions.

Next Senate meeting will have an update on Stevenson remodel project.

GSS on Graduate programs will be uploaded to the Shared Drive. Review this for a future meeting as it is under our purview and we may want to weigh in on this.

## **Student Affairs Report – Dr. Wm. Gregory Sawyer**

Discussion at AS meeting re: gender-inclusive restrooms in Stevenson after the renovation.

Concerns were raised by SAC committee members about space for confidential advising with students during the remodel.

Director of CAPS (Laura Williams) has a liaison program where CAPS representative attends student club/organization meetings to establish visibility. Beta testing this program to various offices as well.

Some students have requested that a Black Students Center be established on campus. Services to support students of color can be expanded through existing divisions/organizations on campus.

Waitlists for CAPS: SSU hired four new counselors over the summer so that counselor: student ratio is one of the best in the CSU. Time spent per client may need to be adjusted also to help mitigate waitlists.

CSU Red Folder information will be updated soon for our campus. There is a Red Folder mobile app for download.

## **Liaison Reports**

### **Academic Advising Subcommittee – M. Simms**

New Academic Advising redesign committee has been formed.

Financial Aid literacy videos are in progress.

### **Scholarship Committee – D. Horowitz**

Committee has not met yet this semester. H. Smith investigated the role of our liaison on this committee as our previous/standing liaison was also an elected member of the committee and was serving double-duty. Should the liaison's role focus on policies related to distribution of scholarships? H. Smith will look into this further.

### **ATI Committee – S. Ayala**

Committee has developed list of action items to accomplish the goals set out by the Chancellor's Office. Those tasks have been delegated to working groups on the

committee. Progress is being made on compliance related to procurement of instructional materials, etc.

Training over the next two weeks on ALLY software and revision of curricular materials.

New ATI space in IT is in the works.

### **Athletic Council – M. Shott**

Council met last week for its first meeting of the academic year. Committee membership was discussed, in particular the need for more faculty and administrators to comply with recommendations made by the NCAA for councils of this type. Council also needs to elect a chair.

Issue was raised related to volunteer coaches. Volunteer status leaves SSU in a tricky spot with liability, but the division does not have the budget to pay all of those people for the important work that they do. Council is looking into how other CSUs handle this same issue.

### **Fee Advisory Committee – H. Smith**

Committee had its first meeting of the semester last week. Focus of that meeting was primarily on training about various types of fees on our campus and the auditing process for those.

Discussed issue regarding enrollment deposit fees. Currently that is around \$755 and may be a barrier for students to enroll. Resolution to split this fee into two or more payments next year to allow students and their families to make payments more gradually.

### **Alcohol and Drug Advisory Committee – N. Reyes**

No report.

Meeting adjourned at 11:51 am.

*Minutes prepared by M. Shott*

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